

Interests include: analyzing health insurance claims and working with people.



Name:
High School:
Plan of Study: Health Care Business Services



Grade	English/ Language Arts	Math	Science	Social Studies/ Sciences	Career and Technical Courses Central to this Pathway	Other Required Courses, Electives	Student Organizations/ Community Service
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Career Interest Inventory Administered and Program of Study Initiate for all Learners

9						Required: <ul style="list-style-type: none"> Suggested: <ul style="list-style-type: none"> Computers and Keyboarding 	
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11							

College Placement Assessments- Academic/ Career Advisement Provided (Accuplacer, ACT, SAT, etc.) Did you participate in a Youth Apprenticeship?

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Articulation/ Dual Credit Transcribed-Postsecondary courses may be taken/moved to the secondary level for articulation/dual credit purposes

General Education Courses					Program Courses			Occupations Relating to this Pathway
								Associate Degree: Medical Claim Service Representative Admitting Clerk Medical Records Clerk Patient Accounts Clerk Clinic Office Supervisor or Manager Hospital Administrative Assistant Home Administrative Assistant

13/14	Oral/Interpersonal Communication Math with Business Applications Gen Anatomy & Physiology or Body, Structure & Function	Written Communication	Economics Psychology of Human Relations	Race Ethnic & Diversity Intro to Sociology	<ul style="list-style-type: none"> Microsoft Word 1 Fundamentals of Health Insurance Medical Terminology 	<ul style="list-style-type: none"> Accounting Fundamentals Microsoft Excel Administration & Organization of Health Care Introduction to the Health Record Human Diseases for the Health Professionals Elective 	<ul style="list-style-type: none"> Medical Financial Management Integrating Del & Fin Health Care ICD-9-CM Coding CPT Coding 	<ul style="list-style-type: none"> Customer Service or Healthcare Customer Service Long-Term Care/Medicare/Medicaid Health Care Business Service Internship Health Care Reimbursement 	Bachelor's Degree: Medical Claims Supervisor Office Supervisor or Manager Hospital Administrator
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15/16 NTC is currently working on articulation agreements with post-secondary institutions. Check out the transfer guides with Lakeland College (Specialized Administration) and Upper Iowa (Health Services Administration) at: www.ntc.edu/transferinfo/