



Thank you for your interest in Northcentral Technical College and our certificate training opportunities!

Follow these simple steps to get started:

1. Fill out the attached Certificate Enrollment Form.
Tip: In the "certificate name" field be sure to indicate which certificate you wish to pursue such as "IT-Microsoft Office" or "Phlebotomy."
2. Mail the form to:
Admission Office
NTC - Wausau Campus
1000 West Campus Drive
Wausau, WI 54401

What's Next?

Acceptance: Within three to six weeks of form submission, you will receive an official acceptance letter and information materials specific to the certificate of your choice. This information will guide you through how to register for your classes.

Registration: A listing of classes related to each certificate is located under the "Programs & Courses" section of www.ntc.edu. You may register for courses online via my>NTC prior to receiving your certificate acceptance letter. Note, however, some classes require certificate admission prior to enrollment.

Payment: Once registered, submit payment via the student account feature on my>NTC, arrange a payment plan through FACTS e-cashier, or contact the NTC Cashier's Office to pay directly.

Note certificate training is not eligible for financial aid (grants, loans, workstudy) through FAFSA.

For more information, contact Student Services at your local campus.



Complete this form and forward it to Admissions at NTC – 1000 West Campus Drive, Wausau, WI 54403 – or fax 715.675.0629.

Name: _____
Last First M.I. Maiden/Former Name

Student ID# (if known, or Social Security Number) _____ Date of Birth (month, day, year) _____ Gender: Male Female

Current Address: _____
Number and Street City State Zip

Home Phone _____ Other/Work Phone _____ Email Address _____

I am a legal resident of:

This information is used for state reporting. It is confidential and voluntary. Your response will not affect enrollment.

City/Village Township (circle one and write in name) _____

County _____ State _____

Name of high school district you now reside in _____

Check all that apply:

- US Citizen
- Immigrant
- Non-Immigrant
- Single
- Widowed

Ethnicity:

- American Indian/Alaska Native
- Asian
- Black
- Hispanic
- Native Hawaiian/Pacific Islander
- White

Highest Grade Completed: (Circle one)

8 9 10 11 12 13 14 15 16 16+

High School

Graduate:
 Yes Year _____
 No

GED:

Yes Year _____
 No

Name of high school last attended: _____
City _____ State _____

Semester you wish to begin Fall Spring Summer of 20 _____ Campus Location _____

Certificate Name: _____

Please check this box if you would like to meet with a counselor to discuss certificate completion.

I certify the information on this enrollment form is true and complete to the best of my knowledge.

Signature: _____ Date: _____

NTC is an equal opportunity, access, affirmative action employer and educator.

Antigo, East Campus
Admissions
312 Forrest Avenue
Antigo, WI 54409
715.623.7601

Phillips, North Campus
Admissions
1408 Pine Ridge Road
Phillips, WI 54555
715.339.4555

Wausau, Central Campus
Admissions
1000 West Campus Drive
Wausau, WI 54401
715.675.3331

Medford, West Campus
Admissions
624 E. College Avenue
Medford, WI 54451
715.748.3603

Spencer, Southwest Campus
Admissions
808 N. Pacific Street
Spencer, WI 54479
715.659.5120

Wittenberg, Southeast Campus
Admissions
1790 Applewood Lane, Suite B
Wittenberg, WI 54499
715.253.3500