

Northcentral Technical College Checklist for Veterans Education Benefits

- ❖ Apply for Federal Veterans Education Benefits with the Veterans Online Application (VONAPP) at vabenefits.vba.va.gov/vonapp. This can also be accessed through the GI Bill website at www.gibill.va.gov. Click the “Apply for Benefits” link -> Launch VONAPP application.
- ❖ IF you have already established your VA Education Benefits, please present a copy of your Letter of Eligibility, DD214, or NOBE, along with enrollment, to the Veterans Benefit Advisor.

Newly separated members:

- ✓ Complete on-line application: VA Form 22-1990. As a newly separated member you will need to scan in a copy of your DD214 and digitally attach to application.
- ✓ Submit the following items to NTC’s Veterans Benefits Advisor:
 - A printed copy of your submitted application
 - Your DD214
 - Kicker Contract documentation (if applicable)
 - Buy up Documentation (if applicable)
 - Copy of Student schedule.
 - A copy of the first two pages of your VA Certificate of Eligibility. You will receive this by mail within approximately two months of submitting your application.

Reservist / National Guard Member

- ✓ Complete on-line application: VA Form 22-1990. You will need to scan a copy of your DD2384, Notice of Basic Eligibility (NOBE) and digitally attach to application.
- ✓ Submit the following items to NTC’s Veterans Benefit Advisor:
 - A printed copy of submitted application
 - Your DD2384 (NOBE)
 - Kicker Contract documentation (if applicable)
 - Copy of Student schedule.
 - A copy of the first two pages of your VA Certificate of Eligibility. You will receive this by mail within approximately two months of submitting your application.

Transferring from another College:

- ✓ Complete the online application: VA Form 22-1995, Change of Program or Place of Training. This is completed and submitted to the VA on-line.
- ✓ Submit the following items to NTC’s Veterans Benefit Advisor:
 - A printed copy of your submitted application (22-1995)
 - Copy of DD214.
 - Copy of Student schedule.

Survivors’ and Dependents’ Educational Assistance Program (DEA):

- ✓ Complete the online application: VA Form 22-5495, Application for Survivors’ and Dependents’ Educational Assistance. Complete and submit the application to the VA online.
- ✓ Submit the following items to NTC’s Veterans Benefit Advisor:
 - A printed copy of your submitted application (22-5490)
 - Copy of Student schedule.

Survivors and Dependents Transferring from another College:

- ✓ Complete the online application: VA Form 22-5495, Request for Change of Program or Place of Training for Survivors' and Dependents' Educational Assistance. Complete and submit to the VA online.
- ✓ Submit the following to NTC's Veterans Benefit Advisor:
 - A printed copy of your submitted application (22-5495)
 - Copy of Student Schedule.
 - Copy of the first two pages of your VA Certificate of Eligibility. You will receive this by mail within approximately two months of submitting your application.

Apply for State of Wisconsin Veteran Benefits by completing the following WDVA forms:

- ✓ Submit the following items to NTC's Veterans Benefit Advisor:
 - Complete the application for WI G.I. Bill Benefits and Residency for Tuition Purposes: WDVA 2029. This form is available at dva.state.wi.us/PA_forms.asp (click on WDVA B0105), or from NTC by contacting the Veterans Benefit Advisor.
 - Students transferring from a UW or WTCS are only required to complete the WDVA 2029.
- ✓ Submit the following items to Wisconsin Department of Veterans Affairs:
 - Complete a Request for Certification for WI G.I. Bill Benefits and Residency for Tuition Purposes form WDVA 2030. This form is available at dva.state.wi.us/PA_forms.asp (click on WDVA B0105) or from NTC by contacting the Veterans Benefit Advisor.

Need Assistance with applying for Veteran Benefits or questions regarding Benefits contact the Veterans Benefit Advisor at 715-675-3331 or 888-NTC-7144, ext.1044.

- ❖ Apply for Admission to NTC, complete admission testing, and remediation (as needed). Veteran students must be accepted into a Technical Diploma or Associate Degree program to receive Federal VA benefits. Certificate programs are NOT eligible for Federal VA Education benefits (with the exception of General Studies, and Production Welding).
- ❖ Apply for Financial Aid at www.fafsa.gov. If you are planning to attend NTC in the 2012-2013 school year you may apply beginning January 1, 2012. The application requires completion of 2009 tax returns. Northcentral Technical College's school code is 005387. To qualify for financial aid you must be accepted into an approved program.
- ❖ Register for classes online through your "my>NTC" account. If you are a new student you may participate in an Open Registration session to assist you in the registration process. You may also work with an Academic Advisor for schedule planning. Please contact Student Services for more information 1-715-675-3331 or 1-888-NTC-7144. Register for classes that are required curriculum for program, and submit schedule to NTC's Veterans Benefit Advisor. Continue to submit academic schedule to Veterans Benefit Advisor each semester that you wish to use Federal and State benefits.
- ❖ Enrollment changes can have a direct effect on Federal VA Benefits. Students should contact the Veterans Benefit Advisor when withdrawing from a course, as this action must be reported to the VA.
- ❖ Veterans and Reservists must maintain standards of academic progress. A veteran or Reservist who receives less than a "C" average in two successive semesters will be placed on a veteran benefit probationary status. For more information regarding requirements for academic standards see page 95 of the NTC Student Handbook.
- ❖ Verify your enrollment (Federal Benefits only): All students receiving Federal Benefits, except those receiving Post 9/11 (Chapter 33) or Survivors' & Dependents' Educational Assistance (Chapter 35), must verify their enrollment with the VA by phone at 877-823-2378 or online through WAVE at www.gibill.va.gov/wave/index.do.