

How to Dress for Success

Employers are seeking students and graduates who are proficient in their field and who have a strong grasp of the soft skills including: social graces, communication, friendliness, relationship building, etc. Student Life's Soft Skill Socials are designed to help you refine your skills and set you a step above your competition when entering the job market.

Visit www.ntc.edu/studentlife for upcoming Soft Skill Social dates and additional programming designed to enhance your employability.



Dress for Success: Women

Suits:

- Navy, charcoal or light gray in color
- Skirts should fall no more than 2-3" from knee

Blouses:

- Wear a tailored blouse, good quality knit sweater, or shell under your jacket
- Do not show too much cleavage or wear a shirt that is see through

Stockings/Panty Hose and Shoes:

- Neutral skin tones are best
- Keep an extra pair with you in case of a "run"
- Wear leather shoes in brown, black or navy
- Do not wear open toed shoes with panty hose. Closed-toed shoes are preferred

Accessories:

- Bring a purse or briefcase, not both
- Belt should match your shoes
- Wear minimal jewelry - less is better
- Rings - engagement or wedding
- Necklace and earrings - conservative and professional

Makeup:

- Subtle is key
- Never appear overly made-up
- A little lipstick works best



Dress for Success: Men



Suits:

- Choose a two-piece matching suit
- Stick to conservative colors like navy or dark gray
- Pants should have no wrinkles
- Your suit doesn't have to be the best, but make sure it fits correctly.

Dress Shirts:

- Always long-sleeved
- White or light blue shirt is best
- Button-down or straight collar

Socks and Shoes:

- Socks should be long enough to not show any bare skin when you cross your legs or sit.
- No gym socks whatsoever!
- Brown or black leather shoes
- It is important to invest in a good pair of dress shoes

Ties:

- Length of tie should stop at pants belt buckle
- Conservative, solid or stripes
- No clip-ons!



Accessories:

- Match your belt to your shoes
- No chains, bracelets, or earrings
- Keep jewelry to a minimum