



DISTRICT BOARD OF TRUSTEES REGULAR MEETING

February 14, 2017
Northcentral Technical College
1000 W. Campus Drive
Wausau, WI 54401
Timberwolf Conference Center - Room D100
1:00 p.m.

12:15 LUNCH

1:00 Call to order, compliance with Open Meetings Law (Wis. Stat. 19.81-19.88)

I. PUBLIC INPUT

A. Public Comments

II. APPROVAL OF MINUTES

B. [Approval of minutes from January 10, 2017 Board of Trustees meeting](#)

Motion: The Northcentral Technical College Board Approve the meeting minutes from the January 10, 2017 Board of Trustees meeting.

Voice vote required to approve.

III. REGULAR VOTING AGENDAS

A. [2017 – 2018 Capital Budget](#)

Tentative approval not to exceed the \$11,700,000 capital expenditures budget, funded through capital borrowings of \$11,000,000 and fund balance of \$700,000 including identified items exceeding \$50,000.

Motion:

That the Northcentral Technical College District Board tentatively approve the 2017 – 2018 Capital Budget not to exceed the \$11,700,000 capital expenditures budget, funded through capital borrowings of \$11,000,000 and fund balance of \$700,000 including identified items exceeding \$50,000.

Voice vote required to approve.

B. [Driveway easement, walking trail, lighting and other courtyard improvements – Capital Purchases](#)

Motion:

That the Northcentral Technical College District Board approves to utilize up to \$170,000 of land sale proceeds for the driveway easement, and up to \$270,000 of grant funds and current budget to create a walking trail, lighting, and other courtyard improvements to enhance student life and increase student enrollment.

Voice Vote required

IV. CONSENT VOTING AGENDA

A. Approval of consent Voting Agenda (Roll Call Vote)

- [Receipts & Expenditures](#)
- [Personnel Changes](#)
- [IT – Systems Analyst Associate Degree](#)
- [IT – Mobile Application Developer Associate Degree](#)
- [Fire Services Leadership Associate Degree](#)
- [Fire Science Technical Diploma](#)

Motion: That the Board approves the Consent Voting Agenda including:

Receipts & Expenditures

Personnel Changes

IT – Systems Analyst Associate Degree

IT – Mobile Application Developer Associate Degree

Fire Services Leadership Associate Degree

Fire Science Technical Diploma

Roll call vote required to approve.

V. BOARD DEVELOPMENT

A. Faculty Qualifications & Development – Karen Brzezinski/Beth Ellie/Deb Stencil

VI. INFORMATION/DISCUSSION

A. President's Report

- Status on Enrollments – Jeannie Worden/Shelly Mondeik/Katie Felch
- Achieving the Dream ICAT Results Summary – Vicki Jeppesen
- Comments from Informational Update

B. Chairperson's Report

- Spring 2017 Board Appointment Update – Maria Volpe/PaHnia Thao



- WTC District Boards Association 2017 Winter Meeting & Legislative Seminar Update – Douglas Moquin/Paul Proulx
- WTC District Boards Association 2017 Spring Meeting – April 6 – 8, 2017 – Lakeshore District

C. Information

- [Quarterly Dashboard](#) – Angie Servi
- [Advisory Meeting Minutes](#)
- [Upcoming Meetings/Events](#)
- [Good News](#)

VII. CLOSED SESSION

(Approximately 3:00 CLOSED SESSION)

A. To Adjourn Board into Closed Session Pursuant to Section 19.85 (1) (g) for the Purpose:

- Approval of the December 6, 2016 Closed Session Minutes
- Update on pending litigation

Motion: To Adjourn Board into Closed Session Pursuant to Section 19.85 (1) (g) for the Purpose of:

- Approval of the December 6, 2016 Closed Session Minutes
- Update on pending litigation

Roll Call Vote Required

(At approximately 3:30 OPEN SESSION)

Reconvene into Open Session to take any action deemed necessary as a result of the closed session.

VIII. ADJOURNMENT

Note: Meetings of the Northcentral Technical College District Board are held in compliance with Wisconsin's "Open Meetings Law".

Mission Statement: Northcentral Technical College is the customer-focused, accessible provider of innovative life-long learning that builds a globally competitive workforce.



DISTRICT BOARD OF TRUSTEES REGULAR MEETING MINUTES

January 10, 2017
Northcentral Technical College
1000 W. Campus Drive
Wausau, WI 54401
Room D100
1:00 p.m.

The Northcentral Technical College District Board of Trustees met on January 10, 2017 at the Wausau Campus. Vice Chairperson Tom Felch called the meeting to order at 1:00 p.m.

Roll Call:

Douglas Faragher	E	Ruth Risley-Gray	X
Tom Felch	X	Dale Smith	X
Kristine Gilmore	X	Maria Volpe <i>(via phone)</i>	X
Lee Lo	E	Paul Proulx	E
Douglas Moquin	X		

Compliance with Open Meeting Law

PaHnia Thao reported the meeting was being held in compliance with Open Meetings Law 19.81-19.88 of the Wisconsin Statutes.

I. PLEDGE OF ALLEGIANCE TO THE FLAG

A. Recited the Pledge of Allegiance.

II. PUBLIC COMMENTS

A. There were no public comments.

III. APPROVAL OF MINUTES

A. It was moved by Kristine Gilmore and seconded by Dale Smith that the NTC Board of Trustees meeting minutes from December 6, 2016 be approved. Motion carried unanimously.

I. SPECIAL PRESENTATION

A. IT Trends Impacting The Future of NTC – Chet Strebe
Chet Strebe presented a PowerPoint on Future Trends on IT. A copy of the PowerPoint is included in the official meeting minutes. Three areas we are focusing on are: Online Services, Mobile, and Learning Analytics. The Learning Management System (LMS) is one item from the WTCS Presidents' Internal Collaboration Committee. The two-factor authentication is recommended to be used by staff and students for IT security purposes. Want to roll out IT security training to all staff and students. We will be moving in the direction of mobile applications for students. We are currently working on MyNTC Mobile Aware with a fluid design. Majority of students now use their mobile device for many things. They should be able to check grades, sign up for classes, look at schedules, etc. We are also moving in the direction of issuing laptops for faculty instead of desktops. We are also looking at the setup of

computer labs to be more plug-in stations for mobile devices. We want to pilot this in our IT program and with IT faculty first. If we don't stay up-to-date with technology, students will not choose NTC. Starfish is another analytic tool that can help instructors identify student data. Achieving the Dream will help us get more data to work on analyzing data points along the five stages of a student's journey. We will have Chet and Katie Felch bring more information back to the Board.

We are also very excited to share that NTC has been rated one of the top 4 Online Colleges in the nation by www.BestColleges.com.

- B. Audit Results Report to the Board – Presented by Randy Beard, Wipfli, LLP
Randy Beard from Wipfli, LLP joined the meeting via phone and presented the audit results ending June 30, 2016. A copy of the financial statement and Comprehensive Annual Report are included in the official meeting minutes. Lori Weyers publicly thanked the NTC Finance Team for doing such a wonderful job.

II. ACTION ITEMS

- A. 2015 – 2016 Comprehensive Annual Financial Report – Roxanne Lutgen – Page 7
It was moved by Kristine Gilmore and seconded by Dale Smith that the Northcentral Technical College Board approve 2015 – 2016 Comprehensive Annual Financial Report. Motion carried unanimously.
- B. Antigo – City of Merrill Land Acquisition – Page 117
Rob Elliott presented a map of the driving track plan. A donor has donated funds toward putting up a CDL Training Center. The land is located in the industrial park and is vacant. Vicki Jeppesen presented to the Board on the local impact and return on investment that the CDL Program will bring to the Merrill Community. The projection of having 6 cohorts a year fully functioning will generate over \$100,000 of annual direct and indirect economic development for the Merrill area. Additional economic growth and development will result from program faculty and staff working in Merrill and supplies/services needed from Merrill vendors (e.g., parts, maintenance of tractors and trailers), as well as an increased skilled workforce to meet the immediate demands of local transportation companies. This will be good for the community. NTC has been really good to the City of Merrill. NTC has generated business in Merrill for Ballyhoos Restaurant. They had to increase their staff. A hotel and gas station have expanded because of the trainings and programs at the Public Safety Center of Excellence.
It was moved by Douglas Moquin and seconded by Ruth Risley-Gray that the Northcentral Technical College Board approve the acquisition of the City of Merrill Land at a cost not to exceed \$1.00, commit to constructing a future CDL Training building planned in the 2017-2018 Capital Budget, and request the WTCS State Board do the same.

V. CONSENT VOTING AGENDA

- A. It was moved by Dale Smith and seconded by Ruth Risley-Gray that the NTC District Board approves the consent voting agenda including:
- Receipts & Expenditures – Page 118
 - Personnel Changes – Page 119
- Roll call vote ayes: Felch, Gilmore, Moquin, Risley-Gray, Smith, Volpe. Motion carried unanimously.

A. President's Report

- **Globe University Closing Update – Jeannie Worden/Shelly Mondeik**
Shelly Mondeik provided an update on the closing of Globe University. A court ruled that Globe University committed fraud in marketing and recruiting. December 31, 2016 was the last day of operation for Globe University Wisconsin Campuses in Appleton, Eau Claire, La Crosse, Madison and Wausau. WTCS notified us that their students were referred to Broadview University to complete their degrees, could end their program as-is and apply for loan discharge or transfer to another institution. Based on Higher Learning Commission Policy on transfer of credits, regionally accredited colleges do not accept transfer credits from nationally accredited organizations. NTC will look at providing Credit for Prior Learning Opportunities for these students.
- **Legislative Updates – Lori Weyers/Katie Felch**
Katie Felch informed the Board that a folder will be put together with information including the NTC Annual Stake Holder Report, K-16 Report, Dual Credit, and quick facts to highlight NTC.
- **Comments from Informational Update:**
 - Canteen is our new food service vendor and will be fully functioning on January 17, 2017. Starbucks will be served as well.
 - Congratulations to Chet Strebe, Chief Information Officer who completed his doctorate degree. Congratulations Dr. Strebe.
 - Dr. Strebe distributed iPad Pros to Board Members. PaHnia Thao will be in contact with each Board Member to do individual Boardvantage training.

B. Board Development

- **Faculty Qualifications & Development – Karen Brzezinski/Beth Ellie/Deb Stencil**
Faculty Qualifications & Development has been postponed to the February Board Meeting.

C. Chairperson's Report

- **Spring 2017 Board Appointment Process – Monday, March 13, 2017 will be the NTC Board Appointment Meeting and Hearing Date.** PaHnia Thao will follow-up with you regarding the timeline of the application process.
- **WTCS District Boards Association Media Award Nomination – Katie Felch**
Katie Felch shared two really good articles for the Board to select from to be nominated for the WTCS District Boards Association Media Award. The two articles are, 1) Making the Culinary Cut: Chef shortage in northcentral Wisconsin, and 2) New nursing class targets similar demographic for both patients and students northern Wisconsin seniors. The Board selected the article, Making the Culinary Cut: Chef shortage in northcentral Wisconsin.

D. Information

- **Fiscal Strength/Cost Per FTE – Page 120**
NTC is currently the lowest in cost per FTE among the sixteen WTCS Colleges. District aidable operational cost per FTE for fiscal year end 2015-16 was \$10,469 per FTE student.
- **Upcoming Meetings/Events – Page 132**
- **Good News – Page 133**

III. CLOSED SESSION

Due to inclement weather, Closed Session was cancelled.

VIII. OPEN SESSION

Reconvene into Open Session to take any action deemed necessary as a result of the closed session.

IX. MEETING ADJOURN

By consensus the meeting adjourned at 2:30 p.m.

Respectfully submitted,

Kristine Gilmore, Secretary/Treasurer
Northcentral Technical College District Board of Trustees

Note: Meetings of the Northcentral Technical College District Board are held in compliance with Wisconsin's "Open Meetings Law".

**NORTHCENTRAL TECHNICAL COLLEGE
DISTRICT BOARD OF TRUSTEES
TOPIC SUMMARY SHEET**

MEETING DATE: February 14, 2017

TOPIC: 2017-2018 Capital Budget Planning

POLICY: **1.3.1 Budgeting** – may not cause or allow budgeting which contains too little information, as determined by the Board to enable *credible projection* of revenues and expenses, separation of capital and operational items, cash flow, and disclosure of *planning assumptions*.

1.6.5 Asset Protection - may not make any purchases or commit the organization to any *expenditure of greater than \$50,000*.

INTERPRETATION: *Credible projections* are based on multiyear plans supporting community benefits statements and executive limitations. *Planning assumptions* are based on multi-year capital expenditure plans and funding sources. *Expenditures greater than \$50,000* must have board approval.

DATA/RESULTS: Attached are three planning documents.

1. *2017-2018 Capital Expenditure Funding Sources* shows the funding plan for the next year's capital budget.
2. *2017-2018 Capital Expenditure Summary* shows categories of capital expenditures for next year's capital budget.
3. *2017-2018 Capital Equipment Budget Requests* provides additional information and identifies *expenditures greater than \$50,000* requiring board approval.

Final approval of the capital expenditures budget will be sought at the March 7, 2017 board meeting.

AGENDA CATEGORY:

- Regular Voting Agenda

PROPOSED MOTION:

Tentative approval not to exceed the \$11,700,000 capital expenditures budget, funded through capital borrowings of \$11,000,000 and fund balance of \$700,000, including identified items exceeding \$50,000.

CERTIFICATION OF ACCURACY: I, your CEO, certify that the information contained in this report is true as of this date.

Signed Lois A. Weyers

Dated February 3, 2017

2017-2018 Capital Expenditure Funding Sources

\$11,700,000

Total Capital Expenditures Budget

\$11,000,000	Funded Through Annual Capital Borrowings
\$700,000	Funded through Fund Balance
\$0	Funded through NTC Foundation donations

2017-2018 Capital Expenditure Summary

<u>Description</u>	<u>Fiscal Year 2017-2018</u>	<u>Subtotal</u>
Previously Committed Capital Expenditures		
Distance Education Leases	\$142,000	
Other Items	\$531,000	
		\$673,000
Capital Contingency Fund	\$400,000	
		\$400,000
Technology Maintenance		
Microcomputers and Consulting	\$1,500,000	
Network Equipment	\$1,145,000	
Smart Classrooms	\$400,000	
Advanced Technology Initiatives	\$900,000	
		\$3,945,000
High Priority Educational Needs		
Equipment and Software	\$1,760,000	
		\$1,760,000
Long Range Facility Plan Recommendations		
Regional Campuses	\$3,602,500	
Central Campus	\$1,319,500	
		\$4,922,000
	<i>TOTAL</i>	\$11,700,000

2017-2018 Capital Equipment Budget Request (Items greater than \$50,000)

Division	Item Requested	(N) New (R) Replacement (P) Previously Committed	Definition	Impact (FTE, Headcount, Location, Program, etc.)	Life Cycle	Strategic Direction College Goals	Cost
Information Technology	Distance Education Leases	P	Charter Wide Area Network, WiscNet, and WTCN Teach Link all support distance education.	District-wide and distance learner impact. Provides connectivity to regional campuses and the Internet. Impacts all students, employees, and stakeholders.	Yearly	Growth and Innovation	\$142,000
Information Technology	Microsoft products and other Software Licenses	P	NTC student and staff access to Microsoft products, and other Software licenses necessary for college business throughout the District.	Provides unrestricted use of most-used software licenses necessary to conduct business and training throughout the District.	Yearly	Growth and Innovation	\$482,000
Information Technology	Computer workstations	R	Replace approx. 25% of all computers. Purchase approx. 521 items of computers/peripherals for students with all replaced items passing down to staff.	Replaces workstations per the long-term computer refresh plan.	Yearly	Growth and Innovation	\$700,000
Information Technology	HD Video Conferencing	P	We plan to replace/upgrade Interactive video conferencing (IVC) rooms on an as needed basis.	Replaces/upgrades our IVC system/rooms per the long-term IVC refresh plan.	5 Year Plan	Continuous Quality Improvement	\$300,000
Information Technology	Consultant support	P	Consultant support of Highstreet to enhance the usability of PeopleSoft and to build complex master images of computer desktops utilized for instruction.	District-wide and distance learner impact.	Yearly	Growth and Innovation	\$800,000

2017-2018 Capital Equipment Budget Request (Items greater than \$50,000)

Division	Item Requested	(N) New (R) Replacement (P) Previously Committed	Definition	Impact (FTE, Headcount, Location, Program, etc.)	Life Cycle	Strategic Direction College Goals	Cost
Information Technology	Server and Network Equipment Replacement	R	Replacement and repairs of servers and network equipment.	Servers that provide communications within the network as well as the network itself need regular maintenance and replacement.	Yearly	Growth and Innovation	\$400,000
Information Technology	PeopleSoft Student Information System Maintenance	P	The PeopleSoft system is the student information system for the entire college.	District-wide impact.	Yearly	Growth and Innovation	\$135,000
Information Technology	Smart Classrooms	P	Maintenance of Smart Classrooms. Classrooms are equipped with DVD, document camera, computer, LCD screen, instructor station with control system, speakers and wiring.	District-wide impact.	5 Year Plan	Growth and Innovation	\$400,000
Information Technology	Starfish	N	Starfish is a learning analytics tool implemented in our Virtual College. Starfish helps instructors identify students that may need assistance in their online course. We are looking at expanding our Starfish implementation.	District-wide and distance learner impact.	Yearly	Growth and Innovation	\$60,000
Information Technology	Staff email conversion	R	Migrating employees to a cloud based email system to improve the robustness of our email system.	District-wide impact.	7 Years	Continuous Quality Improvement	\$150,000

2017-2018 Capital Equipment Budget Request (Items greater than \$50,000)

Division	Item Requested	(N) New (R) Replacement (P) Previously Committed	Definition	Impact (FTE, Headcount, Location, Program, etc.)	Life Cycle	Strategic Direction College Goals	Cost
Information Technology	Learning Management System	R	To support the growth rate of our online instruction we need to make sure that our LMS is able to keep up and is offering our instructors and learners all the technology benefits that are currently available.	District-wide and distance learner impact.	7 Years	Growth and Innovation	\$250,000
Information Technology	PeopleSoft training	N	Training for functional staff on new PeopleSoft features.	District-wide impact.	Yearly	Continuous Quality Improvement	\$50,000
Information Technology	Computer and software management / tracking software	N	Additional data on computer lab usage for future program planning purposes.	District-wide impact.	Yearly	Continuous Quality Improvement	\$50,000

2017-2018 Capital Equipment Budget Request (Items greater than \$50,000)

Division	Item Requested	(N) New (R) Replacement (P) Previously Committed	Definition	Impact (FTE, Headcount, Location, Program, etc.)	Life Cycle	Strategic Direction College Goals	Cost
Facilities	Wausau Pharmacy Tech Renovation	N	Wausau Pharmacy Tech Renovation	New program/FTE	20-30 Years	Growth and Innovation	\$ 60,000
Facilities	Purchase Leased Diesel Building	N	Purchase Leased Diesel Building	Acquisition of leased building to reduce operational lease expenses (\$150,000 donated to the College).	20-30 Years	Growth and Innovation	\$635,000
Facilities	Agricultural Center of Excellence Remodeling	R	Remodeling Equipment Repair Shop to add classroom and bathrooms	Provide ADA bathrooms and dedicated classroom for program students.	20-30 Years	Continuous Quality Improved	\$100,000
Facilities	Agricultural Center of Excellence Additional Square Footage	N	Student Center	Provide science lab, classroom for Veterinary Tech program and student engagement center for Ag students.	20 Years	Continuous Quality Improvement	\$600,000
Facilities	Agricultural Center of Excellence Additional Square Footage	N	Feeder Building	New training methods and equipment, increase cow comfort and milk production.	20 Years	Continuous Quality Improvement	\$125,000

2017-2018 Capital Equipment Budget Request (Items greater than \$50,000)

Division	Item Requested	(N) New (R) Replacement (P) Previously Committed	Definition	Impact (FTE, Headcount, Location, Program, etc.)	Life Cycle	Strategic Direction College Goals	Cost
Facilities	Agricultural Center of Excellence Additional Square Footage	R	Manure Pit Expansion	Increase storage capacity and enhance manure management.	20 Years	Continuous Quality Improvement	\$300,000
Facilities	Merrill Campus Additional Square Footage	N	CDL Building	Merrill Campus Addition to provide CDL training on Merrill Campus (\$50,000 donated to the College).	20 Years	Continuous Quality Improvement	\$330,000
Facilities	Wausau Campus Remodeling	R	H Building Roof Replacement	H Building Roof Replacement	10-20 Years	Continuous Quality Improvement	\$300,000
Facilities	Wausau Campus Remodeling	R	Main Road Lighting	Main Road Lighting to update to more efficient technology.	10-20 Years	Continuous Quality Improvement	\$ 50,000
Facilities	Remove old Coldwater Storage/Install Trash Collection	R	Remove old Coldwater Storage/Install Trash Collection	Increase waste collection capacity, lower operating cost, and prevent material handling injuries.	10-20 Years	Continuous Quality Improvement	\$ 60,000

2017-2018 Capital Equipment Budget Request (Items greater than \$50,000)

Division	Item Requested	(N) New (R) Replacement (P) Previously Committed	Definition	Impact (FTE, Headcount, Location, Program, etc.)	Life Cycle	Strategic Direction College Goals	Cost
Facilities	Main Road Patch and Crack Sealing	R	Main Road Patch and Crack Sealing	Normal life cycle replacement	10-20 Years	Continuous Quality Improvement	\$ 60,000
Facilities	Merrill Campus Additional Square Footage	N	Multi-media Classroom added to the Emergency Village with School or Religious Facade	Merrill Campus Addition to provide training on Merrill Campus (\$200,000 donated to the College).	10-20 Years	Continuous Quality Improvement	\$200,000
Facilities	Merrill Campus Heat in Emergency Village	R	Merrill Campus Heat in Emergency Village	Merrill Campus Heat in Emergency Village	10-20 Years	Continuous Quality Improvement	\$ 75,000
Facilities	Merrill Campus TSR Parking Lot	N	Merrill Campus TSR Parking Lot	Merrill Campus TSR Parking Lot	10-20 Years	Continuous Quality Improvement	\$ 75,000

2017-2018 Capital Equipment Budget Request (Items greater than \$50,000)

Division	Item Requested	(N) New (R) Replacement (P) Previously Committed	Definition	Justification (FTE, Headcount, Location, Program, etc.)	Life Cycle	Strategic Direction College Goals	Cost
Facilities	Wausau STEM Center Remodeling	N	Remodeling STEM Center	New educational delivery method (project based learning)/FTE	20-30 Years	Growth and Innovation	\$500,000
Facilities	Antigo STEM Center Remodeling	R	Remodeling STEM Center	New educational delivery method (project based learning)/FTE	20-30 Years	Continuous Quality Improvement	\$200,000
Facilities	Wausau Campus Remodeling	R	F & H Building Bathrooms	Updating the F & H Building bathrooms in the Wausau Campus building	10-20 Years	Continuous Quality Improvement	\$200,000

- OR -

Facilities	Purchased Leased Medford Campus	N	Purchase Leased Medford Campus	Acquisition of leased building to reduce operational lease expenses.	20-30 Years	Growth and Innovation	\$1,500,000
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2017-2018 Capital Equipment Budget Request (Items greater than \$50,000)

Division	Item Requested	(N) New (R) Replacement (P) Previously Committed	Definition	Justification (FTE, Headcount, Location, Program, etc.)	Life Cycle	Strategic Direction College Goals	Cost
Learning	Vector Feeding System	N	Vector Feeding System	This is new technology that is available to keep fresh feed in front of cattle at all times. It helps keep NTC on the cutting edge of technology and will increase the milk production by 3 pounds of milk per cow each day due to cow comfort. In addition, students in all programs and visitors to the farm will be exposed to a new technology being used in agriculture.	5-10 Years	Growth and Innovation	\$222,500.00
Learning	5 Axis Machine	N	5 Axis Machine Center	Purchase of this cutting edge 5 Axis milling machine would be an additional asset to our 2 year Machine Tool Technical Degree program. The addition of this equipment would also support the creation of an Advanced Machining Certificate. This piece of machinery is supported by the Machine Tool Advisory Board and will help us build more Continuing Education offerings in the Machine Tool instructional area.	5-10 Years	Growth and Innovation	\$139,000.00
Learning	Caesar Trauma Simulator	N	Caesar Trauma Simulator	This is a high fidelity trauma mannequin that provides realistic indoor and outdoor patient scenarios (capability to get wet). The system is robust and can withstand outdoor climates and constant transferring; which the EMS/Health area needs, due to the environments they are called out to in real life situations. Our health advisory committees are fully supportive of this new mannequin.	5-10 Years	Growth and Innovation	\$87,994.00
Learning	Discovery Solid Floor Barn Cleaner	N	Discovery Solid Floor Barn Cleaner	Students will be learning how to use this equipment and repair it. Currently we have two discovery barn cleaning units; however, they are designed for floors that have open slats in them to let the manure go through. These units are now available to use on solid cement floors which NTC has. These cleaners will be more effective for our barn setup along with keeping our cows much cleaner.	5-10 Years	Growth and Innovation	\$64,000.00

**NORTHCENTRAL TECHNICAL COLLEGE
DISTRICT BOARD OF TRUSTEES
TOPIC SUMMARY SHEET**

MEETING DATE: February 14, 2017

TOPIC: Driveway easement, walking trail, lighting and other courtyard improvements - Capital Purchases > \$50,000.

POLICY 1.6.5 Asset Protection – May not make any purchases or commit the organization to any expenditure of greater than \$50,000.

INTERPRETATION: Expenditures greater than \$50,000 must have board approval.

DATA/RESULTS: Proceeds from sale of land, grant funds, and current budget funds will be used to construct a driveway easement, a walking trail, lighting, and other courtyard improvements to enhance student life and increase student enrollment. Total project cost is: \$170,000 for the driveway easement and up to \$270,000 walking trail, walkway lighting and other courtyard improvements.

AGENDA CATEGORY:

- Regular Voting Agenda

PROPOSED MOTION:

Approval to utilize up to \$170,000 of land sale proceeds for the driveway easement, and up to \$270,000 of grant funds, and current budget to create a walking trail, lighting, and other courtyard improvements to enhance student life and increase student enrollment.

CERTIFICATION OF ACCURACY: I, your CEO, certify that the information contained in this report is true as of this date.

Signed Lori A. Weyers

Dated 2/3/2017

**NORTHCENTRAL TECHNICAL COLLEGE
DISTRICT BOARD OF TRUSTEES
TOPIC SUMMARY SHEET**

MEETING DATE: February 14, 2017

TOPIC: Receipts & Expenditures

POLICY 1.1 – General Executive Constraint – The Chief Executive Officer (CEO), in execution of her duties, shall not cause or allow any practice, activity, decision or organizational circumstance which is either imprudent or in violation of commonly accepted business and professional ethics or that results in failure to be accredited.

INTERPRETATION: To avoid *violation of commonly accepted business and professional ethics* NTC will follow Wisconsin statute 38.12 **District Board Duties (2)** “...All expenditures exceeding \$2500 shall be approved by the district board.” Also, in compliance with Wisconsin statute 38.12(4) District board duties, “The publication proceedings shall include a statement of receipts and expenditures in the aggregate.”

DATA/RESULTS: The following Status of Funds listing receipts and expenditures in the aggregate is included for informational purposes as of December 31, 2016.

YTD Fund 1 – 7 Revenues: \$50,189,081

YTD Fund 1 – 7 Expenses: \$53,446,938

AGENDA CATEGORY:

Consent Agenda

PROPOSED MOTION:

(Motion is included with consent agenda.)

CERTIFICATION OF ACCURACY: I, your CEO, certify that the information contained in this report is true as of this date.

Signed Lois A. Weyers

Dated February 3, 2017

**NORTHCENTRAL TECHNICAL COLLEGE
DISTRICT BOARD OF TRUSTEES
TOPIC SUMMARY SHEET**

MEETING DATE: February 02, 2017

TOPIC: Personnel Changes

POLICY 1.1 – General Executive Constraint – The Chief Executive Officer (CEO), in execution of her duties, shall not cause or allow any practice, activity, decision or organizational circumstance which is either imprudent or in violation of commonly accepted business and professional ethics or that results in failure to be accredited.

INTERPRETATION: NTC will follow Wisconsin Statute 118.22 (2) “...No teacher may be employed... except by a majority vote of the full membership of the board. Nothing in this section prevents the modification or termination of a contract by mutual agreement of the teacher and the board.”

DATA/RESULTS: A request is made to approve the following personnel changes:

New Hires:

N/A

Resignations:

N/A

Retirement:

1. Cheryl Resch, Assistant, Student Success

AGENDA CATEGORY:

✓ Consent Agenda

PROPOSED MOTION:

(Motion is included with consent agenda.)

CERTIFICATION OF ACCURACY: I, your CEO, certify that the information contained in this report is true as of this date.

Signed Lois A. Weyers

Dated February 3, 2017

**NORTHCENTRAL TECHNICAL COLLEGE
DISTRICT BOARD OF TRUSTEES
TOPIC SUMMARY SHEET**

MEETING DATE: February 14, 2017

TOPIC: New IT – Systems Analyst Associate Degree Program

POLICY: Community Benefit Statement 2 – Employers have an available and skilled workforce.

DATA/RESULTS: Jobs for IT – Systems Analysts are expected to grow 10.7% in the NTC District and 10.4% in Wisconsin in the next five years. In the next ten years, job growth is expected to increase by 17.8% in the NTC District, and by 17.2% in Wisconsin. It is projected that the NTC District will have 88 job openings in the next five years and 160 job openings in the next ten years when both job replacements (due to retirements and turnover) and job growth are considered (Economic Modeling Specialist International, EMSI 2016 data).

This program will prepare learners to support the development of desktop, web and mobile applications by gathering and analyzing business requirements, using best practices and relevant technologies. Graduates will be prepared to function as a liaison between IT and content experts. Graduates will be able to support the software development needs of businesses in a wide variety of industries, including healthcare, manufacturing, insurance, finance and software publishing.

Eighty-six percent of employers responding to the in-district employer survey indicated they would hire a NTC graduate from this program, even if they had no previous experience. An informal survey of nine NTC IT Advisory Committee members further demonstrated a need for this program when they reported they would have 30 openings in the next three years. While one employer surveyed did not employ someone with these skills currently, they verbalized a potential need in the future. “This position is not something we have traditionally employed as a manufacturer of our size. However, with the advent of more and more business data it may become necessary to develop this role for the future.”

Since 2015, NTC has offered this program as a track of its IT Web Designer Associate Degree program to meet current employer needs. At this time, the College wishes to offer this program as a unique Associate Degree program. The College wishes to submit the IT - Systems Analyst Associate Degree Program concept review documents to the Wisconsin Technical College System Office for consideration as part of the WTCS Occupational Program Approval Process. By approving the submission of the program proposal, the College will continue to the next step in the process for developing this as a WTCS approved program.

AGENDA CATEGORY:
Consent Agenda

PROPOSED MOTION:

Approval of program proposal of the IT – Systems Analyst Associate Degree program.

CERTIFICATION OF ACCURACY: I, your CEO, certify that the information contained in this report is true as of this date.

Signed Lois A. Weyers

Dated February 6, 2017

**NORTHCENTRAL TECHNICAL COLLEGE
DISTRICT BOARD OF TRUSTEES
TOPIC SUMMARY SHEET**

MEETING DATE: February 14, 2017

TOPIC: New IT – Mobile Application Developer Associate Degree Program

POLICY: Community Benefit Statement 2 – Employers have an available and skilled workforce.

DATA/RESULTS: Jobs for IT – Mobile Application Developers Systems Analysts are expected to grow 7.9% in the NTC District and 16.5% in Wisconsin in the next five years. In the next ten years, job growth is expected to increase by 14.3% in the NTC District, and by 28.9% in Wisconsin. It is projected that the NTC District will have 94 job openings in the next five years and 182 job openings in the next ten years when both job replacements (due to retirements and turnover) and job growth are considered (Economic Modeling Specialist International, EMSI 2016 data).

This program will prepare learners to design and develop mobile, web and desktop software using leading object-oriented programming languages and related technologies, with an emphasis on mobile platform-independence and user experience. Graduates will be proficient in HTML, CSS, JavaScript, jQuery, C# and SQL, and will be prepared for success in any contemporary software development language/environment. Graduates will be able to support the software and web development needs of businesses in a wide variety of industries, including healthcare, manufacturing, insurance, finance and software publishing.

Seventy-eight percent of employers responding to the in-district employer survey indicated they would have a total of 15 job openings in the next year, 11 job openings in three years, and 13 job openings in the next five years. A similar percentage reported they would hire a NTC graduate from this program, even if they had no previous experience.

Since 2015, NTC has offered this program as a track of its IT Software Developer Associate Degree program to meet current employer needs. At this time, the College wishes to offer this program as a unique Associate Degree program. The College wishes to submit the IT – Mobile Application Developer Associate Degree Program concept review documents to the Wisconsin Technical College System Office for consideration as part of the WTCS Occupational Program Approval Process. By approving the submission of the program proposal, the College will continue to the next step in the process for developing this as a WTCS approved program.

AGENDA CATEGORY:
Consent Agenda

PROPOSED MOTION:

Approval of program proposal of the IT – Mobile Application Developer Associate Degree program

CERTIFICATION OF ACCURACY: I, your CEO, certify that the information contained in this report is true as of this date.

Signed Lori A. Waynes

Dated February 6, 2017

**NORTHCENTRAL TECHNICAL COLLEGE
DISTRICT BOARD OF TRUSTEES
TOPIC SUMMARY SHEET**

MEETING DATE: February 14, 2017

TOPIC: New Fire Services Leadership Associate Degree

POLICY : Community Benefit Statement 2 – Workplaces have an available and skilled workforce.

DATA/RESULTS: The Wisconsin Legislative Council Committee on Volunteer Firefighter and Emergency Medical Technician Shortages met several times between July and December 2016. As a result of these meetings, Dr. Morna Foy, President of the Wisconsin Technical College System, provided potential solutions to alleviate volunteer shortages including making credentials and training more accessible, expanding delivery options, and providing more leadership training. As a result of these meetings, a draft letter was included in the Study Committee’s Legislative Report addressed to the WTCS District Boards Association and Dr. Morna Foy requesting that “technical colleges maximize the amount of firefighter and emergency medical services (EMS) training offered online.”

According to Economic Modeling Specialist International (EMSI) 2016 data, there are currently 923 jobs in the NTC District for this type of occupation. It is projected that there will be 158 job openings in the next five years and 319 job openings in the next ten years within the NTC District. These openings are due to retirements, turnover and growth. Job growth is higher for the NTC District (1.7%) than the State (0.3%) in five years and higher for the NTC District (3.6%) than the State (1.7%) in ten years.

The Fire Services Leadership Associate Degree program is designed for students to gain the skills necessary to obtain employment in the fire service field. In addition, this program is designed to prepare current fire service professionals for departmental leadership positions. Learners will obtain knowledge of the fundamentals of fire science, fire safety, leadership and crisis management. Graduates of this program will also earn NTC’s Accelerated Leadership Technical Diploma. The Northcentral Technical College Fire Services Leadership coursework is accredited through the National Fire Academy’s Fire and Emergency Services in Higher Education (FESHE) curriculum. By taking three fire courses prior to the program along with fire courses within the program, students will be able to seek fire certification in the state of Wisconsin. Students who have already achieved fire certification will be able to complete coursework to learn leadership skills necessary in the fire service field. This program will be offered in NTC’s Virtual College, NTC’s most flexible option.

NTC conducted a formal survey of in-district employers in January 2017. They unanimously indicated they would encourage current employees to complete this program. One employer stated, “This is an important program for our area.”

The College wishes to submit the Fire Services Leadership Associate Degree program concept review documents to the Wisconsin Technical College System Office for consideration as part of the WTCS Occupational Program Approval Process. The projected program would start in the fall of 2017. By approving the submission of the program proposal, the College will continue to the next step in the process for developing a new program.

AGENDA CATEGORY:
Consent Agenda

PROPOSED MOTION:

Approval of program proposal of the Fire Services Leadership Associate Degree Program

CERTIFICATION OF ACCURACY: I, your CEO, certify that the information contained in this report is true as of this date.

Signed Lori A. Weyers

Dated February 6, 2017

**NORTHCENTRAL TECHNICAL COLLEGE
DISTRICT BOARD OF TRUSTEES
TOPIC SUMMARY SHEET**

MEETING DATE: February 14, 2017

TOPIC: New Fire Science Technical Diploma

POLICY Community Benefit Statement 2 – Workplaces have an available and skilled workforce.

DATA/RESULTS: The Wisconsin Legislative Council Committee on Volunteer Firefighter and Emergency Medical Technician Shortages met several times between July and December 2016. As a result of these meetings, Dr. Morna Foy, President of the Wisconsin Technical College System, provided potential solutions to alleviate volunteer shortages including making credentials and training more accessible, expanding delivery options, and providing more leadership training. As a result of these meetings, a draft letter was included in the Study Committee’s Legislative Report addressed to the WTCS District Boards Association and Dr. Morna Foy requesting that “technical colleges maximize the amount of firefighter and emergency medical services (EMS) training offered online.”

According to Economic Modeling Specialist International (EMSI) 2016 data, there are currently 923 jobs in the NTC District for this type of occupation. It is projected that there will be 158 job openings in the next five years and 319 job openings in the next ten years within the NTC District. These openings are due to retirements, turnover and growth. Job growth is higher for the NTC District (1.7%) than the State (0.3%) in five years and higher for the NTC District (3.6%) than the State (1.7%) in ten years.

The Fire Science Technical Diploma program prepares learners with foundational entry level knowledge and skills to pursue a career in the fire service. Concepts learned in this program include firefighter safety, fire prevention, hazardous material incident operations, building construction related to fire safety, and communication skills needed to be effective in the field. Graduates of this program will also obtain NTC’s EMT Basic Technical Diploma. Courses in the Fire Science Technical Diploma program ladder into NTC’s Fire Medic Associate Degree and Fire Services Leadership Associate Degree programs which allows graduates to advance on their career pathway in this field. A portion of the Fire Science coursework is accredited through the National Fire Academy’s Fire and Emergency Services in Higher Education (FESHE) curriculum. This program will be offered as a hybrid program with both online/Virtual College and face to face classes.

NTC conducted a formal survey of in-district employers in January 2017. Two-thirds of respondents indicated they had experienced difficulty finding qualified employees with this skills set and indicated they would hire an NTC graduate from this program, even if he or she had no previous experience. Employers stated, “Would like to see it offered” and “We would most likely hire someone with this degree.”

The College wishes to submit the Fire Science Technical Diploma program concept review documents to the Wisconsin Technical College System Office for consideration as part of the WTCS Occupational Program Approval Process. By approving the submission of the program proposal, the College will continue to the next step in the process for developing a new program.

AGENDA CATEGORY:
Consent Agenda

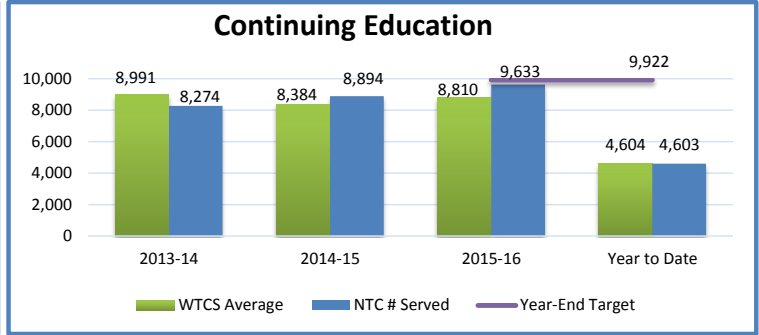
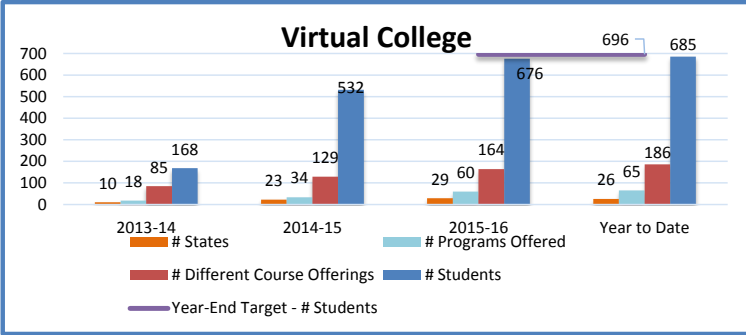
PROPOSED MOTION:
Approval of program proposal of the Fire Science Technical Diploma Program.

CERTIFICATION OF ACCURACY: I, your CEO, certify that the information contained in this report is true as of this date.

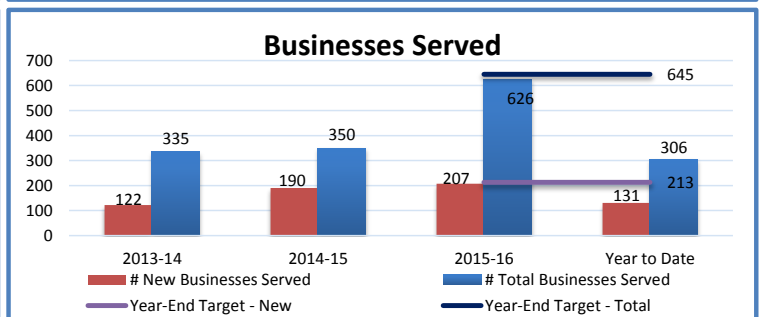
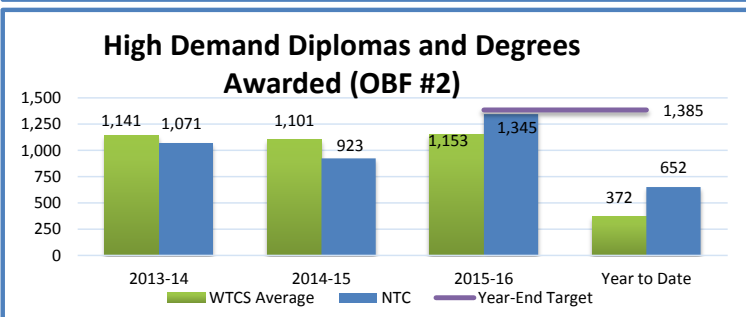
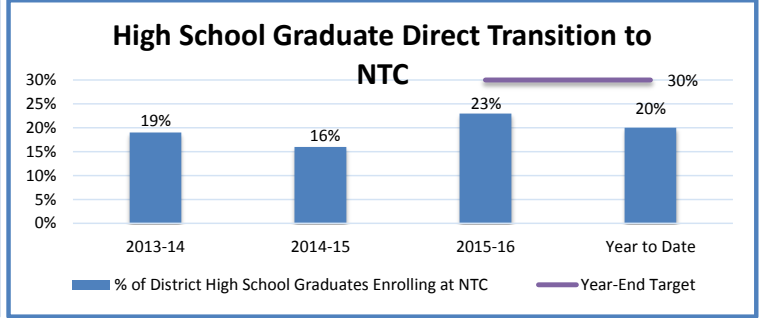
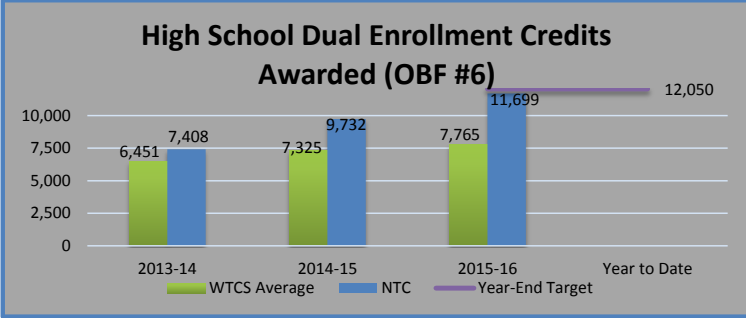
Signed Lois A. Weyers

Dated February 6, 2017

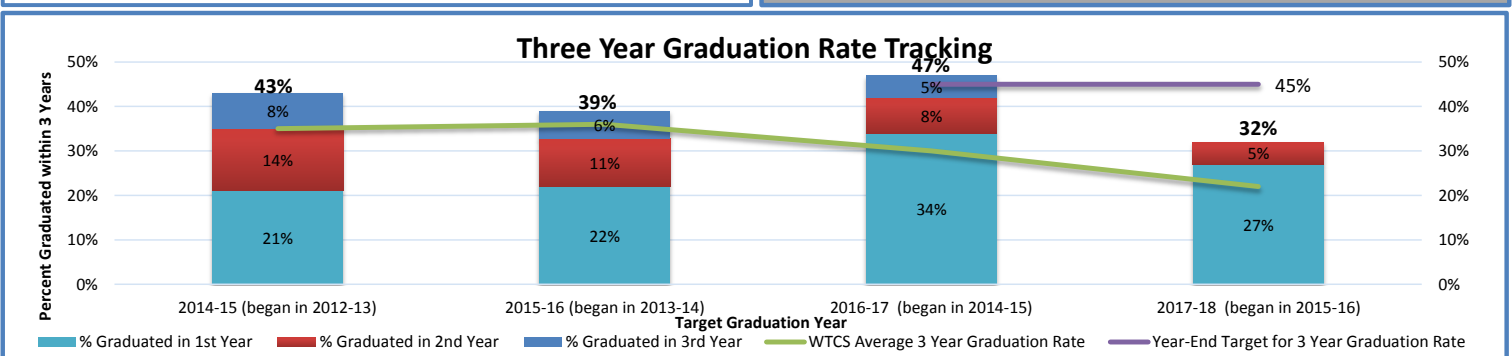
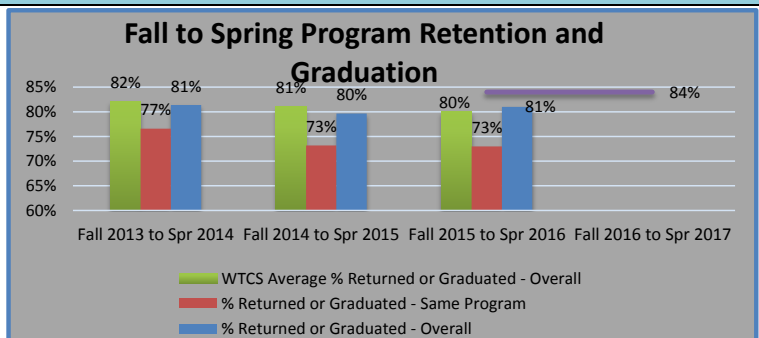
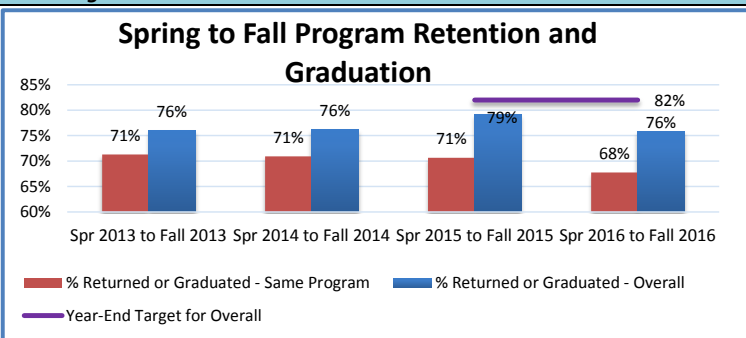
NTC Strategic Direction: Growth & Innovation



NTC Strategic Direction: Strategic Partnerships and Outcomes Based Funding Criterion #6 (Dual Credit Enrollments) and Criterion #7 (Workforce Training)



Achieving the Dream and Student Success Framework: Indicator #2 - Retention and Indicator #3 - Graduation



Data Definitions

Virtual College: Number of states served by Virtual College courses, Number of academic programs offered fully through Virtual College, Number of different Virtual College course offerings (both Continuing Education and Program Courses), and Total number of students served (both in Continuing Education and Programs).

Continuing Education: Total number served through Continuing Education course offerings.

High School Dual Enrollment Credits Awarded: Number of credits earned through Advanced Standing, Youth Apprenticeship, Youth Options, Course Options, Dual Credit, and Contracts with High Schools. This is the WTCS definition and is used for Outcomes-Based Funding calculations.

High School Graduate Direct Transition to NTC: Percentage of previous year's district high school graduates who transitioned to post-secondary coursework at NTC within one year of graduation.

High Demand Diplomas and Degrees Awarded: Number of WTCS-recognized degrees and diplomas awarded in Top 50 "High Demand Fields", according to a list generated by WTCS using DWD data. This is the WTCS definition and is used for Outcomes-Based Funding calculations.

Businesses Served: Total unduplicated number of businesses served through Business & Industry, Public Safety, and Continuing Education areas.

Total unduplicated number of new businesses served through Business & Industry, Public Safety, and Continuing Education areas.

Spring to Fall Program Retention and Graduation: Percentage of program students enrolled during the Spring term who either re-enroll in the program or at NTC the following Fall, or graduate in May or August. This metric measures those who return/graduate in the same program, as well as those who return/graduate in any program at NTC. Does not include pre-program student data.

Fall to Spring Program Retention and Graduation: Percentage of program students enrolled during the Fall term who either re-enroll in the program or at NTC the following Spring, or graduate in December. This metric measures those who return/graduate in the same program, as well as those who return/graduate in any program at NTC. Does not include pre-program student data.

Three Year Graduation Rate: Percentage of new program students (were not enrolled at NTC within the last 4 years) who graduated from the *same program* within three years of beginning the program. Includes pre-program student data.

2016-17 Annual Report Schedule

July	Organizational Development NTC Foundation/College Advancement Employee Satisfaction (every other year - 2017) Student Satisfaction (every other year - 2018)
August	Business & Industry Service Quality Review & Instructional Vitality Processes Three Year Facilities Plan Student Success
September	Economic Status Learning Update Student Engagement (2017)
October	K-16
December	Three Year Information Technology Plan Annual Financial Status
January	Cost per FTE
February	Capital Initiatives Economic Status
March	Marketing Update
April	Operating Budget Framework
May	Affirmative Action
June	Graduate Outcomes Fund Balance Reserve & Bond Rating

Radiography Advisory Committee Minutes
December 6, 2016 at 12:30pm
Wausau Campus – Center for Business & Industry, room 107

Meeting Date: December 6th, 2016

Program Name: Radiography

Attendees

Industry Members

- Blair Henneman, RT(T) at Aspirus Wausau Family Medicine
- Howard Graves, Imaging Services Manager at Aspirus Langlade Hospital
- Jodi Hagen, Manager of Imaging Services at Ascension Good Samaritan Health Center
- Mary Helgeson, Team Lead at Aspirus Clinic
- Mike Whitmore, RT (R, CT) at The Diagnostic and Treatment Center
- Mike Worzalla, Marshfield Clinic Radiography
- Ryan Marciniak, Director of Diagnostic Imaging Services at Aspirus Wausau Hospital
- Sharon Cwikla, Director of Imaging Services at Aspirus Medford Hospital and Clinics
- Staci Zdroik, Ministry Saint Michaels Hospital

NTC Staff:

- Amber Schuck, Radiography Faculty
- Brandy Breuckman, Associate Dean of Continuing Education and Virtual College
- Craig Bernstein, Business Development Manager
- Heidi Nichols, CT Program Director Virtual College
- Marianne Rhodes, Radiography Program Director
- Mauri Brueggeman, Associate Dean of the School of Health Sciences
- Stacy Miller, Administrative Assistant

Other

- Kelly Aschenbrenner, Current NTC Computed Tomography Student
- Samantha Patrick, Current NTC Radiography Student/Radiography Club President

Summary—Include a brief statement(s) of topics and action items

- The age demographic across the college is increasing in the 18-24 age group. These students are looking for the college experience and are looking for more facilities and involvement on campus. To meet the needs of these students the college has created a Student Success Corridor. There is a new main entrance and includes a new Community Room. The CHS Building second floor was remodeled and has doubled the capacity for health simulation activities.
- The School of Health Sciences will be starting a Health Navigator Program in Spring 2017. This is an Associate's Degree program focusing in public health. In addition, the School of Health Sciences is offering two new Advanced Technical Certificates in Allied Health and Nursing Geriatrics along with the Dementia Care and End of Life programs currently offered.
- Almost all radiography facilities are moving away from using film and computed radiography. Old equipment is being replaced with digital radiography equipment.
- Industry members are seeing more value in radiographers learning more than one modality. Cross training is very important to being successful in the imaging field.
- NTC was named the number one online college in Wisconsin. NTC's Computed Tomography (CT) and Magnetic Resonance Imaging (MRI) programs are fully online through Virtual College and this recognition shows the strength of these programs.
- In May of 2016 the program decided to condense the first year clinical from eight hours a week for 16 weeks to 16 hours a week for eight weeks. Overall the committee members felt that this change was beneficial because it gave the students more opportunities for repetition and consistency at their clinical.

- The Radiography program has started a student club this fall. The club is currently working on fundraising for the Spring Radiography Symposium.
- The second cohort of CT students started this fall. The first cohort of MRI students will begin in the spring.
- NTC is preparing to add another advanced imaging program in addition to CT and MRI. The committee discussed mammography, bone density, and radiology informatics. Industry members will look into hiring needs at their facilities to help decide which program is needed most.
- The Radiography Assessment Committee looked at the Health Education Systems Incorporated (HESI) entrance exam that is used to admit students to the Radiography program. Currently they require a 75% or above to enter the program. There has been a trend that students that score under 84% on the HESI have not been successful in the Radiography program. The Assessment Committee recommended moving the percentage for admittance to 78%. This would be in an effort to increase retention to meet the accrediting body's 5 year average program retention goal reported on annually.
- Feedback from employer surveys stated that students needed more Operating Room (OR) experience and that communication could be improved.
- The NTC Radiography Program purchased \$130,000 of digital upgrades to their Radiography Lab.
- The Radiography program reviewed their mission statement to align it with the current NTC mission and goal statements. Together the committee decided on a new mission statement that suited the program and approved the current program goal statements provided.

Graphic Communication & Video Production Advisory Committee

December 6, 2016, 5:30 p.m.

Wausau Campus – Center for Business & Industry - Room CBI 110

Meeting Date: December 6th, 2016

Program Name: Graphic Communication & Video
Production

Attendees

Industry Members

- Ben Weaver – Wausau Container
- Vickie Baker – Eastbay
- Mike Busch – Worzalla Publishing
- Mike Beck – U.S. Workstories
- Jessie Passinault – Worzalla Publishing
- Todd Langseth – Eastbay
- Joe Van Der Geest – Quality Resource Group

NTC Staff:

- Greg Cisewski – Associate Dean, School of Applied Technology & Engineering
- Dan Seanor – Instructor
- Andy Somers – Instructor
- Jordan Innes – Instructor
- Susan Clark – Administrative Assistant
- Craig Bernstein – Center for Business & Industry

Other

- Elizabeth Kysely – Wausau East High School

Summary—Include a brief statement(s) of topics and action items

- **INDUSTRY TRENDS:** All members of the committee reported that they are hiring. Joe Van Der Geest reported that his company, which caters to corporate printing needs in all areas, saw an increase in business by 22% this year. Ben Weaver from Wausau Container stated that a new employee from NTC has been working well and they are looking for more employees. Eastbay is running three shifts and always looking for new employees. Mike Busch, Worzalla Publishing, mentioned that the need for people to fill openings is a problem for all employers in the printing area. Andy Somers mentioned that the employers should be sure to post any openings on Tech Connect.
- **ENROLLMENT REPORT:** Jordan Innes shared that the Video Production has 12 students enrolled in online classes through Virtual College. The face-to-face classes have 13 first semester students and 6 third semester students. The Graphics program has 22 students enrolled consisting of 10 first semester students, 6 second semester, 6 third semester, and 3 fourth semester students. Graphics has 5 applications for the spring semester with enrollment currently underway. We take 20 new students in the Graphics program and 18 students in the video production program.
- **RECRUITMENT REPORT:** Instructors are currently trying to compile a list of high school graphics and art instructors in our district for the purpose of sharing information on our offerings. The list will also include high school contacts in outlying districts that do not offer a Graphics program. We are stressing getting students into our companies to give them a look at all aspects of the industry. A discussion followed on job shadowing opportunities for fourth semester students. It was suggested that all of the students enrolled in the program, no matter what semester would benefit from job shadowing. Several companies agreed that they would be willing to have students tour their companies. Worzalla would make other shifts available for job shadowing as well as offering this opportunity during the first shift.
- **GRADUATE ENROLLMENT REPORT:** A survey was sent to Graphic Communication Technologies students graduating from the class of 2015. Of those responding, 89% were employed and 75% said they were employed in a related field. The average wage was \$12.86 an hour with an average wage of \$28,768. There were four

graduates for the Video Production program reporting 100% of respondents being employed. The average wage in this field was \$14.09 per hour or \$29,299 per year.

- **CLUB UPDATE:** This semester the Video Production Club and Print Club were combined to increase the membership and create excitement for the printing area. This made it easier to complete projects such as tee shirt printing for other clubs, taping of guest speakers and holiday video cards for staff. It is anticipated the club will do field trips to graphics companies in the area during the spring semester.
- **TIMBERWOLF PRODUCTIONS:** This is a collaboration between marketing, graphics, and video students to connect with area companies for real life projects. The goal is to provide students authentic work experiences. The projects accepted for Timberwolf Productions have been mainly for non-profit groups. Instructors have developed a catalog of the jobs or projects submitted by area companies which would be available for students. Students also received outside party input during the Commercial Applications class.
- **SYSTEM CALLED MEETING:** The State Called Meeting for Graphics was held at Madison Tech College. The major topic covered was Adobe software and cloud licensing. Waukesha Technical College is the only other college offering a printing program with a curriculum similar to ours. We have volunteered to host the fall meeting which is tentatively scheduled for the first Friday in November. We would like to offer company and industry tours so the committee was asked to watch for upcoming meeting information.
- **CURRICULUM ASSESSMENT:** We do have several students in the Marketing and Promotional Graphics Associate Degree. Graphics has several courses that overlap into this degree. This program has strong enrollment numbers and is slated to be offered through Virtual College. Virtual College allows students the flexibility to enroll from a large geographical area and complete the course in their time frame. The committee felt that offering this degree in Virtual College would be beneficial.
- **FUND RAISING PROJECT:** Amy Gajewski, Marketing instructor, had her marketing class sell candy bars for a DECA Club fundraiser which also benefited the Honor Flight. They had the graphics students design the packaging as well as a point of purchase displays. The fund raising project was a great success and sold over 500 candy bars.
- **EQUIPMENT AND FACILITIES UPDATE:** Dan Seanor reported that the CNC Router has been installed along with the Multi-CAM which has the knife and router head to cut wood, plastic, and metal and corrugated. This equipment works hand in hand with the Flat bed UV.
- **CONTINUING EDUCATION/BUSINESS & INDUSTRY SOLUTIONS:** Craig Bernstein distributed handouts for the upcoming seminars being offered by the Center for Business & Industry. They included dates for leadership, organizational development, and human resources workshops. Business and Industry can help with OSHA, soft skills or CPR Training. For more information contact Craig at 715.803.1213 or email bernstein@ntc.edu.

Renal Dialysis Advisory Committee

November 18, 2016; 7:00am – 8:30am

Center for Business & Industry - Room CBI107

Meeting Date: November 18th, 2016

Program Name: Renal Dialysis

Attendees

Industry Members

- Haley Erl, Registered Nurse Manager at Medford Dialysis
- Jessica Dale, Renal Case Manager for Complex Medical Conditions at Optum Health Care Kidney Resource Services
- Tabitha Draeger, Facility Administrator at DaVita Marshfield

NTC Staff:

- Craig Bernstein, Business Development Manager
- Mauri Brueggeman, Associate Dean of the School of Health Sciences
- Kessa Erickson, Renal Dialysis Program Director
- Stacy Miller, Administrative Assistant
- Shelly Mondeik, Vice President for Learning

Other

Summary—Include a brief statement(s) of topics and action items

- New construction in the front of the NTC Wausau Campus includes a community room, expanded student life space to engage younger learners, two story bookstore, and remodeled student success corridor including security, updated testing center, college prep center, academic resource center ending with the library.
- The School of Health Sciences will be beginning the following programs in the next semesters: Pharmacy Services Management Associate Degree, Pharmacy Technician, Telehealth Certificate, Geriatric Nursing and Allied Health Certificates, and Health Navigator Associate Degree.
- The School of Health Sciences held an Inter-Professional Education Day in October. The Medical College of Wisconsin students were able to participate this semester.
- Industry members in the Renal Dialysis fields are struggling with employee professionalism and ability to communicate with patients and coworkers. The committee discussed simulation and continuing education as solutions for these problems.
- There are currently four full time students and one part time student in the Renal Dialysis Program. The program expects four students to graduate in May 2017.
- The Renal Dialysis program is proposing the embedding of the Phlebotomy Technical Diploma into the Renal Technical Diploma. This proposal will go to the state for approval in Spring 2017.
- Kessa Erickson, Program Director for the Renal Dialysis program met with Chippewa Valley Technical College and Milwaukee Area Technical College to begin planning Technical Skills Attainment competencies for their programs.
- Renal students are currently required to complete their Certified Nursing Assistant (CNA) certification prior to entering the program. The committee discussed this requirement and if it should be changed so that Phlebotomy students do not have to take it as well. The committee discussed two main options. The first is to require a CNA certification before beginning the second semester. The second option is to have an optional CNA course offered during the summer.
- Business and Industry at Northcentral Technical College is offering many continuing education options that can be customized to fit the needs of the employer.
- Amy Marthenze of Aspirus Wausau is working with American Nephrology Nursing Association (ANNA) to host a continuing education conference at NTC in the fall of 2017. This would be a renal dialysis focused conference.

Criminal Justice Advisory Committee

November 11, 2016; 12:30 PM – 2:30 PM

Wausau Campus - Room CBI109

Meeting Date: November 11th, 2016

Program Name: Criminal Justice

Attendees

Industry Members

- Tim Fischer, Lincoln County Sheriff
- Todd Baeten, Wausau Police Department
- Mark Wagers, Marathon County Sheriff
- Dale Wisnewski, Marathon County Sheriff

NTC Staff:

- Shelly Mondeik, Vice President for Learning
- Sara Gossfeld-Benzing, Dean of Public Safety
- Andrew Kleppe, Instructor
- Brian Fiene, Instructor
- Michelle Shepherd, Administrative Assistant
- Chris Munson, College Advising Specialist
- Brad Gast, Dean of Continuing Education and Virtual College
- Jared Eggebrecht, Business Development Manager
- Kris Grod, Associate Dean of Public Safety

Other

Summary—Include a brief statement(s) of topics and action items

- Industry Trends – Police agencies have not seen current employees leaving the profession, even with the recent negativity towards police in the news. Mr. Gast and Ms. Benzing have been working together to offer new law enforcement continuing education classes. Leadership in Police Organizations (LPO) will be offered in spring of 2017.
- Program Information:
 - 720 Academy Testing and Updates – The first 720 Law Enforcement Academy is currently running. The academy started with 18 students. One student failed a written test in Phase I leaving 17 students remaining. Mr. Kleppe and Mr. Fiene commented that the test questions were difficult and need some adjustment. Ms. Benzing is on the Curriculum Advisory Committee for Training and Standards and there has been discussion on revising the test. All recruits must pass a physical fitness entrance exam before being accepted into the academy. Physical fitness exit standards must also be met to complete the academy. Enrollment in the criminal justice associate degree program in 2016 has increased. A part-time association degree track is being explored for the criminal justice associate degree.
 - Adjunct Faculty – There is a need for additional adjunct instructors in the criminal justice program, due to the increased hours in the police academy.
- Equipment Facilities:
 - Tactical Safety Range - The tactical safety range is currently being built. The projected completion date of the range is December 1.
- Continuing Education/Business & Industry Solutions Initiatives: CIP/CIT, Homicide is the Caller the Killer are a couple of the classes that are being offered for law enforcement professionals. Public Safety and Continuing Education are working on an annual training calendar. Mr. Eggebrecht from Business and Industry mentioned that customized training solutions are available to be offered at departments.

- Rotation of classes instead of in-service – Based on conversations we have had in the past, we have been trying to meet the needs of departments. We will be scheduling instructor classes and in-service training on an annual rotating basis. Some classes will be offered quarterly and others will be offered semiannually.

B&I Advisory Committee
November 9, 2016 – 7:30 am to 9:00 am
Wausau Campus - Room CBI107

Meeting Date: November 9th, 2016

Program Name: Business & Industry

Attendees

Industry Members

- Jeny Nieuwenhuis-Hardel (REI)
- Jeff Prange (Robbins)
- John Sullivan (Waukesha Bearings)
- Ann Micholic (Kolbe & Kolbe)
- Carly Harder (Weathershield)
- Maureen Egan (Wausau Window and Wall Sys.)

NTC Staff:

- Bobbi Damrow, Dean B&I
- Weng Liew, Business Development Mgr.
- Jared Eggebrecht, Business Development Mgr.
- Brenda Zimmermann-Thorpe, Interim Business Development Director.
- Sarah Kapellusch, B&I Learning Coordinator
- Rhonda Hoffer, B&I Admin Assistant
- Brad Gast, Dean of Continuing Education
- Brandy Breuckman, Associate Dean of Continuing Education

Other

- Renae Krings (Wausau Chamber of Commerce)
- Brian Otten (Wausau Chamber of Commerce)

Summary—Include a brief statement(s) of topics and action items

Opportunities

- **NTC’s Solution Series & Business Planning series;**
 - Recommended at Spring 2016 Advisory Meeting
 - Have served 111 duplicated learners in Wausau and Medford over about a dozen classes.
 - Have a variety of instructors and have received great reviews.
 - Working with Chambers to include these flyers in their packet.
 - Curriculum is on hand for over 100 topics; an annual calendar is in development.
- **WAT grant updates and opportunities;**
 - Applied for four grants and received 100% funding.
 - Grants include Leadership Development, CNA, Safety and Technical Talent.
 - Grants have evolved to multi-business over single business grants.
 - Flyers are included in your folder for upcoming opportunities
 - Critical Core Business Skills, Lean & Quality classes, and Supervision classes starting in January 2017.
 - Have started talking with business & industry partners about 2017/18 needs and initiatives.
 - Will start grant writing March 2017. Applications due to the state by May 2, 2017.
- **Virtual College professional development opportunities;**
 - Brandy serves both with Virtual College and Continuing Education. Most students in VC are non-traditional students.
 - Brandy can visit your business and talk to you or your staff about continuing education opportunities.
 - Some classes are late start and can start within the first 10 weeks of the semester.
 - An “industry team” can take an on-line class and will receive consistent training.
 - Safety and technical engineering are now offered through VC.
- **Continuing Education opportunities;**
 - The Laws of Invaluable Growth – offered in December 2016 by John Maxwell.

- Leadership Bundle – offered in February 2017 Leadership Excellence and Development (LEAD) and May 2017 Leadercast.
- Professional Engineering Continuing Education – NTC is authorized for PDH hours for engineers.
- Easy registration process via website.
- **The Branch opportunities;**
 - Last year CMIC provided seed funding to develop an entrepreneurial accelerator program connecting local college students (all local colleges) with local corporations through projects facilitated by NTC and community faculty/leaders. This is a great new networking program with hopes to keep talent local. The program is called “The Branch” and is modeled after the Commons in Milwaukee.
 - The Branch is in need of more businesses to sponsor projects, more mentors with specialized skills and also coaching experience and students. If you know of anyone fitting these classifications, please encourage them to check out the website.
 - Fall 2016 is the second cohort for “The Branch”.
- **A Call for Adjunct Instructors.**
 - NTC is always in need of adjuncts and is currently advertising for specialized adjuncts in the areas of OSHA, Lean, and 10 level classes. Please be an advocate in helping recruit professionals to instruct.

Industry Trends

- Jeff Prange – At Robbins, things usually wind down this time of year, however they are seeing the market strong in the recreational area. Not much improvement in the labor force. Have increased starting wage by over \$1. Not seeing much return on this enhancement.
- John Sullivan – Waukesha Bearing is doing well - they are finding candidates to fill jobs. Business has been very stable all year. Biggest issue is finding salaried people.
- Ann Micholic – Kolbe & Kolbe’s greatest challenge is to fill the 30 positions they have on the line. Started part-time program where employee works 20-28 hours a week and they pick their hours. Have 85 part-time people on the floor. They are working on wage restructuring for those hard to recruit positions. They have introduced some new products this year.
- Carly Harder – Weathershield is strong. Have started reaching out to surrounding communities to fill their professional positions. Have implemented a part-time position program as well. 2017 will focus on recruiting and new onboarding campaign.
- Maureen Egan – Wausau Window and Wall has taken a break on production hiring. Expect after holidays to add 30-35 production positions. May start a 3rd shift next year. Have had some professional positions open for months. Looking at remote possibilities as well. Expanded engineering co-ops. Offering more jobs that enable remote work from school. Haven’t gone the part-time route yet.
- Jeny Nieuwenhuis-Hardel – Struggle with the same issues particularly with their Madison office. Difficult to grow their labor force there. Over half the office team at NW Petroleum and REI are part time.

Suggestions for NTC

- Business Solutions Series is meeting needs & exceeding expectations. Continue this for 2017-2018.
 - Take a poll on new topics of interests
- With all offerings in BIS, CE & VC – investigate a “toolbox” for Business & Industry partners
- Explore offering an introductory Project Management series
- Offer 2-3 hour training opportunities (shorter segments will support industry to send more people)

IT Programs Advisory Committee

November 9, 2016; 4:00 PM – 6:00 PM

Wausau Campus - Room CBI110

Meeting Date: November 9th, 2016

Program Name: IT Programs

Attendees

Industry Members

- Troy Desotelle, Skyward
- James Burgess, CTech Manufacturing
- Wayne Pierce, Aspirus
- Joni Van Ooyen, CoVantage Credit Union
- Troy Radtke, Deluxe-Wausau Financial
- JJ de Roover, Connexus Credit Union
- Matthew Hall, Greenheck
- Kevin Sather, Invizon

NTC Staff:

- Marie Auner, IT Faculty
- Jake Schneider, IT Faculty
- Kimberly Reed, IT Faculty
- Jamie Chavez, IT Faculty
- Gregg Husband, IT Faculty
- Chrystal Heinrich, Academic Advisor
- Raymond Gruetzmacher, VC IT Faculty
- Dominic Gruetzmacher, IT Faculty
- Chris Severson, Dean, SoBCS
- Ellen Anderson, VC Academic Advisor
- Calvin Thorne, IT Faculty

Other

Summary—Include a brief statement(s) of topics and action items

- Agenda 1: Those present introduced themselves and the organizations they represent.
- Agenda 2: Minutes approved as is.
- Agenda 3:
 - Industry Trends: Employers shared hiring opportunities at their organizations. Many have a small number of positions they are looking for. C# continues to be a sought after skill set.
 - Enrollment/FTEs: Enrollment data shows the IT Network Specialist increased enrollments by 5. IT Software Developer (and embedded diplomas) is down slightly from the previous year. IT Business Analyst has 14 students enrolled (traditional and VC offerings) and IT CSS (and embedded diplomas) increased enrollments by 5.
 - Ellen Anderson (VC academic advisor) shared there has been a huge influx of new IT students through VC. She sees a number of students enrolling, but taking less classes. She hopes this will help with retention. The majority of students are from WI; but students are also scattered around the country. When asked why out of state students choose NTC, Ellen spoke to SEO and students believing NTC is putting out the best product to meet their needs.
 - Instructional areas (Networking, CSS, and Programming) each shared curriculum modifications recommended to improve retention and persistence. Dominic provided a visual overview of the changes and pathways available to students.

- Agenda 4: Chris recommended that people interested in teaching opportunities contact him. Important dates with which employers have the opportunity to connect with students include the Job Fair (11/30/16), Reverse Job Fair (12/15/16), and the IT targeted job fair (4/5/17).
- Agenda 5: The next meeting will take place April 26, 2017.

Medical Lab Technician/Phlebotomy Advisory Committee

November 7, 2016 5:30 p.m.

Wausau Campus – Center for Business & Industry, room 107

Meeting Date: November 7th, 2016

Program Name: Medical Laboratory

Technician/Phlebotomy

Attendees

Industry Members

- Erin Rodgers, Manager of Laboratory Support Services at Aspirus Wausau Hospital
- Dr. Julie Seehafer, Marshfield Labs Education Director at Marshfield Clinic
- Laura Krznarich, Medical Technologist (MT) at Marshfield Lab and NTC Adjunct Faculty
- Mike Lawton, Manager of Laboratory Services at Aspirus Langlade Hospital
- Shelley Meyer, Technician at Aspirus Langlade Hospital
- Dr. Susan Raab, Associate Dean – School of Healthcare at UW-Stevens Point
- Vikki Leseberg, Phlebotomist at Aspirus Langlade Hospital
- Suzanne Kocher, Supervisor Phlebotomy and Specimen Processing, Diagnostic & Treatment Center
- Denise Kellner, Phlebotomy Technician, Diagnostic & Treatment Center
- Michelle O’Connell, Quality Assessment Coordinator MT, Ascension St. Michaels Hospital Laboratory
- Sylvia Lambrecht, Technical Director MT, Blood Center of Northcentral Wisconsin

NTC Staff:

- Rich Wilkosz, Science Faculty
- Laura Ahonen, MLT/Phlebotomy Program Director
- Mauri Brueggeman, Associate Dean of Health Sciences
- Stacy Miller, Administrative Assistant
- Valerie Natzke, MLT/Phlebotomy Faculty
- Sheila Rossmiller, Director of Annual Giving and Scholarships
- Karen Turner, Allied Health Program Director

Other

- Michelle Becker-Fritsche, Current MLT Student at NTC

Summary—Include a brief statement(s) of topics and action items

- The construction at the front building of the main campus is complete. There is a new community board room and student success corridor.
- The construction at the CHS building has doubled the capacity for simulation. IPE day was just held and went really well.
- NTC is now offering Geriatric courses in Dementia Care and End of Life Care.
- Health Navigator Associate Degree starts in the spring and is a public health focused program.
- Fall of 2017 there will be a new Telehealth certificate available.
- Intro to Perioperative Environment course is good for anyone working in a sterile environment including all areas of healthcare and types of providers.
- There are currently 12 MLT first year students and 7 MLT second year students will move on to clinical in Spring 2017. There are currently 15 Phlebotomy students enrolled; nine students in Wausau and 6 students in Medford.
- Feedback from students regarding clinical sites has been overwhelmingly positive.
- Beginning in fall 2017 Phlebotomy Technician will be embedded into the Renal Technician Technical Diploma. The additional credits will help with financial aid for Phlebotomy.
- All incoming MLT students now take the HESI test and must obtain the minimum passing score to be admitted to the program.

- New 8-week Immunology scheduling started fall 2016. Course now has class twice per week instead of just once. The purpose of this scheduling change is to improve student retention.
- MLT Clinical testing will utilize MediaLab Exam Preparation starting in 2017.
- Innovative Microbiology simulation will begin in spring 2017 to address the consolidation of Microbiology labs across the district and state. This simulation will take place in January 2017. All students will have 3 weeks of simulation on campus, followed by 1 week in a working microbiology lab.
- Out of the five MLT students that graduated in 2016, four are working as MLTs, one is a full time MLS student at UWSP, and one working MLT is also a part time MLS student at UWSP.
- MLT Student Club had a successful blood drive and fundraiser thus far this semester.
- Instructional Vitality Performance data was discussed for both MLT and Phlebotomy. Focus was on number of graduates, employment rates, and starting salaries.
- New equipment for the MLT lab includes a dual-headed microscope, HD Microscope Camera, and a newer donated Siemens RXL Chemistry Analyzer.
- WTCS has updated the MLT Curriculum and the new curriculum will begin in fall 2017.
- Clinical Chemistry will change from five credits to a four credit course and one technical studies credit was removed from the curriculum. The overall credit number required for graduation did not change however.
- A new course, Introduction to Molecular Diagnostics, will be offered during students' final semester for two credits.
- The committee discussed the new Molecular Diagnostics course; committee provided feedback into learning objectives and lab activities.
- Program faculty established an MLT ASCP Exam fund in 2016. This fund will now be expanded to both MLT and Phlebotomy exams and alumni and vendor support will be encouraged

Certified Nursing Assistant Advisory Committee

November 4, 2016 12:00 p.m.

Wausau Campus – Center for Business & Industry, room 107

Meeting Date: November 4th, 2016

Program Name: Certified Nursing Assistant

Attendees

Industry Members

- Ann Faehling, Director of Nursing, Homme Home for the Aging
- Brad Beranek, HR Recruiter, North Central Health Care
- Debbie Trossen, Director of Residence Services, Bell Tower Residence
- Sara Slozes, Assistant Director of Nursing, Pine Crest Nursing Home
- Justin Cieslewicz, Administrator, Homme Home of Wittenberg
- Mary Moore, Supervisor of Organizational Development, Aspirus Langlade Hospital
- Cynthia Hintze, Nurse Aid Training Consultant, State of WI Department of Health Services
- Sue Matis, Interim Senior Executive Human Resources, North Central Health Care

NTC Staff:

- Candy Barth, Geriatric Program Director
- Jennifer Sperl, CNA Faculty
- Julie Webb, CNA Faculty
- Laura Hoffmeister, CNA Program Director
- Brandy Breuckman, Virtual College
- Ann Bauch, CNA Faculty
- Bobbi Lee, Administrative Assistant
- Marui Brueggeman, Associate Dean of Health Sciences
- Craig Bernstein, Business Development Manager
- Brad Gast, Dean of Continuing Education and Virtual College
- Sara Bartelt, College Advisor

Other

Summary—Include a brief statement(s) of topics and action items

- The Center for Health Sciences building has been under construction. The simulation center has doubled in capacity and the Medical College of Wisconsin is using space on the 3rd floor.
- New programs coming in the Health Division include Telehealth certificate, Health Navigator Associate Degree and Pharmacy programs (Associate Degree and embedded Technical Diploma).
- There is a great need for Certified Nursing Assistants (CNA). NTC developed a survey for employers regarding their organizations; the survey then matches employers with students through TechConnect.
- Committee members discussed professional appearance for students focused on professional apparel and body art.
- The CNA course has required content and has >96% successful test taker results when students complete a short prep course focused on the test. According to the statistics, there are less people getting on the registry each year.
- Nursing Home employed CNA students that have not taken the state test yet, are only allowed to perform skills on the job that have been checked off their sheet by an instructor; there are 6-8 topics that need to be addressed before students can be employed.
- NTC is working with the Senior CNA program and currently has 5 students.
- NTC is piloting an accelerated 3 week CNA course in the summer.

- The eastern regional campus in Wittenberg partners with Homme Home and the Wittenberg High School to hold class.
- Justin Cieslewicz presented a Capstone presentation regarding CNA turnover.

Nursing Advisory Committee Minutes
November 3, 2016 at 7:30am
Wausau Campus – Center for Business & Industry, room 107

Meeting Date: November 3rd, 2016

Program Name: Nursing

Attendees

Industry Members

- Deb Allar, Assistant Director of BSN at Home Options Program and UW Oshkosh
- Pat Brown, Director of Nursing at Mount View Care Center
- Hollie Chrusniak, Director of Clinical Services at Fortis Management Group, LLC
- Deb Feldbruegge, Academic Advisor at Upper Iowa University
- Jackie Frombach, Regional Clinic Director – Northwest Region at Aspirus Clinics
- Mary Moore, RN, BSN, Educational Services Coordinator at Aspirus Langlade Hospital
- JoAnn Weinfurter, Director Clinical Education – Northern Region, Ascension Wisconsin

NTC Staff:

- Craig Bernstein, Business Development Manager
- Jared Eggebrecht, Business Development Manager
- Brad Gast, Dean of Continuing Education and Virtual College
- Stacy Miller, Administrative Assistant
- Luann Theis, Nursing Program Director
- Lorraine Zoromski, Dean of the School of Health Sciences

Other

Summary—Include a brief statement(s) of topics and action items

- Dementia Care and End of Life Care certificates are currently running in Virtual College
- The School of Health Sciences will be beginning the following programs in the next semesters: Pharmacy Services Management Associates Degree, Pharmacy Technician, Telehealth Certificate, Geriatric Nursing and Allied Health Certificates, and Health Navigator Associates Degree.
- The School of Health Sciences held an Inter-professional Education Day in October. The Medical College of Wisconsin students were able to participate this semester to create more depth in the roles and simulation.
- Advisory members shared concern for the nurse and certified nursing assistant shortage, as well as the shortage of nursing faculty. Due to these shortages many of the area hospitals and clinics have many nursing positions in many areas open.
- The nursing program implemented a new online textbook and learning package starting with the first semester students this fall. The goal of this change is to improve retention and learning of students, based on best practices for teaching.
- The nursing program will now be asking Bridge, Licensed Practical Nurses (LPN), and transfer students to petition and take the HESI test before continuing their nursing program. This change has been made to ensure these students are meeting the standard and requirements of NTC, and thereby increase success.
- NTC is offering many different nursing pathways including Bachelors of Science in Nursing concurrent enrollment program, Military Medic to LPN, and Paramedic to Registered Nurse.
- The advisory members were updated regarding the Administrators of Nursing Education of Wisconsin (ANEW) Northwest Regional Stakeholder Meeting. A highlight of this meeting was the fact that 46% of nursing faculty are over the age of 55 and 86-89% of the vacancies in nursing schools require a doctorate degree. In addition, budget

cuts impact faculty numbers and enrollment numbers. This is contributing to the nurse shortage because without faculty, schools are unable to produce as many graduates.

Wood Science Advisory Committee

October 26, 2016 3:30 p.m.

Antigo Campus - Room WT119

Meeting Date: October 26th, 2016

Program Name: Wood Science

Attendees

Industry Members

- Sean Bennett-Bennett Hardwoods, Inc.
- Troy Brown – Kretz Lumber Company
- Lee Kruse – Robbins Sports Surfaces
- Tim Kassis - Kretz Lumber Company
- T.J. Morice - Marth Wood Shavings Supply Inc.
- Dale Rasmussen-Lincoln Windows
- Russ Schumacher – Menzner Lumber & Supply

NTC Staff:

- Darren Ackley-Dean, School of Applied Technology & Engineering
- Katie Metko-Learning Coordinator
- Travis Allen - Instructor

Other

Summary—Include a brief statement(s) of topics and action items

- **Industry Trends:** Lincoln Windows is doing well, they are currently re-tooling and training as well as purchasing a CNC equipment for a new window line. Robbins Sports Surfaces is recruiting and trying to retain employees. Business is usually busy during election years but this year is not. Bennett Hardwoods stated that lumber never slowed down, exports are a little slow, they are looking for employment and business is doing well. Kretz Lumber mentioned that exports are doing good and they really never let up. China is purchasing a lot. Overall sales are good, aging workforce is a concern and the ability to find people. Troy shared a couple updates he learned at the Hardwood Manufacturing Association, saw mills are not going well, people that are in red oak are seeing profits however, the low grade lumber is struggling. There is the struggle of finding qualified people. Menzner Lumber & Supply is growing strong, they have 1st and 2nd shift. Russ shared that skilled workers are going to be making more than IT workers. There was discussion that in order to get employees, it comes down to pay and where the employee wants to live. Every industry is hurting for employees it is not just wood science.
- **Program Enrollment:** Travis shared that the program has 10 first semester students and 5 third semester students.
- **Marketing Plan:** Travis shared with the committee that since the golf outing has been doing so well it was approved to have some of those funds be used for marketing purposes for the wood science program. A handout was shared on the marketing plan.
- **Club Update:** The club will be selling Christmas Trees at the Antigo and Wausau campus on December 1st and 2nd and then 8 and 9th if there are still some left. All funds raised go back into the club for students scholarships and club activities.
- **Curriculum Projects:** The bio based composites class needs to be upgraded and will also get a name change. Travis will be working with TJ Morice on the curriculum.
- **Capital Equipment:** Travis will be requesting a single head planer and a moulder. Both items have been submitted for capital equipment.
- **Continuing Education/Business & Industry:** Travis shared with the committee NTC hosted the NHLA and had 24 students graduate. NTC is continuing to grow the continuing education offerings for the wood science program.

Welding Advisory Committee

October 25, 2016, 7:30 a.m.

Wausau Campus - Room E101-E102

Meeting Date: October 25th, 2016

Program Name: Welding

Attendees

Industry Members

- Dan Apfelbeck – Greenheck Fan Corporation
- Kurt Mannel – Imperial Industries
- Chris Brooks – Imperial Industries
- Mandy Landwehr – Imperial Industries
- Brad Miller – Merrill Iron & Steel
- Matt Ohrt – Merrill Iron & Steel
- Al Schreier – Wisconsin Public Service
- Jeremy Brewster – Schuette Metals
- Larry Krueger – Siemens Water Solutions
- Jed Meyers – Siemens Water Solutions
- Joe Yelle – ADC Custom Products
- Ron Shampo – Agra Industries
- Jeff Dums – Enerquip
- Mark Snyder – A & B Process Systems
- Josh Boldig – Piper Products
- Chris Krzewina – Jarp Industries
- Tony Schmidt – Schuette Metals

NTC Staff:

- Greg Cisewski, Associate Dean
- Adam Zogata, NTC Instructor
- Veronica Hope, NTC Instructor
- Dan Grabko, NTC Instructor
- Brandon Loertscher, NTC Instructor
- Robert Leafblad, NTC Instructor
- Darren Wild, NTC Instructor
- Laurie Schulz – NTC Instruction
- Susan Clark-Administrative Assistant

Other

- Sharon Ruff - FSET

Summary—Include a brief statement(s) of topics and action items

- **INDUSTRY TRENDS:** Dan Apfelbeck, Greenheck, informed the committee that Greenheck is looking to add on to their plant in Mosinee and increase output with business being extremely strong. Kurt Mannel, Imperial Industries shared that they are adding on a 70,000 square foot addition and will be hiring 30-40 welders in the next year as well as expanding their paint line. Tony Schmidt from Schuette Metals shared that business is steady and their powder coating line is starting a second shift. Joe Yelle, ADC Custom Products, said they are looking at producing ROBS Cabs for a new market. Larry Krueger, Siemens, said they are looking for business to pick-up after the first of the year. Brad Miller, Merrill Iron & Steel, reported that his company is busy and doing some transitioning from FCAW to Metal Core and they are no longer requiring mandatory Saturdays. Ron Shampo, Agra Industries, stated that business is quite strong. Agra needs employees that can read drawings and complete multiple tasks. Jeff from Enerquip stated that the company has had a strong year. Chris Krzewina, Jarp, has seen an increase of business and has hired welders and machinists expecting the upcoming year to be busy. Mark Synder, A&B Process Systems, shared that business is strong and they are looking for field crews and welders. A & B Process systems offered to supply NTC with pipe for training on grinding and finishing.

- **FOOD SHARE EMPLOYMENT AND TRAINING:** Sharon Ruff, Food Share Employment and Training (FSET), provided information on the resources they provide to any individuals receiving food share benefits. These individuals may be subject to an 80 hour employment requirement and this program helps those individuals find employment, housing or transportation. The program helps with resumes and cover letters. It was suggested that members visit the website at www.myfset.net for additional information.
- **ENROLLMENT REPORT:** Brandon Loertscher reviewed enrollment for the spring semester.
WAUSAU: The Wausau Campus Welding program has 13 third semester students in the associate degree and 35 first second semester students in the technical diploma program.
ANTIGO: The Antigo Campus Welding program has 6 first semester students enrolled in the technical diploma program.
- **PHILLIPS:** The Phillips Campus Welding program has 5 students enrolled in the technical diploma program. Mike Gasser from Caterpillar is holding an event to generate interest in the welding program.
- **GRADUATE OUTCOME REPORT:** The Welding Technical Diploma program reported 48 graduates for 2015 with 85% of those graduates being employed. There were five graduates from the two year program with 78% being employed. The salary range for employees in welding ranges from \$23,920 to \$39,978 for the technical diploma and \$27,560-\$54,080 for the two year graduates.
- **METAL WORKING EVENT:** Robert Leafblad informed the committee that a Metal Working Event was held on Tuesday, May 24, 2016 highlighting Welding and Machine Tool careers. This event was well received and will be repeated on December 13, 2016. Shop tours would be greatly appreciated and are beneficial to recruitment. It was stressed that the event have a social web presence and a video available on the website. Committee members were also asked to bring in equipment for the students and parents to see. If your company would like to host a tour, have a booth, or donate a door prize contact one of the instructors or Greg.
- **SOFT SKILLS EVENT:** Instructors held a panel of employers to answer student questions on soft skills and the working environment at their companies. The students found this a great forum for them to ask questions of area employers. Anyone interested in taking part in the forum next semester should let one of the instructors know. Mock interviews are also conducted for students and if anyone is interested in taking part in the mock interview process, please let staff know. Doug, from Imperial Industries and Matt, Merrill Iron and Steel, were suggested as members to contact to take part in the interviews.
- **DC EVEREST UPDATE:** Adam Olson, DC Everest High School is running two classes of Intro to Welding. Adam invited the companies to come and speak in his class. He commended the instructors for the Heavy Metal Tour that takes place for 8th graders and felt the students learned a lot and enjoyed the event. Adam felt there is a need for a similar event for sophomores and juniors so they can get exposure to the trades.
- **REQUEST TO COMMITTEE:** Brandon Loertscher asked that each company forward one picture from their company that would be inspiring to students. Instructors would like to include these in PowerPoint presentations for their classes and also on the website. Members were asked to forward the picture to either Brandon or Veronica. Contact information was made available.
- **WELDING COMPETITION:** The Welding Competition event is scheduled for Thursday, March 9, 2016. Veronica Hope asked members to mark this date on their calendar. If any members can help with judging or another aspect of the event, they should contact one of the instructors. This event is a great opportunity for companies to build relationships with students coming from the high school or technical college.
- **COURSE OVERVIEW:** The GMAW and Advanced GMAW classes were discussed briefly and the committee asked that the overview handouts for these classes be emailed to the committee. The committee will review the content and continue the discussion of the content at the spring advisory committee meeting. It was requested by the committee that the discussion of this class be put first on the agenda for the next meeting and the meeting be scheduled for two hours.
- **CAPITAL EQUIPMENT REQUESTS:** Antigo is requesting a brake press and a laser to replace the plasma cutter. Phillips needs a portable ventilation unit, Scotchman Iron worker, and a multi-purpose welding unit. Wausau is requesting a plate beveller, marvel saw, laser welding system, pipe knocker and a Plasma seam welder.
- **CONTINUING EDUCATION/BUSINESS & INDUSTRY:** Greg shared that classes can be offered to meet the needs of area businesses through Business and Industry (BI) or Continuing Education. Classes can be tailored to your company's needs. The contact information for Bobbi Damrow or Brad Gast were distributed.

Surgical Technologist Advisory Committee
October 20, 2016 4:30 p.m.
Wausau Campus – Center for Business & Industry, room 107

Meeting Date: October 20th, 2016

Program Name: Surgical Technologist

Attendees

Industry Members

- Joseph Abt, Clinical Educator for Surgical Services, Aspirus Wausau Hospital
- Cathleen Ahles, CST, Aspirus Wausau Hospital
- Kimberly Schmidlkofer, CST, Aspirus Wausau Hospital
- Amy Hinz, CST, St. Clare’s Hospital
- Deb Haizel, Director of Nursing, Wausau Surgery Center
- Tonya Krizak, CST/NTC graduate, Aspirus Wausau Hospital
- Alicia Lambrecht, RN, Ambulatory Surgery, Marshfield Clinic, Wausau Center
- Suzi Okey, Nurse Manager, Bone and Joint Outpatient Surgery Center
- Paula Lewitzke, Surgical Technologist, Bone and Joint Outpatient Surgery Center

NTC Staff:

- Julie Osness-Thorson, Surgical Technologist Program Director
- Mauri Brueggeman, Associate Dean of Health Sciences
- Bobbi Lee, Administrative Assistant

Other

- Andrew Bloch, NTC Surgical Technologist Student
- Carly Berg, NTC Surgical Technologist Student

Summary—Include a brief statement(s) of topics and action items

- Michigan Mind Trekkers were at NTC on 10/14/16 and 10/15/16 and we hosted 6,500+ people on those two days.
- Construction is almost finished on the front entrance of the main building at the Wausau Campus.
- Construction is finished on the 2nd floor of the CHS building; the committee will tour the 2nd floor at the spring meeting.
- NTC School of Health Sciences has been focused on Geriatric Education and has new courses and certificates for geriatrics, dementia and end-of-life care. In addition, there are new programs coming in Telehealth, Health Navigator, and Pharmacy.
- Endoscopy and robotics were discussed in the spring. The program is still accepting donations of equipment and more information from reps to use when discussing specialties in class.
- Aspirus stated they have started a Peripheral Vascular Team (PVT) that should open in early 2017 and they currently have 3 openings, 2 in Ortho/Neurosurgery and 1 in Cardiovascular. Bone and Joint and Wausau Surgery Center are not hiring at this point. Marshfield Clinic has new GI Center and a surgical technologist is needed. In addition, the Endoscopy team at Marshfield is comfortable having students come in and observe.
- NTC has 100% Certification Exam pass rate and won a merit award from the National Board of Surgical Technologists and Surgical Assisting.
- NTC had 100% graduate placement; Aspirus took six, two went to outpatient orthopedics and one when to Howard Young Medical Center.
- Instructional Vitality Process Report is looked at annually and reviewed quality improvement plans with the committee. Additionally, the Noel Levitz survey done biannually showed that the ST program scored very high in the instructional effectiveness category.
- The Team Action Plan has a focus on students’ soft skills and the committee provided input on additional rubric components to be assessed in class, lab, and clinical.

- The School of Health Sciences Interprofessional Education (IPE) day will be held on 10/21/16; the focus is for the students to practice communication skills with other professions and work as a team.
- Advisory committee members were thanked for bringing in more equipment and supply donations; they are always needed.
- The Surgical Technologist program is in need of Adjunct Faculty.
- There has not been a lot of interest in the Central Services Technician course; the program is not sure if a class will be held in the spring due to low enrollment/interest.
- Introduction to the Perioperative Environment training is available. This course can be customized to program needs and was very well received this past spring.
- Dr. Butler will be presenting a wound closure class on November 30th.

Mechanical Design Advisory Committee

October 19, 2016 4:00 p.m.

Wausau Campus – CBI 107

Meeting Date: October 19th, 2016

Program Name: Mechanical Design

Attendees

Industry Members

- David Dahl – Greenheck Fan Corp.
- Greg Ashton – Crystal Finishing
- Eric Brittenham – Piper Products
- Dave Voelker – Crystal Finishing
- Mike Stine – Imperial Industries
- Mike Greenheck – CTECH Manufacturing
- Luke Schultz – A & B Process Systems
- Joe Jackan – Jarp Industries
- David Williamson – A-Team Machine
- Jim Peterson – Enerquip
- Jeremy Gabor – Jarp Industries
- John Enzenroth – Greenheck Fan Corp.

NTC Staff:

- Laurie Schulz – Instructor
- Bryan LaVigne – Instructor
- Brad Schinker – Instructor
- Greg Cisewski – Associate Dean, Technical & Trades Division
- Brad Gast – Dean, Continuing Education & Virtual College
- Susan Clark – Administrative Assistant

Other

Summary—Include a brief statement(s) of topics and action items

- **INDUSTRY TRENDS:** Crystal Finishing is seeing a very strong year going into their peak season and are looking for a large number of entry level employees. A-Team Machine said the job shop industry is strong and are looking at the first quarter of next year being busy. A-Team is hiring machinists and welders. Joe Jackon from Jarp reported that business is stable. Jarp will be growing the engineering department and currently has a current opening for an engineer. Piper is going strong and will have a strong finish to the year. Piper is looking for CAD designers with REVIT and SketchUP experience. A&B Process Systems is very busy. Enerquip started strong and has leveled off but business is equal to last year. Enerquip has hired employees from the CAT plant closing in Prentice. Greenheck is quite busy. The Greenheck plant in Schofield has 31 openings with 9 two year tech positions. Mike Greenheck from CTECH is looking for employees since his company has acquired new markets. Imperial is taking a step forward with technology and their facilities by adding another facility for their Calumet Division.
- **STEM FESTIVAL:** NTC, in conjunction with Michigan Tech, hosted the Mind Trekkers event on Friday, October 14th and Saturday, October 15th. Various activities in the Science, Engineering and Technology fields were shared with middle school student from area schools. The Friday session was just for students with the Saturday events being open to public for viewing of the projects and activities. The event was exciting for all involved and will be repeated in the future.
- **ENROLLMENT REPORT:** Instructor Laurie Schulz reported that there are 22 first semester students, 18 second semester students, and 14 third semester students. There are four second semester students and three fourth semester students going through the program on a part-time basis. The program has 20 applications for the spring 2017 semester. The demographic is changing for the incoming students showing the majority of them

enrolling directly from high school. Enrollment has increased for this semester and is looking promising for the upcoming semesters.

- **RECRUITMENT:** Instructors have an ongoing discussion on ways to recruit new students to the program. The Skills USA competition is hosted by NTC and is used to bring students to NTC. We also offer dual credit classes with area high schools. Instructors make school visits throughout the year. Greg asked if any companies would like to visit the high schools or middle schools to please contact one of the instructors or himself. Laurie asked committee members to consider being part of the open house on Nov 2nd from 5-7PM and share their company information to visitors. It is especially helpful to have alumni of the mechanical design program share their personal stories.
- **GRADUATE OUTCOME REPORT:** The Mechanical Design Technician program had 11 graduates respond to this survey from the class of 2015. Of those responding, 100% were employed and 67% said they were employed in a related field. The average wage was \$17.31 an hour with an average wage of \$45,000. Dual credit classes are offered to several high schools and there is also a Youth Options program which gives the student the option of petitioning their high school to provide NTC level training.
- **ENGINEERING TRANSFER CLUB:** Brad Schinker shared that the club consists of students looking to transfer to MSOE, Michigan Tech, or UW Stout. Last spring NTC hosted a bus for students to tour Michigan Tech and area High school students were invited to come along. On Friday, November 4th, a small group will be touring the engineering college at UW-Plattville. There is a new engineering building on that campus. Instructors have identified fifth semester classes that bridge to a four year institution to help transferring students.
- **CREDIT FOR PRIOR LEARNING:** Instructors are working on developing the criteria for awarding credit for prior learning. The opportunity to get credits awarded for prior leaning or job experience opens up more avenues for learners to continue their education. Brad and Bryan are looking at the testing that would be needed for SolidWorks and Inventor. There has been an action plan developed for this purpose and they hope to have criteria finalized by the end of this school year.
- **MATERIALS OF INDUSTRY CLASS UPDATE:** The Materials of Industry class has been split into two classes to allow for the curriculum to satisfy a requirement for the Applied Engineering Technology program. These classes will be offered online. The committee was asked if they were aware of any adjunct that would be available to teach hydraulics and pneumatics on Wednesday mornings for four hours to contact Greg or Darren.
- **FIT EVENT OVERVIEW:** The Females in Technology & Trades (FITT) will be held on December 2nd tailored for junior and senior high school girls. This event gives students a look at non-traditional occupations. They are able to complete a hands-on project in an area of interest to them. This semester the event will be in conjunction with the IT program area so students will be able to run the laser, weld or build a website.
- **SOLIDWORKS CERTIFICATION EXAM:** Bryan LaVigne is working on finalizing the steps to help students acquire an external credential for SolidWorks. They would do this by taking the exam that gives them a certificate showing they are a certified SolidWorks associate.
- **COLLABORATIVE COMPETITION:** Committee members shared feedback at a prior meeting that they would like students to get more involved with the production of a product. Students should understand that the design of a product hinges on the ability to produce that item from the drawings. Machine Tool students should also see the design aspect to better understand the production process. This year the collaborative project will design an industrial light fixture for the student booths in the H-Wing. The finished products will be displayed and the rest of the college will be able to vote on the one they think is the best. They will be doing the voting by donating money into a jar representing each light fixture. The proceeds from the voting will be donated to a charity. The students are excited about the opportunity to work together and to participate in a competition. It was suggested by the committee that the students present their projects to advisory committee as part of future competitions.
- **CURRICULUM REVIEWED:** A committee member mentioned that he is seeing new employees lacking in their understanding of Lean Manufacturing and Project Management. He asked if the current curriculum covers training in these two areas. Laurie Schulz replied that these topics are covered briefly in Mechanical Design courses. NTC does offer a bridge certificate that covers these topics. Laurie and Joe Proulx have discussed offering a project management certificate. The committee was asked for their input on how these two subjects could be worked into the program courses and suggestions were shared. The faculty will evaluate how they can

cover these topics more thoroughly. This concern will be discussed and ideas presented to the committee at the spring advisory meeting.

Automotive Advisory Committee

October 11, 2016, 7:30 -9:00 am

Wausau Campus – Center for Business & Industry Solutions – CBI 110

Meeting Date: October 11th, 2016

Program Name: Automotive

Attendees

Industry Members

- Dan Becker – Carquest
- Tom Blaschka – Wausau Water Works
- Jerry Brickner – Brickner Family Auto
- Chris Gardipee – Stewart Ave Collision & Repair
- Jon Griesbach – Griesbach Auto Service
- Mark Hanson – City of Wausau
- Adam Olson – DC Everest High School
- Kent Olson – Olson Tire & Auto Service

NTC Staff:

- Ross Nevienski – Auto Instructor
- Randy Wesenick – Auto Instructor
- Matt Klug – Auto Instructor
- Brad Gast – Dean, Continuing Education & Virtual College
- Katie Metko – Learning Coordinator
- Darren Ackley – Dean, School of Applied Technology & Engineering

Other

- Becky Zoromski - WATEA

Summary—Include a brief statement(s) of topics and action items

- **Industry Trends:** The committee discussed what the differences are between NTC and UTI. The biggest draw that students see and like about UTI is NASCAR and “hot rods”. Members prefer students from the NTC program. The automotive industry has not had a “typical” trend in the last five years. Industry is ever changing. An example was given that customers are shopping online for vehicles, they will go to where they find what they want online. If they need to drive 2 hours, they will and not buy local within their own hometown. Members also discussed on how much paperwork and documentation is needed to comply with the government and if audits are made. The industry is still in need of good technicians.
- **Enrollment Report:** The Automotive program has 15 students in the first semester, 11 students in the second semester, 10 students in third semester and 4 students in the fourth semester. Twenty applications have been submitted for spring 2017.
- **Graduate outcomes Report:** The class of 2015 graduate outcome report was distributed to the committee. There were 4 graduates in 2015 for the Automotive Technician Technical Diploma. There were 12 graduates in the 2015 Automotive Technology Associate Degree with 100% employment in a related occupation. The average annual income is approximately \$28,132.
- The committee discussed sending out a survey to gather what the average starting salary is based on advisory committee members verses the Economic Modeling Specialist International dollar amount, which is currently listed on the program flyers. Due to the nature of the industry a technician may start out low but has the potential to work his/her way up quickly. The program flyer should list what an entry level technician makes, what a technician makes after 5 years and what the lead technician makes. This should be listed for the Technical Diploma and the Associate Degree. Darren will work with our institutional research team with this suggestion.
- Committee members discussed that continuing education is very valuable. It was asked that if students take a continuing education courses here at NTC if they could get a credential or a third party credential. Brad Gast from Continuing Education was present and will be looking into all this information as we currently do host classes but

will look into if students attending can receive a credential. Topic areas would be advanced diagnostics, under car specialist, under hood specialist and transmission specialist.

- **Auto Club Update:** Ross shared with the committee that they have a very active club right now. The club is in the process of fund raising by selling coupon books and just recently had a brat fry. Students are hopeful to attend an automotive car show and participate in Skills USA competition. Ross mentioned that the members are looking for community service options as well. WATEA suggestion helping with Wheels To Work. Becky will work with Ross on what vehicles they have and what type of work need to be done on them.
- **Automotive Video Update:** Randy played the automotive video for the committee members. The members were very happy with the video that was created to promote the automotive program.
- **Dual Credit:** Dual credit enrollments are increasing. We are currently working with Medford to offer dual credit class. The faculty are working with the schools that don't have shops by bringing them into our shops to get the lab competencies.
- **Curriculum/ Assessment:** The Automotive program switched the electrical course they were taking into the Physics course, which will now be a 3 credit course. They will be working closer with general education faculty, which seems to be increasing the success rate. Three years ago the passing rate was 61% and now the passing rate is 81%. An example of the faculty working together is in written communication. The student will have one paper due, the written communication instructor will grade based on grammar and the competencies in their class while the automotive instructor will grade based on the competencies the students is learning in the automotive class.
- **NATEF – Recertification:** The faculty shared they are working on the recertification for NATEF in July. The faculty are in the process of doing their self-evaluations and then NATEF will come and do theirs. The faculty are focusing on more digital documentation. This is a 5 year certification and they check-up every 2.5 years. This is to keep our accreditation for this program.
- **Capital Equipment:** Working on updating the fleet vehicles to get more vehicles from the 2000's. The faculty are also working with the Diesel instructors and sharing electrical trainers as well a building their own trainers. When NTC upgrades their fleet they donate their vehicles to the high schools.
- **Optional Tour:** Committee members were offered a tour of the Automotive shops after the meeting.
- **Transportation System Called Meeting:** NTC is hosting the Transportation System-Called Meeting November 3rd and 4th. At this meeting the Wisconsin Technical Schools will discuss aligning curriculum as well as looking at the Engines 1 and 2 courses.
- **WATEA Update:** Becky Zorowski shared with the group that Wausau East High school will be having their open house on October 25th. Becky also shared that the WATEA is hoping to partner with other organizations
- **Continuing Education/ Business & Industry:** Brad Gast, Dean, Continuing Education & Virtual College shared that the Continuing Education team offers different types of seminars, workshops or conferences on very specific topics from leadership to soft skills or company specific requirements and certifications. Business and Industry work with companies on presenting different workshops that are typically noncredit based. They run things such as supervision, leadership and management skills onsite or off site.

Diesel Advisory Committee

October 10, 2016

Wausau Campus – Center for Business & Industry Solutions – Room CBI 107

Meeting Date: October 10th, 2016

Program Name: Diesel

Attendees

Industry Members

- Randy Adamski – V&H Trucks
- Mike Cooper – Mid-State Truck Service
- Todd Evers – Marathon County Highway
- Tammy Guite – Elite Carriers, LLC
- Cory Heckendorf – Wisconsin Kenworth
- Danielle Hertel – RiverView Construction, Inc.
- Scott Hoffman – Mid-State Truck Service
- Tracy Jonas – JX Truck Center
- Paul Kuyper – Meritor Heavy Vehicles Systems, LLC
- Larry Muelver – Industrial Repair Service
- Kent Olson – Olson Tire & Auto Service
- Travis Reinart – Transport Refrigeration Inc.
- Jon Shimmel – JX Truck Center
- Jordan Schroder – Truck Equipment, Inc.
- Dave Toburen – Transport Refrigeration Inc.
- Ryan Viergutz – Abbyland Service Plaza
- Mike Woolf – Truck Country

NTC Staff:

- Darren Ackley – Dean, School of Applied Technology & Engineering
- Brad Gast – Dean, Continuing Education & Virtual College
- James Eckardt – Diesel Instructor
- Eric Antonson – Diesel Instructor
- Katie Metko – Learning Coordinator
- Bonnie Osness – Director of Career Pathways

Other

- Becky Zoromski - WATEA

Summary—Include a brief statement(s) of topics and action items

- **Industry Trends:** Companies would like to see a technician spend a little more time diagnosing a truck and make sure it is accurate, spending this extra time only helps in the long run with the trucks.. Technicians need to have basic electronic troubleshooting skills. Technicians also need to listen to what the driver is telling them they are experiencing with the truck. Services writers need to be descriptive so the technician gets all the information on what is happening with the truck. The committee suggested doing a continuing education offering for service writers focusing on the soft skills then work to the technical skills. At the next meeting the committee would like to discuss adding tracks to the diesel program or what are the needs that need to be covered in the program.
- **Enrollment report:** The Diesel program has 12 students in the third semester, 20 students in the first semester.
- **Graduate Outcome Report:** The class of 2015 graduate outcome report was distributed to the committee. There were 3 graduates in 2015 for the Diesel Equipment Mechanic Technical Diploma with 100% of the students reporting being employed. The committee discussed sending out a survey to gather what the average starting salary is based on advisory committee members verses the Economic Modeling Specialist International dollar amount, which is currently listed on the program flyers. Due to the nature of the industry a technician may start out low but has the potential to work his/her way up quickly. The program flyer should list what an entry level technician makes, what a technician makes after 5 years and what the lead technician makes. This should be

listed for the Technical Diploma and the Associate Degree. Darren will work with our institutional research team with this suggestion.

- ***Internship flyer:*** *The School of Applied Technology & Engineering has an 80 hour internship for our 5 career clusters. It was discussed how to tie the internship into Youth Apprenticeship. Tammy, Danielle and Ryan asked for more information on Youth Apprenticeship, Katie will forward their contact information to Dina Kilinski, Youth Apprenticeship Coordinator.*
- ***Mobile Transportation Education Center:*** *The instructors shared they are currently working on a Mobile Transportation Trailer. This mobile trailer will be fully stocked with trainers related to the transportation field. The trailer will be used for dual credit students and trainings at businesses. The instructors shared if your company is having a customer appreciation event, they would love to have the trailer parked for everyone to see.*
- ***Diesel Grant:*** *NTC's Diesel program received a GPR (General Purpose Revenue) grant. This is a 2 year grant with \$500,000 each year, if the first year meets the outcomes NTC will receive second year. Within the grant we are tailoring industry applications to math, physics and written communication courses and hiring a part-time instructional assistant to help in the shop and work based learning opportunities. Another grant is a Fast Forward grant through WATEA. On October 20th at NTC WATEA is launching the Fast Forward Grant program where 72 students will be able to go through NTC's CDL certificate and the WATEA Finishing Program. The Finishing Program is an added program created through the Fast Forward grant. This additional program will allow students to get additional training and experience. This additional training should help the student become insurable quicker. More information will be discussed on October 20th.*
- ***Continuing Education / Business & Industry:*** *Brad Gast, Dean, Continuing Education & Virtual College shared that the Continuing Education team offers different types of seminars, workshops or conferences on very specific topics from leadership to soft skills or company specific requirements and certifications. Business and Industry work with companies on presenting different workshops that are typically noncredit based. They run things such as supervision, leadership and management skills onsite or off site.*

Dental Hygiene/Assistant Advisory Committee

October 7, 2016 7:00am

Wausau Campus – Center for Business & Industry, room 107

Meeting Date: October 7th, 2016

Program Name: Dental Hygiene/Assistant

Attendees

Industry Members

- Diana Yokimcus, RDH/Hygiene Coordinator at Dental Clinic of Marshfield
- Dixie Schroeder, Administrator at Marshfield Clinic-Institute for Oral & Systematic Health
- Erica Olson, Registered Dental Hygienist (RDH) at Midwest Dental-Weston
- Dr. Jennifer Freyer, Dentist, Bridge Community Health Clinic
- Kara Rode, RDH at Weston Family Dental
- Krystal Newman, RDH at Mosinee Family Dental, The Dental Suite
- Dr. Mike Murphy, DDS, FAGD, DICOI at Northwoods Dentistry

NTC Staff:

- DeAnn Shubring, Dental Faculty
- Deb Koziel, Dental Faculty
- Jared Eggebrecht, Business Development Manager
- Karen Turner, Dental Program Director
- Mauri Brueggeman, Associate Dean, School of Health Sciences
- Michelle Hilts, Dental Faculty
- Stacy Miller, Administrative Assistant

Other

Summary—Include a brief statement(s) of topics and action items

- Dental Radiography and Dental Materials now have Credit for Prior Learning assessments for students to “test out” of these courses and receive credit for learning done before coming to Northcentral Technical College (NTC).
- The age demographic across the college is increasing in the 18-24 age group. These students are looking for the college experience and are looking for more facilities and involvement on campus. To meet the needs of these students the college has created a Student Success Corridor.
- The School of Health Sciences will be starting a Health Navigator Program in Spring 2017. This is an Associate’s Degree program focusing in public health. The School of Health Sciences will also introduce a Pharmacy Health Services Management Associate’s Degree and Pharmacy Technician Technical Diploma beginning in Fall 2017.
- There is a trend in the Dental Industry focusing on oral health and its relation to other health areas. This includes referring dental patients to a medical doctor and vice versa.
- The Dental Program faculty has created a 2016-2018 Team Action Plan. This plan includes four opportunities for improvement:
 - They would like to investigate the Blackboard Retention Center.
 - They would like to improve the preparation of students for the DA profession.
 - The program would like to improve fair and unbiased communication to individual students.
 - They are working to increase the inclusiveness of the CCC students.
- The Dental Hygiene and Assistant students will be participating with the other health programs in the Inter-professional Education Day on October 21, 2016. This experience is designed for these students to understand the connection between dental and the other health professions and their role in patient care.
- The College-Wide mission and vision statements have changed since the creation of the Dental Program mission and vision statement. The advisory committee reviewed the old mission and vision and discussed ideas for the

new vision. The goal is to have the new mission and vision align with the NTC mission and vision. The Dental Hygiene and Dental Assistant programs may not need to have separate missions and visions; the program will follow up with the Commission on Dental Accreditation to determine for sure and bring sample mission/vision statements for the committee to help choose in the spring.

- The committee discussed the importance of soft skills in their employees. The NTC representatives discussed the many ways that they work to prepare the students in this area.
- The committee shared that their biggest needs for Continuing Education are in team building and leadership.



Board of Trustees Meetings/Upcoming Events - 2016-2017

Date	Event	Douglas Faragher	Tom Felch	Kristine Gilmore	Lee Lo	Douglas Moquin	Paul Proulx	Ruth Risley-Gray	Dale Smith	Maria Volpe	
2016											
July 11	Regular Monthly Meeting (Wausau – CBI 110)	MONDAY	F	X	X	X	X	X	F	X	X
July 14-16	WTC District Boards Assn. Summer Meeting (NTC - Wausau)			X	X	X	X	X		X	X
August 9	Regular Monthly Meeting (Wausau)	TUESDAY	X	X	F	X	X	F	X	X	
Sept. 20	Regular Monthly Meeting (Wausau)	TUESDAY	X	X	X	X	X	F	X	X	
Oct. 5-8	ACCT National Congress (New Orleans, LA)					X					
Oct. 18	Regular Monthly Meeting (Antigo Campus)	TUESDAY	X	E	E	X	X	X	X	X	
Oct. 27-29	WTC District Boards Assn. Fall Meeting (MATC - Milwaukee)										
Nov. 17	NTC Foundation Scholarship Reception (Wausau 4:00 – 5:30)										
Nov. 28	NTC Foundation Regular Meeting 4:00 – 5:30 (Boardroom)										
Dec. 6	Regular Monthly Meeting (Wausau)	TUESDAY	E	X	X	E	X	X	X	X	
Dec. 10	Mid-Winter Commencement			X	X		X	X	X	X	
2017											
Jan. 10	Regular Monthly Meeting (Wausau)	TUESDAY	E	X	X	E	X	E	X	X	
Jan. 11-13	WTC District Boards Assn. Legislative Seminar and Meeting – Concourse Hotel, Madison					X	X				
Feb. 14	Regular Monthly Meeting (Wausau)	TUESDAY									
Feb. 14-17	ACCT National Legislative Summit (Washington, DC)										
March 7	Regular Monthly Meeting (Wausau)	TUESDAY									
March 8	NTC Foundation Regular Meeting 4:00 – 5:30 (Wausau)										
March 14	NTC Board Appointment Committee (Marathon County Courthouse – 8:00 am)										
March 31	NTC Board Appointment Committee (Marathon County Courthouse – 8:00 a.m.)										
April 4	Regular Monthly Meeting (Wausau)	TUESDAY									
April 6-8	WTC District Boards Assn. Spring Meeting (LTC – Cleveland/Sheboygan Osthoff-Elkhart)										
April 27	NTC Foundation Spring Scholarship Banquet (E101/102 4:00 – 5:30 pm)										
May 2	Regular Monthly Meeting (Wausau)	TUESDAY									
May 20	Commencement – Wausau West Fieldhouse 9:00 – 12:00										
June 13	Regular Monthly Meeting (Wausau)	TUESDAY									
June 15	NTC Foundation Board Meeting										
July 10	Regular Monthly Meeting (Wausau)	MONDAY									

Updated: 1/29/17

Fwd: Thank You

Lori Weyers

to:

PaHnia Thao

02/03/2017 09:02 AM

Hide Details

From: Lori Weyers/Northcentral Technical College

To: PaHnia Thao/Northcentral Technical College@is-notes

For the board packet.

Lori Weyers

President NTC

Begin forwarded message:

From: "Casper, Justin" <jcasper@students.ntc.edu>

Date: February 3, 2017 at 8:59:43 AM CST

To: "Lori Weyers" <Weyers@NTC.EDU>

Subject: Thank You

Hello, Dr. Weyers-

My name is Justin Casper and I am enrolled in the Business Management program at NTC. I have been to a University of Wisconsin school and another technical college (Chippewa Valley Technical College). I have to say in my experiences with two other colleges I have never been more happier since I came to NTC.

The community environment that exists at NTC is amazing everyone is always happy and willing to help. I have never seen so many staff members go out their way as much as the ones that I worked with. They made sure all my questions were answered, even if they are the ones that could not answer them. I am a virtual college student, so I am not on campus much, but I know if I need to be everyone there will help me with anything I may need!

Thank you for your time for reading this! I wanted to just let you know how much I appreciate your staff and overall how well the school is.

Warm regards,

Justin



Loyal, Tribune Record Gleaner

Page 4 - Tribune Record Gleaner - Wednesday, January 4, 2017



CONTRIBUTED PHOTO

NTC graduates new batch of CNAs

Six students completed their Nursing Assistant (CNA) Technical Diploma at [Northcentral Technical College's](#) Spencer Campus in December. The Nursing Assistant (CNA) Technical Diploma consists of both classroom and clinical labs, and prepares learners to perform basic nursing skills under the supervision of a nurse for job entry as nursing assistants and home health aides in health care agencies. New graduates are (from left) Cheyanne Spuhler, Hailey Tessmer, Frances Talano, Miranda North, Louella Derrico, Helen Brubacher/instructor, and Chevenne Nechuta.

RDA stamps \$100,000 property purchase; \$1 sale to NTC

JEREMY RATLIFF
REPORTER

Tuesday morning, the city's Redevelopment Authority unanimously approved a recommendation to purchase 4.5 acres of property on West Taylor Street, from Russ Davis Wholesale. The property purchase would then facilitate development of a commercial driving facility for Northcentral Technical College in Merrill. NTC currently operates a smaller scale facility at its Wausau campus.

The vacant land fronts on West Taylor Street and is close to the existing Northcentral Technical College (NTC) training facilities. Through TID funds, the City of Merrill would purchase the property and transfer to NTC for \$1. The proposed purchase price is \$100,000. The property is currently assessed at \$25,500.

During discussion Tuesday, Mayor Bill Bialecki indicated the recommendation to purchase came after NTC decided they were unable to afford the \$100,000 purchase price firmly set by RDW.

"(NTC President) Dr. (Lori) Weyers came to me some time ago with the desire to place this facility in Merrill," Bialecki said. "We went to Russ Davis Corporate and asked if they would donate the land. They stated they would sell for \$100,000. We got back to Dr. Weyers and she decided that was beyond their budget and the project wouldn't happen."

As City Administrator Dave Johnson added, the company stood firm on the \$100,000 asking price.

"We asked if they would take anything less and their board said no."

Bialecki further indicated he felt the proposal would be an opportunity for the city to give back to NTC, and possibly capitalize on the economic boost brought by the NTC Public Safety Training Center of Excellence.

"I think this is a great opportunity for the city to show some reciprocity for all NTC has done for us," he added. "It's not going to do anything for the tax base, but it will bring people to train in Merrill much the same as the safety course has done now. The course has already brought significant revenue and this will just bring more."

On Dec. 20, Weyers wrote a letter to Bialecki detailing NTC's plans for a new CDL facility in Merrill to include a classroom and large learning lab. According to Weyers, the CDL program is estimated to generate over \$100,000 annually in direct and indirect economic impact for the Merrill area. Also in the letter, Weyers pointed to an increased need locally for a skilled workforce in the transportation industry. According to an NTC survey, employers in Lincoln County anticipate 106 new positions and 53 saved positions over the next 10 years.

In addressing the committee on Tuesday morning, Weyers initially indicated the NTC Board of Trustees has yet to approve the project but she could guarantee it would be approved in March. Weyers then later indicated she could guarantee approval prior to the next city Common Council meeting. Weyers also indicated the project would come in two phases, with structures for classroom space to come first and a



RDA *from page 1*

track to come later, with construction to begin as early as June. The project would take an estimated two budget cycles to be finished.

As an added benefit to the city, Weyers indicated the trucks used at the training facility would purchase all necessary diesel fuel at Merrill fuel stations.

Russ Davis Wholesale will continue to operate its produce distribution business on the three parcels the company would retain north of Commerce Street.

The measure will now be passed on to the city's Common Council for approval at its January 10 meeting.

Central Wisconsin's largest gardening Conference Jan. 20-21 in Wausau

The North Central Wisconsin Master Gardener Association (NCWMG) and UW-Extension present the annual Garden Visions Conference Jan. 20-21, a conference for northern climate gardeners and central Wisconsin's largest conference on the topic. All events are at [Northcentral Technical College](#) in Wausau.

Pre-registrations must be postmarked or submitted online by Monday, Jan. 16. Walk-in registration for Friday and Saturday will be accepted on the day of the event, however session choices may be limited. There is no lunch for walk-in's.

The conference is open to the public and one does not have to be a Master Gardener to attend, just have an interest and curiosity for gardening.

Friday, Jan 20: Garden Visions starts on Friday, Jan. 20, with Wausau Chef Clint Schultz of Urban Street Bistro teaming up with Jane Hawley Stevens to present the third annual Slow Food Dinner. Her presentation, Empower Yourself By Growing Your Own, will provide information about growing your own food, food as your medicine and vitamins. She will talk about the healing power of herbs and vegetables, and ways to incorporate herbs into flower and vegetable gardens.

Saturday, Jan. 21: Listen to national and regional speakers, view educational exhibits, enjoy Garden Vision's photography contest submissions, take a chance on raffle prizes, meet speakers, authors and vendors, and shop.

Keynote speaker is Susan Martin of Holland, Mich, with the topic: "If You Could Only Pick One: Perennial Gold Standards."

Martin is an avid gardener who has spent most of her career in the horticultural industry. She has worked in independent garden sales, and has her own garden design and maintenance business, focused on installing unique plants to suit her clients' individual styles. She has worked for various large wholesale plant companies, including, the largest wholesale grower of perennials in the U.S. Martin finds her calling in spreading the joy of gardening to her fellow gardeners, a love that was instilled in her by her parents. She is a native of Michigan where she has been gardening since the age of 4 in both sandy and clay soils in Zones 4-6. She is a writer and speaker for gardening audiences throughout the U.S. Find Martin on Facebook at Gardener Sue's News.

Among the other topics will be Above Ground Vegetable Gardening Techniques; Establishing a Prairie Meadow in Your Own Back Yard; Making Your Own Vinegars and Oils; The Art of Pruning and Wisconsin Woodys – Explore Wisconsin's Palette of Native Trees & Shrubs; The Cutting Edge of Landscape Roses; How to Make a Freeform Twig Trellis; Understanding Rock Gardens; Wildlife Control and Grocery Store Gardening.

NCWMG has been growing, learning teaching and sharing gardening and agriculture for over 20 years. The association includes Lincoln and Marathon counties and maintains an active membership of more than 80 volunteers.

For registration information, visit www.gardenvisions.info or <http://fyi.uwex.edu/marathonmg/>, or call 715-216-1230. The mailing address is 212 River Dr., Suite 3 Wausau, WI 54403-5476.





Foto News

Wednesday, January 11, 2017

MERRILL FOTO NEWS

Drop By & Apply at NTC's Wausau Campus

Getting started on a program this January is easier than ever at Northcentral Technical College (NTC). Drop By & Apply allows you to complete the entire admissions process in one day at NTC's Wausau campus every Saturday in January from 8 a.m.–noon and during the week on Jan. 11, 12, 17, 18 and 19 from 8 a.m.–6 p.m.

Thanks to the generosity of the NTC Foundation, your \$30 applica-

tion fee will be waived when you apply to NTC at a Drop By & Apply event during the month of January. Plan to bring your photo ID and unofficial transcript, so you have everything that you need to complete your application.

Admissions staff will be available to help you apply, register for classes and learn about financial aid opportunities that are available to help you pay for college. You can complete

your FAFSA and admissions testing requirements, if needed. Meet with a Career Coach to discuss any of NTC's 190+ industry-driven programs and transfer opportunities.

You can also tour NTC's Wausau campus and enjoy light refreshments.

To learn more about attending a Drop By & Apply event at NTC this January, call 715-675-3331 or email admission@ntc.edu.



NTC ranked top online college in Wisconsin

In a 2016 study, **Northcentral Technical College** ranked as the No. 1 college out of 62 schools in Wisconsin that offer online classes or degree programs. The analysis was conducted by OnlineColleges.com, a website that provides information about top online colleges and degree programs by featuring school rankings, program guides and career outlooks.

NTC offers numerous fully

or partially online associate programs, including ones in accounting, business management, human services, safety engineering technology. The school also offers online diploma and certificate programs.

Out of all the colleges in Wisconsin that provide online classes, **NTC** placed third for the percentage of students participating in distance education. The university also placed third for its comparatively low out-of-state tuition and sixth for its in-state tuition.

Paabst of the WisDOT Bureau of Traffic Safety.

Honoring Our Veterans: Governor Walker announces \$250,000 in grants awarded to 42 nonprofit organizations that serve Veterans and their families

Governor Scott Walker announced the Wisconsin Department of Veterans Affairs (WDVA) awarded \$250,000 in grants to 42 nonprofit organizations that will provide financial assistance or other services to Wisconsin veterans and their families.

“Our veterans have sacrificed so much for our country and they deserve the best when they conclude active duty service,” Governor Walker said. “These grants will fund things like emergency financial assistance, transitional housing and service dogs for veterans with disabilities. I thank all of the grant recipients for their commitment to serving Wisconsin’s veterans.”

This WDVA nonprofit grant program was signed into law by Governor Walker on April 6, 2014 (2013 Act 190), after receiving broad bipartisan support in the State Legislature. The bill, Assembly Bill 805, was authored by Representative Warren Petryk (R-Eleva) and Senator Jerry Petrowski (R-Marathon). The law provides a maximum total of \$250,000 for grants up to \$25,000 for registered 501(c)(3) nonprofits.

Some of the organizations working in our area that received funds were: Heroes’ Hunt for Veterans, \$5,000; Indianhead Community Action Agency, \$5,000; Northcentral Technical College Foundation, \$3,000; Highground Veterans Memorial Park, \$10,000; WI American Legion Foundation, Inc., \$5,000.

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Pictured are January 2017 MAFA graduates, front from left, John Wallin, Nohemi Mauro and Julie Williams; back row, Eric Podeweltz, Brooklyn Buckholt, Dylan Runge, Austyn Stoerzer and Kaleb Tesky. Not pictured are Zoe Berreth and Nathan Hoffman.

Merrill Adult Diploma Academy announces January 2017 graduates

Merrill Area Public Schools and [Northcentral Technical College](#) are proud to present the Merrill Adult Diploma Academy (MADA) January 2017 graduates. The graduating class consists of seven high school and three adult students who have completed their

goal and are ready to move forward in their lives. Many of these students already have full-time jobs; some are planning on furthering their education.

The MADA Charter School has served the Merrill Community since 2007. It is a partnership between Merrill High School and [Northcentral Technical College](#).

The primary purpose of the school is to help both high school and adult students earn a diploma or GED. In addition, they assist with Employability Skills, Computer Basics and work with students preparing to enter [NTC](#)

programs. The school is located at 1101A N. Mill St., Merrill. MADA has been fortunate to have the generous support of Todd and Renea Frederick, who donated the MADA building, free of charge to the Merrill School District for the past nine years. During those nine years, 109 high school and 54 [NTC](#) students have graduated from MADA.

If you are interested in more information on MADA, please call 715-536-1431. View the facebook page for additional graduation photos at:

www.facebook.com/madadiploma.





Foto News



Northcentral Technical College (NTC) is pleased to announce that Richard Magray of Merrill graduated from NTC's Criminal Justice Studies Associate Degree on Dec. 22, 2016. Pictured, front from left, are Sara Gossfeld-Benzing, Associate Dean of Public Safety at NTC; Richard Magray, Merrill; back row, NTC instructors Paul Clarke, Brian Fiene and Andrew Kleppe.

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New police officer

John Lee has been hired as a third full-time officer for Marathon City. His first day on the job was Jan. 5. Lee, a native of Rothschild, earned a degree in police science in 2015 from [Northcentral Technical College](#), Wausau.

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NTC Announces Law Enforcement Certification Graduate



Northcentral Technical College (NTC) is pleased to announce that Wyatt Pufall of Mosinee graduated from NTC's Criminal Justice Studies Associate Degree on December 22, 2016. Those pictured include: front row (left to right): Sara Gossfeld-Benzing, Associate Dean of Public Safety at NTC; Wyatt Pufall, Mosinee. Back Row: Paul Clarke, NTC Instructor; Brian Fiene, NTC Instructor; Andrew Kleppe, NTC Instructor. Northcentral Technical College (<http://www.ntc.edu/>) is north central Wisconsin's premier two-year college of choice and is a resource for all District residents. It provides individuals, organizations and businesses with quality skills training in a wide range of programs designed to build a competitive, technologically advanced workforce in today's rapidly changing global environment. NTC has seven convenient locations and three Centers of Excellence in Antigo, Medford, Merrill, Phillips, Spencer, Wausau and Wittenberg.



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NTC GRADUATE



SUBMITTED PHOTO

Northcentral Technical College announced that John Williams of Ashland graduated from **NTC's** Criminal Justice - Law Enforcement Academy on Dec. 16, 2016. Those pictured include (front, left to right) Sara Gossfeld-Benzing, Dean of Public Safety at NTC; John Williams, Ashland; Andrew Kleppe, NTC Instructor; (back) Brian Fiene, **NTC** Instructor; and Paul Clarke, **NTC** Instructor.



Event will assist students with completing FAFSA for 2017-18

Northcentral Technical College hosts event Saturday, experts to help with application

USA TODAY NETWORK-WISCONSIN

WAUSAU - Help is available for college-bound students with questions about the Free Application for Federal Student Aid.

College Goal Wisconsin aims to make the FAFSA less intimidating, and experts will help students apply at 10 a.m. Saturday at **Northcentral Technical College**, 1000 W. Campus Drive, in Wausau.

Students should bring the

following items to complete the 2017-18 FAFSA, and those who are considered dependents for financial aid purposes also will need these items for their parents:

- » 2015 Federal Tax Return and W2s.
- » 2015 Untaxed Income Records, such as child support or veterans noneducation benefits
- » Information on savings, investments, business assets and farm assets (if applicable)

» Driver's license (if applicable)

- » Social Security number
- » Alien Registration Card or Permanent Resident Card (if applicable)

» Date of birth for parents

» Month and year of parents' marriage, divorce or separation

Attendees should enter through **NTC's** main entrance. Students who attend will have a chance to win a \$1,000 scholarship.

More information is available at collegegoalwi.org.



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Kleefisch: State working on 'tools for success'

MADISON — If Wisconsin is to remain known for dairy farming and food, state government must provide farmers with tools for success, Lt. Gov. Rebecca Kleefisch told hundreds of farmers and others Jan. 19 at a dairy conference.

"If we declare to the world that we're the Dairy State, we need to do everything we can to support our dairy industry," Kleefisch said during an address at Dairy Strong 2017: The Journey Forward, the annual conference of the Dairy Business Association, at the Monona Terrace Community and Convention Center in Madison.

That support includes high-quality infrastructure so trucks can easily travel to and from dairies and other destinations; making sure farmers have access to the water they need; and having enough workers to fill the open jobs at farms, Kleefisch said.

Regarding water, she said the state Assembly will again take up a bill regarding high-capacity wells, which can pump up to 10,000 gallons of water a day. Dairy farmers need water for their cows and crops, she said. A bill in the last legislative session would have allowed owners of high-capacity wells to repair, replace or transfer an existing well without a new permit from the Department of Natural Resources.

"Farmers are the first and truest environmentalists, and you need water to grow your industry," Kleefisch said.

On infrastructure, Kleefisch said Gov. Scott Walker's upcoming budget will include money for roads.

"You'll be seeing a renewed commitment to investing in infrastructure since we know heavy trucks on our roads are vital to the ag industry," she said. "Roads and highways need to be in good condition."

Kleefisch said there are several possible solutions to the shortage of agricultural workers in Wisconsin. With

the new Trump administration in Washington, she predicted that more power will be returned to the states, and this could be a prime opportunity.

"There's a unique solution being talked about that would allow each state to issue their own visas," she said. "That way, if your state needs more dairy workers, you would have more authority to issue visas" to bring in an immigrant workforce, she said.

For workers already in Wisconsin, Kleefisch said investing in job training programs at technical colleges and correctional institutions would create more employees for the dairy industry.

She said Northcentral Technical College in Wausau plans to start a program at the state prison in Waupun, which has a dairy farm, to provide inmates with training and certifications they need to get a job on a farm after they are released.

"We will need farm partners who are willing to give them a second chance," she said.

Kleefisch announced that the state was expecting to receive more than \$450 million above previously estimated revenues over the next three years. She said it is not only a signal of an economic recovery but also an opportunity to invest in our priorities.

"We've got to be really careful about what we do with those resources ... You in the agriculture industry, dairy farmers, you get it. You want to make sure that you are going to be sustainable well into the future."

Kleefisch did not respond directly to questions about plans for reorganizing the Department of Natural Resources in the governor's upcoming budget, saying the final draft is not complete and she didn't want to step ahead of his budget address.

"But I think you will like what happens, and I don't think it will be shocking or ruffle the industry or feathers of folks who are stakeholders," she said.



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CONTRIBUTED PHOTO

Fravert graduates from NTC law enforcement program

Northcentral Technical College (NTC) has announced that Derek Fravert of Loyal graduated from NTC's Criminal Justice-Law Enforcement Academy on Dec. 16. Those pictured are front from left) Sara Gossfeld-Benzing, Dean of Public Safety at NTC; Derek Fravert; (back) Brian Fiene, NTC instructor; Paul Clarke, NTC instructor; and Andrew Kleppe, NTC instructor.


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**SUBMITTED PHOTO**

Northcentral Technical College (NTC) announces that Cory Dums of Rib Lake, Brent Mueller of Medford, Justin Flora of Medford and Ben Knopp of Medford have graduated from NTC's Criminal Justice - Law Enforcement Academy on December 16, 2016. Those pictured include: front row (left to right) Sara Gossfeld-Benzing, Dean of Public Safety at NTC; Cory Dums, Rib Lake; Brent Mueller, Medford. Second row: Justin Flora, Medford; Ben Knopp, Medford. Back row: Brian Fiene, NTC Instructor; Paul Clarke, NTC Instructor; Andrew Kleppe, NTC Instructor



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NORA G. HERTEL/USA TODAY NETWORK-WISCONSIN

Katherine Zoromski, center right, talks with other students in The Branch's fall cohort at [Northcentral Technical College](#) in Wausau on Dec. 9, 2016.

The Branch seeks college students and mentors

WAUSAU REGION CHAMBER OF COMMERCE

FOR USA TODAY NETWORK-WISCONSIN

WAUSAU - College students eager to gain practical problem-solving experience in the business world are invited to apply for The Branch. Applications for the spring cohort are due Friday, Jan. 27.

The Branch connects students and businesses to solve industry challenges and encourage young talent to stay in central Wisconsin. This work-

force development initiative was introduced last year by the Wausau Region Chamber of Commerce, [Northcentral Technical College](#) and Church Mutual Insurance Co.

A pair of local businesses, River Valley Bank and AROW Global, will present corporate innovation challenges to students in the spring cohort. Church Mutual provided challenges in two previous cohorts.

At the conclusion of the fall program, students made a

presentation to Church Mutual's leadership team and representatives from local businesses and colleges. Rich Poirier, president and CEO of Church Mutual, encouraged students for their work.

"When you are out in the workforce, people will pay you big bucks to do what you did today," Poirier said. "You can walk into any employer and say, 'I was a consultant for Church Mutual Insurance Company, one of the premier insurance companies in the

country. People just don't get those opportunities that often."

Spring applications are nearly closed, but applications for the fall 2017 cohort also are accepted. Mentors are needed and can apply on The Branch's website. Businesses that are interested in becoming involved with the program can register projects through the site or contact Renae Krings at the Chamber, at rkrings@wausauchamber.com or 715-848-5942.

NTC named Best Online College in America for third year



By WSAW Staff | Posted: Wed 5:42 PM, Feb 01, 2017 | Updated: Wed 6:25 PM, Feb 01, 2017

WAUSAU, Wis. (WSAW)-- BestColleges.com has named Northcentral Technical College its 2017 Best Online College in America.

It's the third consecutive year NTC has taken the honor. NTC ranked fourth in the nation for accredited schools offering online associate degrees in the 2017 analysis.



"NTC is proud to be recognized for our commitment to online educational opportunities," stated President Lori Weyers in a news release.

Using data collected from the National Center of Education Statistics and the institutions themselves, BestColleges.com included admissions, enrollment, retention, graduation rates, and cost of attendance to rank the top schools accordingly.

All institutions included in the ranking are not-for-profit and offer at least six accredited, 100 percent online degree options.