

REVISED

DISTRICT BOARD OF TRUSTEES REGULAR MEETING

Tuesday, June 12, 2018
Northcentral Technical College
1000 W. Campus Drive
Wausau, WI 54401
Timberwolf Conference Center

Noon Public Hearing on 2018-2019 Northcentral Technical College District Budget

- I. Call to Order
- II. [Highlights of FY2018-19 Budget](#)
- III. Adjourn Public Hearing

12:30 p.m. Lunch

1:15 p.m. Call to order, compliance with Open Meetings Law (Wis. Stat. 19.81-19.88)

I. PLEDGE OF ALLEGIANCE TO THE FLAG

II. PUBLIC INPUT

- A. Public Comments

III. APPROVAL OF MINUTES

- A. [Approval of minutes from May 1, 2018 Board of Trustees meeting](#)

Motion: That the Northcentral Technical College Board Approve the meeting minutes from the May 1, 2018 Board of Trustees meeting.

Voice vote required to approve.

IV. ACTION ITEMS

- A. [Resolution disclosing district reserves maintained by Northcentral Technical College](#) – Roxanne Lutgen

Motion: The board approves the disclosure of all reserves maintained by it, the amount contained in each reserve and the anticipated amount by which each reserve will be increased or decreased during the year for which the budget is adopted as provided on the attached resolution

Voice vote required to approve.

- B. [Resolution for Adoption of 2018-2019 Northcentral Technical College District Budget](#) – Roxanne Lutgen

Motion: The NTC District Board hereby adopts the budget for the fiscal year 2018-2019 as included in the attached resolution for the operation and maintenance of the District for the fiscal year beginning July 1, 2018.

Voice vote required to approve.

C. [Approval of Non-represented employee 2018-2019 Salary Increases to include Faculty](#)

Motion: The NTC District Board approve the non-represented employee including Faculty for the 2018-2019 salary increase as indicated in the topic summary sheet.

Voice vote required to approve.

D. [60-level course offerings](#) – Darren Ackley & Brad Gast

Motion: The NTC District Board approves the proposal for the college to offer 60-level continuing education courses with pricing based on a cost recovery model beginning July 1, 2018.

Voice vote required to approve.

V. CONSENT VOTING AGENDA

A. Approval of consent Voting Agenda

- Civil Engineering Technology Associate Degree Program Proposal Approval (Handout)
- [Receipts & Expenditures](#)
- [Personnel Changes](#)

Motion: That the Board approves the Consent Voting Agenda including:

Civil Engineering Technology Associate Degree Program Proposal Approval
Receipts & Expenditures
Personnel Changes

Roll call vote required to approve.

VI. INFORMATION/DISCUSSION

A. President's Report

1. Graduate Report Executive Summary (Handout) – Vicki Jeppesen/Angie Servi
2. Comments from Informational Update

B. Chairperson's Report

1. WTC District Boards Association Summer Meeting – July 12th – 14th, 2018 Northeast Wisconsin Technical College – Green Bay, WI
2. WTC District Boards Association Alumni Nomination
3. Next NTC Board of Trustees Meeting – **Monday**, July 9, 2018

C. Information

1. [Upcoming Meetings/Events](#)



VII. CLOSED SESSION

A. Adjourn Board into Closed Session pursuant to Section 19.85 (1)(g) for the purpose of:

1. Update on pending litigation

Motion: To Adjourn Board into Closed Session Pursuant to Section 19.85 (1)(g) for the purpose of:

1. Update on pending litigation.

Roll Call Vote Required

VIII. OPEN SESSION

Reconvene into Open Session to take any action deemed necessary as a result of the closed session.

IX. MEETING ADJOURN

Note: Meetings of the Northcentral Technical College District Board are held in compliance with Wisconsin's "Open Meetings Law".

Mission: Northcentral Technical College provides high-quality, learner and employer focused, educational pathways committed to enriching lives and strengthening the economy.



Budget & Planning 2018 - 2019



1000 W. Campus Drive
Wausau, WI 54401

715.675.3331

 www.ntc.edu

Proposed Budget

*Linking NTC Strategic Planning
and Resource Allocation*

NORTHCENTRAL TECHNICAL COLLEGE

Wausau, Wisconsin

DISTRICT BUDGET 2018-19

Members of the Board



Tom Felch (Central)
Chairperson



Paul C. Proulx (Central)
Vice Chairperson



Maria A. Volpe (Central)
Secretary/Treasurer



Lee Lo (Central)
Member



Douglas Faragher (East)
Member



Dr. Kristine Gilmore
Member



Dale Smith (West)
Member



Ruth Risley-Gray (East)
Member



Charlie Paulson (West)
Member

EXECUTIVE LEADERSHIP TEAM

- Dr. Lori A. Weyers, President
- Dr. Jeannie Worden, SPHR, Executive Vice President
- Dr. Vicki Jeppesen, Vice President of College Advancement
- Dr. Darren Ackley, Vice President for Learning
- Roxanne Lutgen, CPA, CISA, MBA, Vice President of Finance & Chief Financial Officer
- Rob Elliott, Associate Vice President of Facilities Management
- Chet Strebe, Associate Vice President of Information Technology & Chief Information Officer
- Katie Felch, Associate Vice President of Marketing, Public Relations & Legislative Advocacy
- Cher Vink, Associate Vice President of Human Resources

MISSION STATEMENT

Northcentral Technical College provides high-quality, learner and employer focused, educational pathways committed to enriching lives and strengthening the economy.

DISTRICT OFFICE

Northcentral Technical College
1000 W. Campus Drive, Wausau, Wisconsin 54401, 715.675.3331

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SECTION I

**BUDGET AND
PLANNING**

Dear District Taxpayer:

We are pleased to present Northcentral Technical College's (NTC's) proposed budget for fiscal year 2019. In developing the budget, NTC's Board of Trustees, administration and staff allocate resources in alignment with the mission and vision of the College.

For more than 100 years, NTC has been a vital educational component for the citizens of north central Wisconsin. Today, our commitment to offering high quality educational opportunities to the communities we serve remains at the heart of what we do. With a focus on cultivating partnerships and collaborating with business and industry, K-12, higher education and government, NTC is building a brighter future for the District community.

The 2018-19 budget plan reflects the efforts of the NTC Board of Trustees, administration and staff to allocate resources to support growth in the quality educational programs and services we provide to residents of the NTC district. This budget includes an operating mill rate of 0.64225.

In 2017-18, Northcentral Technical College continued to serve the community through sound fiscal management and the reallocation of resources. NTC continues to meet the needs of the District through:

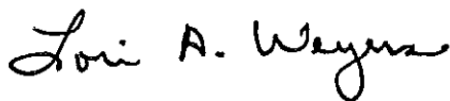
- **Access:** NTC continued to expand pathways to educational offerings, including expanded opportunities for high school students to earn college credit through dual enrollment courses. The College's **most flexible option – Virtual College**, was once again recognized nationally. Through these offerings, as well as new Continuing Education options, Late Start Courses, Summer and Winterim Courses (3 Credits in 3 Weeks) and online courses, NTC is serving the diverse needs of District Learners.
- **Outreach:** NTC continues to **expand educational opportunities for learners** through the expansion of new programs and continuing education opportunities, and currently serves 1 in 6 residents in the NTC District.
- **Innovative Learning:** NTC students continue to make a difference locally – **95 percent of 2017 graduates were employed within one year of graduation**,

with 68 percent of graduates working within the NTC District and 96 percent employed within the state of Wisconsin.

- **Transfer Opportunities:** The College creates seamless learning opportunities – students from high schools in the NTC District earned approximately **11,702 college credits** in 2016-17, a **17 percent increase over the previous year**. Students have the opportunity to transfer those credits to NTC and beyond, with **all of NTC's associate degree programs offering junior status transfer** to at least one four-year college or university through the college's 400+ transfer guides and 50+ partner colleges.
- **Partnership and Collaboration:** NTC recognizes that the needs of our communities, businesses and workforce change over time. Through a unique advisory committee model, NTC is **closer to business and industry** than any other educational system. Advisory committees, comprised of local business experts, assure that technical college programs meet business and industry needs.

We strongly believe this budget allows Northcentral Technical College to continue building futures as your college of choice one learner, one employer and one community at a time. We look forward to your continued support as we fulfill this vision.

Sincerely,



Lori A. Weyers, Ph.D.
NTC President



Tom Felch
District Board Chairperson

Institutional Accomplishments 2017-2018 School Year

NTC continues to excel in grant acquisition, and has a very strong financial base, AA1 bond rate, and strong reserves.

Marketing

- Launch of new website scheduled for this summer, designed around key stakeholder groups. We have been recognized as the number 1 website among the 16 Wisconsin Technical Colleges.
- Social Media presence continues to shine.
- Digital ad campaign “Apply Now” clicks increased by 20%.
- Facebook conversions doubled.
- Google keyword campaign is executing at an all-time high. 32.6% improvement over last year.
- Launched “Faces of NTC” campaign to tell student stories in social media and on the web.
- Coordinated the new NTC’s Virtual Tour and it was launched to highlight revamped facilities and new student housing opportunities.

Learning

- Designed and implemented new Student Orientation course to support program completion goal.
- Revamped 32 of 48 Associate Degree courses to support new program completion goal.
- Received WTCS highest award for Basic Education 5 year plan, and was showcased to all of the other technical colleges.
- Received full funding for ABE/ELL federal/state funding.
- Received 100% funding of all WTCS grants to support learning and new products.
- Offered additional manufacturing courses and credentials at the jails serving over 100 inmates.
- Will have our first graduates in our Culinary Science and Crop Science program this May.
- Culinary and Agriculture had growth of 23 FTEs this year.
- Started the first Fire Science Leadership Associate degree (offered in Virtual College).
- Spring of 2018 started the Jail Academy allowing students to get training to become corrections officers at any county jails in the state of Wisconsin.
- 163 new products developed for our business and industry customers, serving over 400 businesses and 335 new businesses, and 34 new FTEs generated.
- Continuing Education will serve 9,500 unduplicated head count, and 12,000 duplicated headcount.
- Over 300 credentials available.
- 65 major conferences hosted by NTC.
- For the first 9 months, Business & Industry, Public Safety and Continuing Education have nearly 2,000 more unduplicated headcount and about 1,500 duplicated headcount more than last year at this same time.
- Launched the Stem Center and moved forward with our NSF grant partnering with K-12’s and UW-Madison.
- Expanded CDL/Truck Driving program in Medford.
- Development of Electrical Power Distribution Program.
- Implemented NTC Fusion program with Welding and Machine Tool related businesses with 91 seats purchased by 9 different businesses.
- Accreditation Council for Business Schools and Programs Candidacy approved and moving forward with our self-study.
- NTC’s Digital Marketing Associate Degree was named the #5 Online Marketing Degree in the nation.
- Small Business Entrepreneurship Associate Degree was named the #8 Online Entrepreneurship Associate Degree in the nation.
- Overall, NTC was named the #2 Best Online College in the nation.

- Launched the new Supply Chain Management Associate Degree with 6 internal certificates.
- MOU signed with UWSP-Wausau Center for a BSN completion program offered totally in Wausau. 15 NTC students are enrolled to start this summer.
- New BSN completion program established with Purdue University.

Student Services

- Timberwolf Suites opened and fully operational. 80 students are currently living in student housing.
- Establishment of Timberwolf Table, to support students in need.
- Phi Theta Kappa earned 5 star status for 5th year in a row.
- Security Department provided active shooter response ALICE Certification Training for all NTC employees.
- Nursing Assistant training lab was designed and implemented at our Spencer Campus. We have 2 sections full and being offered this summer.
- NTC Promise Program has 122 students currently taking classes at NTC. 81% have a 2.5 GPA or above.
- NTC has 212 Promise Program applicants for fall enrollment, which is highest number to date.
- NTC Promise students have given back 1,500 volunteer hours to our community.
- Equity charter created definition and offered several seminars for Spring and Fall In-service and has been recognized by Achieving the Dream as a national best practice.
- Final Year Experience was piloted, targeting 123 students in jeopardy of not graduating. 20 students graduated in December and 45 are graduating in May.
- Held the first NTC Signing Day for high school seniors. 200 students and parents attended the event.
- Continue to support advisors and career coaches to register students for college while in high school. Boosting our enrollments to increase 20% over last year.
- Received 100% funding for 2018-2019 Student Services grants.
- Youth Apprenticeship overachieved our goals and served 46 more students in partnership with our K-12 partners.
- Hired a middle school career coach who works closely with NTC district middle school students on their academic career plan.
- 30% direct high school enrollment to NTC. 5 years ago NTC was at 16%. We are one of the highest in the WTCS.

Information Technology

- A total of 33 Smart Classrooms were installed and updated.
- A total of 32 IVC classrooms were installed and updated.
- Expanded Tableau, a reporting tool designed to assist in our program completion initiative with Achieving the Dream. Allows all leaders to use Tableau to make data-driven decisions.
- Converted employee email system to Outlook.
- Completed the conversion of all online learning management system components from Blackboard to Canvas.
- Enabled the Starfish student retention tool for all courses.
- Set up RedShelf software which facilitates reduced textbook fees for students and allows them to access their textbooks online through their courses in Canvas.
- Closed captioned hundreds of hours of instructional content for our students and presented our closed captioning and accessibility processes at a national conference.

Human Resources

- Expanded On-site Health and Wellness Clinic Services.
- Developed a new budget tracking system for student/work study employment process in collaboration with Learning.
- Eliminated and streamlined adjunct and casual employee on-line new hire process.
- Redesigned our recruitment of faculty in high demand areas. Result has been very effective in attracting a new talent pool.
- Pilot of a new policy to support IT and web design staff flexibility to work from home. This has allowed us to maintain high level IT professionals.

Financial Services

- Maintained a Moody's credit rating of AA1.
- NTC received the Excellence in Financial Reporting award for our 2016-2017 Comprehensive Annual Report for the 22nd year in a row.

College Advancement

- Increased the number of scholarship applications from 726 to 1,111. This was accomplished by a collaborative effort with student services by introducing scholarship workshops for students.
- Year-End giving campaign exceeded all goals raising over \$300,000 in scholarships for students.
- Raised \$175,000 for the Transportation Center of Excellence. This campaign is completed and facility will be ready this summer.
- Successfully raised \$200,000 for the STEM Center. Project is completed and facility is open to our students.
- 100% funding of State grant applications; total awarded \$1,091,222.
- 100% funding of State AEFLA grant (a new competition); total award \$453,712.
- Awarded the NSF-Stem+C grant (first time award for NTC) total award \$1,091,222.
- Awarded the DWD Fast Forward Auto Collision collaboration grant with local employers and NCWWDB, total award \$101,990.
- 3rd year of increase in Outcome-Based Funding dollars; increased from 5.97% to 6.58%. Moving NTC into the top tier of allocations.

Facilities

- NTC received the DMI Risk Response Team award.
- Completion of the Center for Professional Truck Driving in Merrill with occupancy scheduled for this summer.
- Completion of STEM Center remodeled facility.
- Completed Wittenberg renovation.
- Completed Spencer expansion for CNA classes.
- Purchased Diesel facility and completed renovation and expanded classrooms.
- Agriculture Center of Excellence expansion is near completion with occupancy June 1st.
- Assisted in completion of Timberwolf Suites to ensure occupancy by January of 2018
- Courtyard enhancement completed with the new location of Gazebo.
- Installed new Disc Golf Course.
- Designed new Garden-to-Table solarium for Culinary expansion. Construction will begin this summer. Funds have been secured.
- Designed new CPAT facility at our Public Safety Center of Excellence. Construction of facility scheduled to start in September.

BUDGET PLANNING PROCESS 2018-2019

The Northcentral Technical College budget is adopted for one fiscal year beginning July 1, and ending June 30. This budget allocates financial resources for ongoing programs, courses and services as well as for new initiatives. Budgeting is done in accordance with Chapter 65 of the Wisconsin State Statutes, Wisconsin Technical College System Administrative Rules, and local district policy. It is prepared in the format required by the Wisconsin Technical College System and must be submitted to the state office by July 1 of each year. Expenditures must be accommodated within the authorized tax levy and other funding sources.

Budgeting is an important step in the college's strategic planning process and achievement of the college's goals. Instructional program area and operational budgets are developed based on meeting the needs of business and industry, the students and the college's strategic plan. These needs are identified through Presidential Listening Sessions strategically held by the President and key leaders to gather information related to customer needs. The Executive Leadership Team works closely with the district Finance Department in developing and balancing the budget. During the May board meeting, the District Board of Trustees reviews the tentative budget summary and refers it to a public hearing. In June, preliminary budget information is shared with local municipalities, business leaders, and interested parties at the public hearing. Following the open hearing, the Board considers public input in adopting the budget at its regular meeting in June. The table below shows the planning process:

Budget Planning Process Timeline

Planning Level Timeline	Event	Responsible Party	
STRATEGIC	Mission, Vision, Purposes, Values Strategic Directions	Board of Trustees	Summer
OPERATIONAL	Budgeting Parameters Set	Exec. Leadership/ Board of Trustees	Sept - Mar
	Budget Reallocation Review	Exec. Leadership	Nov - Mar
	Budget Development/Change	Exec. Leadership	Jan - Mar
	Budget Compilation/Balancing	Finance	Feb - Mar
	Final Budget Document Compiled	Finance	April - May
EVALUATIONS	Review of Budget Data	All NTC Staff	On-going

BUDGET PREPARATION

2018-2019

BUDGET CONSTRUCTION

The budget itself is a natural outcome of the planning process. In October and November, the Learning Team, Facilities and Information Technology assess and prioritize capital needs in the following key areas: construction projects, facilities remodeling, furniture, major equipment, audio/visual equipment and computer hardware & software. Priorities are based on College strategic plans, new initiatives or equipment replacement plans for maintaining current operations.

While Deans and Directors are reviewing plans and submitting capital budget requests, the Executive Leadership Team (ELT) forecasts future-year revenues and expenditures. Resources (revenues) are estimated by reviewing trends, assessing the political environment and predicting growth. Some revenues are constrained by statutory rates or rules (parameters). Expenditures are projected based on current operations at future costs plus the cost of new initiatives and strategic investments.

Collectively, the College's policies, parameters and planning assumptions result in a forecast-a projected operating surplus or deficit for the future year. The forecast is compared to long-range planning estimates and long-range goals to ensure compatibility.

In years when revenue is constrained, such as in recent years, it is necessary to reduce projected expenditures or find new revenue sources. The Executive Leadership Team works with budget manager input to identify areas where expenditures can be reduced or eliminated. The forecast, together with required changes, becomes the preliminary operating budget.

The Capital Expenditure plan is shared with the Board in February for tentative approval. The Board ensures that the Capital Expenditure plan is consistent with the College's strategic directions. The Capital Expenditure plan is shared with the Board for final approval in March. After Board approval, this plan becomes the Capital Budget.

The draft Operating Budget is built in two major sections. Salary and benefit budgets are set by using existing staff records and applying future salary and benefit adjustments. Non-salary budgets are set by using existing budgets and then adjusting or reallocating for known changes. Position budgets are submitted to budget managers who must verify staff-related budgets. The Executive Leadership Team ensures that the proposed budget conforms to the Budgeting Parameters set throughout the planning phase.

The Budgeting Parameters are shared with the Board repeatedly throughout the budget planning process. The proposed Operating Budget summary is presented to the Board in May. After public hearing, the Board adopts all budgets at its June meeting.

BUDGET MONITORING

- Teams are expected to operate within their budgets, once established. Budget managers are held accountable and expected to be disciplined in budget management.
- Teams and managers are expected to use established purchasing procedures.

BUDGET MODIFICATION

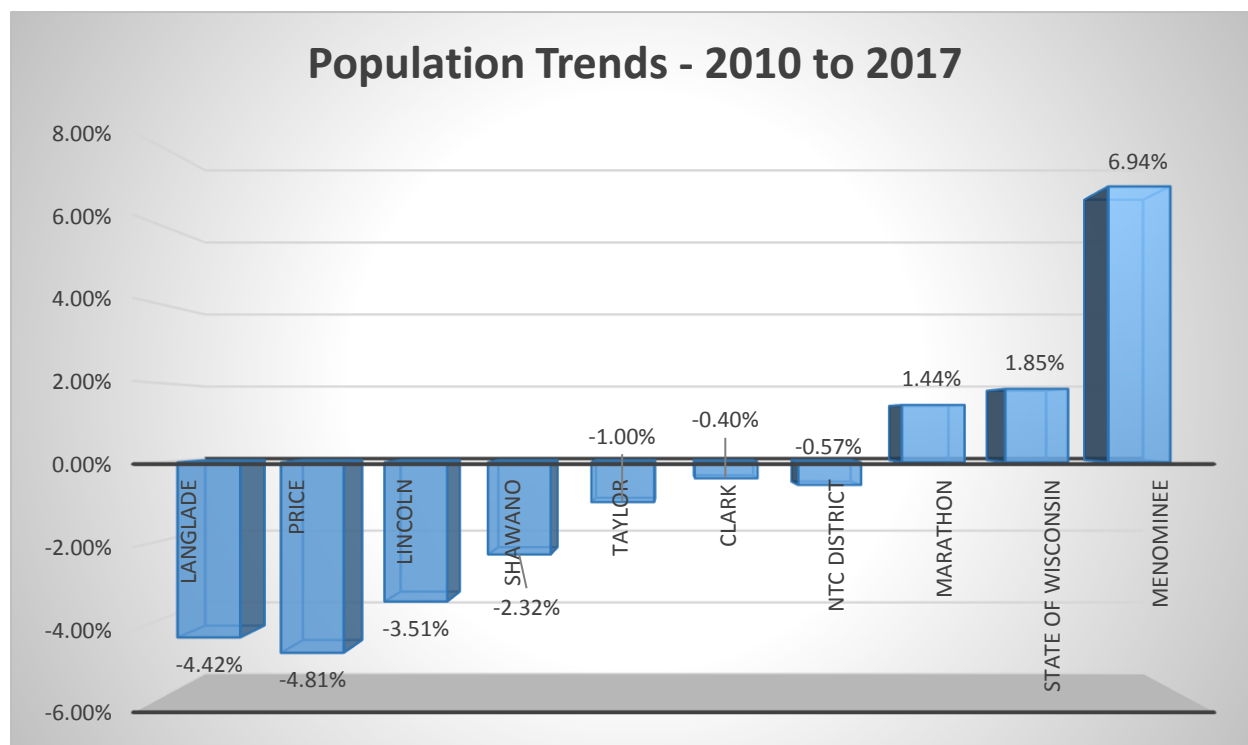
The budget is a plan, and changes inevitably occur during the year that were not anticipated at the time the original budget was developed. Examples of changes include approval of new strategic initiatives, new grant funding or other significant changes in revenues or expenditures. Since the budget is approved by fund and function, changes impacting these parameters require the budget to be amended.

At least two thirds of the district board membership must approve any budget modification. Also, Wisconsin state statutes require that budget changes be published as a Class I notice within 10 days to be valid, and that the state office be notified within 30 days.

FACTS, TRENDS AND FORECASTS

In planning for the new fiscal year budget, NTC takes into consideration emerging trends identified by NTC's College Advancement Team through the Environmental Scanning and Institutional Research processes. These processes can help proactively define opportunities, potential threats, and areas of expected change that may impact NTC. The following information is used to aid the college in directing resources to the highest areas of community need.

Population and Demographic Trends



Source: EMSI – Demographic Overview by County (Counties more than 5% in NTC District included)

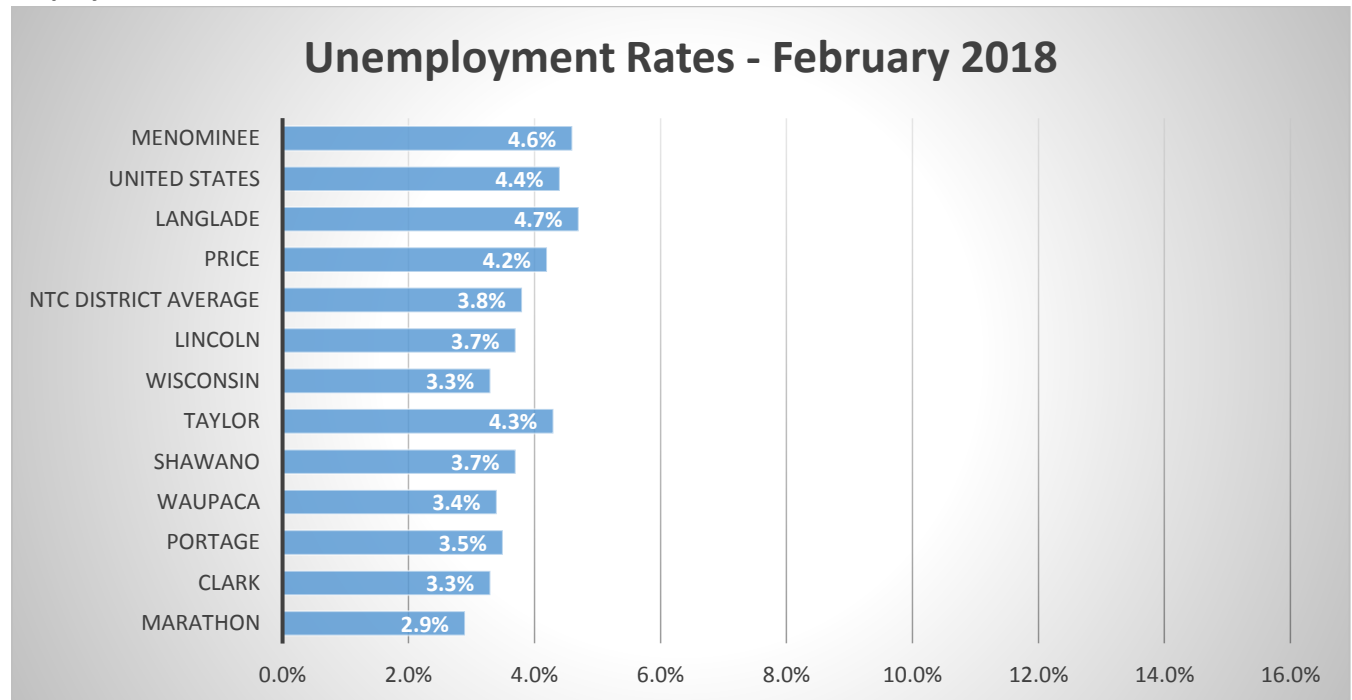
- The NTC district has seen an overall population decrease of 0.57% since 2010. In certain counties in the district, population has decreased as much as 4.8%. Marathon and Menominee counties are the only counties that experienced an increase in population. (*Economic Modeling Specialists, Intl.*)
- The NTC district has seen population changes in the following age groups:

Declining populations		Increasing Populations	
Under 5 years	35 to 39 years	20 to 24 years	65 to 69 years
5 to 9 years	40 to 44 years	30 to 34 years	70 to 74 years
10 to 14 years	45 to 49 years	55 to 59 years	75 to 79 years
15 to 19 years	50 to 54 years	60 to 64 years	80 to 85 years
25 to 29 years			

 (*Economic Modeling Specialists, Intl.*)
- High schools in the NTC district experienced a decrease of 22% in high school graduates when comparing 2011 to 2017. (*Wisconsin DPI WiseDash*)
- As the population and demographic profile of the NTC District changes, the College is well poised to serve learners with expanded support services and programming. With the large

increase in aging populations in the District, the College has responded with expanded specialized training and continuing education offerings. A retiring workforce also widens the skills gap, as retirees take their knowledge and skills with them. NTC's Business & Industry team works diligently to fill the critical and growing need for a skilled workforce as demographic profiles change by offering customized training, conferences and professional development opportunities for younger incumbent workers. Close relationships and expanded programming in District K-12 schools ensure the College captures a larger market share of a declining pool of high school graduates.

Employment Trends

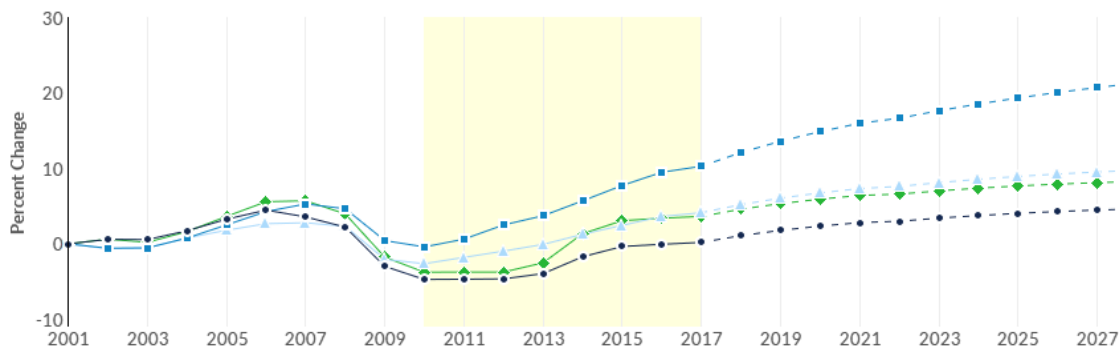


Source: http://worknet.wisconsin.gov/worknet_info/maps/pdf/uRatesCo.pdf (DWD)

- Unemployment rates in the NTC district are down, with an average unemployment rate of 3.8%. This is lower than the National rate of 4.4% and slightly higher than the Wisconsin rate of 3.3%. Marathon County is experiencing the lowest unemployment rate, at 2.9% (*Wisconsin Department of Workforce Development*). A recovering job market means that adults returning to college may decline. It also indicates that students enrolling at NTC are more likely to be employed. The College is addressing these trends through expanded incumbent worker training opportunities including customized training, short term credentials and professional development opportunities. Programs such as "Destination Graduation" encourage students who have "jobbed out" to finish their education and incentivize them with scholarship opportunities.
- NTC has seen an 89% decrease in dislocated workers served at the College during the past four years, going from 715 dislocated workers served in 2011-12 to 80 dislocated workers served in 2016-17. (*WTCS Outcomes-Based Funding Data, Criterion 9*) Rapid response teams from the College meet routinely with dislocated workers to identify potential career pathways.

- High growth is expected in jobs in geriatric care – this is based on labor market needs as well as the growing population of those over the age of 55 in the NTC district. (*Economic Modeling Specialists, Intl.*) Courses and programs offered at NTC’s Center for Geriatric Education ensure a skilled health workforce that is prepared for the challenges of an aging population.
- The number of jobs available in the NTC district has increased by 5.2% since 2010. This is lower than growth at the state (6.9%) and National (10.7%) levels. (*Economic Modeling Specialists, Intl.*) As students seek career opportunities upon graduation, they are well prepared with the skills needed to be successful as evidenced by the College’s 95 percent job placement rate.

Job Trends – 2010 through 2017*



	Region	2010 Jobs	2017 Jobs	Change	% Change
●	Region	136,472	143,515	7,043	5.2%
●	US	144,239,469	159,732,809	15,493,340	10.7%
●	Wisconsin	2,920,056	3,122,960	202,904	6.9%
●	Wausau, WI	71,412	76,903	5,491	7.7%

* Data includes only counties that are more than 5% in NTC’s District (Waupaca and Portage excluded). Source: Economic Modeling Specialists, Intl.

Job Trends by County – 2010 Through 2017

Menominee County (100% is in NTC District)	2,869	2,259	-21.26%
Langlade County (86% is in NTC District)	9,129	8,747	-4.18%
Price County (100% is in NTC District)	6,688	6,451	-3.54%
Shawano County (25% is in NTC District)	14,506	14,695	1.30%
Taylor County (81% is in NTC District)	9,013	9,312	3.32%
Lincoln County (69% is in NTC District)	11,577	12,155	4.99%
NTC District Average	136,468	143,515	5.16%
Marathon County (98% is in NTC District)	71,409	76,903	7.69%
Clark County (32% is in NTC District)	11,277	12,993	15.22%

Source: Economic Modeling Specialists, Intl.

- Of the 1,545 academic year 2016-17 graduates of NTC programs who responded to the Graduate Follow-Up Survey and are currently in the labor market, 95% are employed. Of those employed, 83% are employed in the field from which they graduated, representing the 4th highest rate of employment in the field of the 16 WTCS Colleges. (*NTC Graduate Employment Report Data*)

Program Trends

- NTC's Virtual College, which was implemented in academic year 2011-12, has increased from 44 FTEs in 2012-13 to 297 FTEs so far in 2017-18. The unduplicated number of students served through Virtual College has also increased from 98 students in 2012-13 to 755 students so far in 2017-18. These increases translate to a 575% increase in FTEs and a 670% increase in the number of students served over a five-year period. (*NTC FTE Reports*) Flexible learning opportunities such as Virtual College continue to be integral to the College's ability to meet the needs of incumbent workers in a period of low unemployment.
- NTC has increased the number of programs enrolling students from 78 in 2013-14 to 140 in 2017-18. This represents a 79% increase. Expanded and new programs are a direct response to industry need. In 2018-19, NTC is adding an Electrical Power Distribution program based on the high demand locally for skilled linemen workers.

Overall Higher Education Trends

- An evolved form of performance funding, Outcomes-Based Funding, has been implemented within the Wisconsin Technical College System, and is spreading to other states and systems as well. Outcomes-Based Funding has a more direct connection to state needs, aligning the method of funding with the state's higher education attainment goals and student success priorities. As of academic year 2015-16, 74% of states (37 states) are developing and/or implementing Outcomes-Based Funding policies. (*National Conference of State Legislatures, 7.31.2015*)
- In a survey of academic leaders, cost/student indebtedness ranked as the top factor driving the future of higher education (39%), followed by workforce development/gainful employment (20%). (*Babson Survey Research Group, 2015*) The College has implemented a number of initiatives to mitigate the student indebtedness issue including outreach services for student loan borrowers, financial literacy courses and programs and student loan repayment workshops. NTC's Business & Industry team offers consulting services, customized training and continuing education conferences and courses to help local businesses develop their workforce and ensure a highly skilled incumbent workforce.

BUDGET PREPARATION ASSUMPTIONS 2018-2019

Program and Service Assumptions

The Northcentral Technical College planning and budget process will select new objectives based on their likelihood to meet the following institutional Community Benefits Statements (outcomes) and follow NTC's Strategic Directions:

COMMUNITY BENEFIT STATEMENTS

Northcentral Technical College benefits communities throughout its District:

1. Learners have the knowledge and skills essential to obtain, maintain or advance in employment and higher education.
2. Employers have an available and skilled workforce.
3. Communities have the capacity to foster domestic and global economic growth.

STRATEGIC DIRECTIONS

Innovation and Growth

The College implements new products or services to meet current and future stakeholder needs.

Strategic Partnerships

The College becomes the preferred strategic partner of area businesses and industries, K-12 districts, local communities, entrepreneurs and other institutions of higher education to support learning and economic development, establishing NTC as an educational leader.

Continuous Quality Improvement

The College develops innovative ways to continually improve learning, support systems, and processes, and the responsible use of natural resources that enhance organizational effectiveness and demonstrates sustainability. The College encourages and supports professional growth and team development throughout the organization.

Fiscal Strength

The College prudently manages and strengthens its financial resources in order to thrive in a complex and changing environment.

Student Success

The College promotes student retention, degree completion, career and job placement and engages a diverse student population through its programs, support services, and campus settings.

Financial Assumptions

- FTE projection of 3,283.
- District property tax revenue remains constant.
- State aids, based on FTEs, expenditures, property valuation, and performance measures remain constant.
- Tuition rate is projected to increase 1.5% and material fee revenue remains constant.
- Salary increases are budgeted between 0% and 2.13%, benefit increases are budgeted between 0% and 6.5%, and WRS contribution for staff is 6.7%.

NEW PROGRAM INITIATIVES AND ORGANIZATIONAL CHANGES 2018-2019 BUDGET YEAR

In the coming year, the College continues to build upon the rich array of programs and services offered to District residents through sound fiscal management and the reallocation of resources.

The 2018-2019 Budget includes the following:

- ***Flexible & Accessible Learning***

NTC continues to expand flexible learning options, including the College's most flexible option, Virtual College. More programming will be added to Virtual College including Supply Chain Management and IT – Web Design. The College continues to offer new course delivery options and schedules, including Anytime Start courses, Summer courses, Winterim courses, and online courses to meet the needs of District Learners. A new Continuing Education (CE) Conference Center will give NTC the ability to accommodate a larger variety of meetings and conferences, including both local and national conferences. Also, the College is approved to purchase a semi-trailer mobile manufacturing lab to enhance student learning and increase student enrollment.

- ***Building Stronger Relationships***

Recognizing that in today's economic and budget climate we cannot go alone, the College continues to strengthen relationships. Partnerships include working closely with local K-12 districts, supporting local businesses and partnering with local government to seek efficiencies and opportunities in the expansion of regional educational opportunities. Strong relationships with other higher education partners to provide transfer options are important to learners. NTC is partnering with Marian University to increase the number of technical education high school instructors in our district.

- ***Diversity Outreach***

NTC recognizes its role in embracing diversity and fostering relationships among the District's increasingly diverse population. In 2018-19, the College continues their efforts to promote student and staff diversity at the college. Equity related to student access drives programming and student services.

- ***Regional Campus Outreach***

The College continues to support the delivery of regional programs and courses in multiple modes of delivery to maximize offerings in support of regional learner needs. The regional campus facilities and equipment will be expanded to provide expanded CNA offerings in Spencer, CDL in Medford, and CE in Antigo through a new space. In addition, expanded offerings will be available to expand CNA roles with blood pressure, medication distribution, and blood draw.

- ***Transportation Centers for Excellence***

Transportation industries are vital to northcentral Wisconsin. The "Transportation Centers to Promote Excellence in the Transportation Industry" project strengthens northcentral Wisconsin's economy by supporting the industry to retain and grow current transportation companies and those who depend on transportation. The Center for Professional Truck Driving is a new center that offers a classroom and lab space for the Truck Driving program located at the Merrill Public Safety Center of Excellence.

NEW PROGRAM INITIATIVES AND ORGANIZATIONAL CHANGES 2018-2019 BUDGET YEAR

- ***Building the Future Workforce***

NTC is preparing for the jobs of the future through new programs such as Electrical Power Distribution and Manufacturing Automation.

- ***Student Success***

NTC demonstrates a strong commitment to student success by helping students achieve their educational goal. Students receive individual assistance through a dedicated Student Success Team. The College assesses student success by measuring applications, matriculation, enrollment, retention, completion, graduation, transfer and placement. The College fosters a dedication to student success by providing a student focused academic environment, student support programs and a strong institutional commitment. NTC is committed to removing barriers for students by focusing on equity in services and programs. The NTC Promise removes financial barriers for high school graduates to attend college and meet the workforce needs of the community.

CAPITAL RESOURCE PLAN DEFINITIONS

Capital Equipment – Moveable capital assets, including computers, vehicles, furniture, or other furnishings, having a useful life of greater than one year and a dollar value greater than \$2,000.

Capital Facility Improvements – Changing or upgrading existing buildings without adding additional size to the building.

Building Expansion/Leases – Adding size to an existing building, new building, or site acquisition.

Capital Non-Facility Improvements – Changing or upgrading sites not attached to any building, such as roads, parking lots, water and sewer mains, landscaping or signs.

MAJOR CAPITAL PLANS FOR 2018–2019

Annual capital planning began with determination of equipment needs by each individual instructional area. The divisional Deans and the Vice President for Learning then prioritized and approved instructional equipment needed in order to meet established college goals. The President of the college, in conjunction with the Associate Vice President of Information Technology & Chief Information Officer and the Associate Vice President of Facilities Management, determined the prioritization of technology and facility needs. As a result, the District Board approved the capital plan to spend \$11,800,000, funded through capital borrowings, donations, and capital fund balance.

The major expenditures planned for the 2018-2019 fiscal year are:

Previously Committed Capital Expenditures \$1,471,000

This category includes funding for ongoing distance education leases and other ongoing items, including software and license renewals and capital contingency.

High Priority Educational Needs \$1,700,000

This category includes equipment purchases needed for instruction. Examples include:

Equipment for the new Electrical Power Distribution program, Farm equipment to support all Agriculture Programs, Greenhouse/Restaurant for Agriculture and Culinary programs, Physical Agility Testing equipment for the new CPAT addition, Proto Trak Mills for Machine Tool, Fluid Power Trainers for Electromechanical, Vernier Lab Software for Science, X-ray units for Health, and other equipment and software specifically used for instruction.

Technology Maintenance \$3,561,000

This category captures maintenance and renewal costs of technology throughout the College for all instruction and administrative responsibilities. Examples include maintenance and replacement costs for: server and network equipment, data cabling, operating system upgrades, and microcomputer upgrades and replacements. Also included are IT consulting, high definition video conferencing, and development of smart classrooms, as well as advanced technology initiatives.

Long Range Facility Plan Recommendations

Regional Campuses \$1,815,000

Regional facility plans include a classroom renovation for a Vet Science Lab at the Agriculture Center of Excellence, and a smart classroom update at the Antigo Campus. At the Merrill site, updates include completion of the Center for Professional Truck Driving building and parking lot resurfacing, the CPAT addition, and site prep for the Electrical Power Distribution project. Parking lot improvements are planned at the Agriculture Center, Spencer, and Phillips campuses. Also, at the Phillips campus, additional improvements include exterior staining, landscaping, and drainage repair.

Central Campus Facility and Improvement \$3,253,000

Central campus plans include the CHS auditorium remodel to create a Professional Development Center for state and national conferences to support new business, library remodel, parking lot improvements, sidewalk replacement, and E Building roof replacement. Also planned is the courtyard basketball court dome, equipment for the Garden-to-Table project, purchase of fleet vehicles, fire alarm upgrade, lighting upgrade, restroom ADA accessible door operators, as well as facilities maintenance equipment, remodeling and furniture.

Northcentral Technical College
Staff Position Summary - Full Time Equivalent (FTE) Basis

	2016-2017					2017-2018						2018-2019					
	General Fund	Special Revenue Fund	Proprietary Fund	Fiduciary Fund	2016-2017 Total	General Fund	Special Revenue Fund	Capital Fund	Proprietary Fund	Fiduciary Fund	2017-2018 Total	General Fund	Special Revenue Fund	Capital Fund	Proprietary Fund	Fiduciary Fund	2018-2019 Total
Administrators/ Supervisors	74.13	18.52	2.93	4.14	99.72	62.78	19.24		2.00	4.14	88.16	62.68	18.24	2.10	2.00	4.14	89.16
Teachers	119.63	33.37			153.00	124.37	11.63				136.00	118.05	10.63				128.68
Specialists	8.00	14.52			22.52	14.02	6.82	2.00			22.84	8.00	14.00	1.00			23.00
Other Staff	136.50	31.99	2.28	0.50	171.27	139.04	36.59		3.13	2.25	181.01	139.04	36.59		3.13	2.25	181.01
	338.26	98.40	5.21	4.64	446.51	340.21	74.28	2.00	5.13	6.39	428.01	327.77	79.46	3.10	5.13	6.39	421.85

Notes:

- 1 - FTE totals include grant funded positions, and do not include student workers or adjunct faculty.
- 2 - 2017-2018 FTE totals are estimated year-to-date through April 6, 2018.
- 3 - Projected 2018-2019 FTE totals are based on current positions, approved new positions, less positions not in place/posted for the new year.

SECTION II

FINANCIAL DATA

FINANCIAL STRUCTURE

FUND - A fund is a fiscal and accounting entity with a self-balancing set of accounts, which is established for a specific purpose or objective. It includes accounts for assets, liabilities, fund balances, revenues, and expenditures necessary to record the financial condition and the results of operation of the fund.

GOVERNMENTAL FUNDS

General Fund - The General Fund is the principal operating fund of the district and accounts for all financial activities of the district not required to be accounted for in another fund.

Special Revenue Fund - Operational - A special revenue fund type is used to account for the proceeds and related financial activity of specific revenue sources that are legally restricted for a specific purpose except for major capital projects and expendable trusts. In general, activities that are project in nature and not considered part of the regular program of the district should be budgeted and controlled through the Special Revenue Fund. Typical inclusions are Vocational Education Act, Adult Education Act, and Workforce Investment Act. Excluded would be construction or remodeling projects, and trust/agency activities, including student loans.

Capital Projects Fund - The Capital Fund is used to account for financial resources used for the acquisition of equipment and the construction, improvement, and refurbishment of capital facilities other than those financed by enterprise operations.

Debt Service Fund - The Debt Service Fund is used to account for the accumulation of resources for, and the payment of general long term debt and long term lease purchase debt principal and interest.

PROPRIETARY FUNDS

Enterprise Fund - The Enterprise Fund is used to account for district operations where the cost of providing goods or services to students, district staff, faculty or the general public on a continuing basis is financed or recovered primarily through user charges or where the district board has decided that periodic determination of revenues, expenses or net income is appropriate.

Internal Service Fund - Internal Service Funds are used to account for the financing and related financial activities of goods and services provided by one department of the district to other departments of the district, or to other governmental units on a cost reimbursement basis.

FIDUCIARY FUNDS

Special Revenue Fund – Non-Aidable

- *Expendable Trust Fund* – The expendable trust fund is used to record resources and related financial activities where both the principal and earnings may be expended and where the district acts as trustee.
- *Non-Expendable Trust Fund* – The non-expendable trust fund is used to record resources and related financial activities where the principal may not be expended and where the district acts as trustee.
- *Agency Fund* – The agency fund is used to record resources and related financial activity where the district acts as an agent or custodian for others, rather than as an owner.

ACCOUNT GROUPS

General Fixed Assets Account Group - The General Fixed Assets Account Group is used to record assets of a physical nature having a long period of usefulness such as land, buildings, and equipment, not including fixed assets in proprietary funds.

General Long-Term Debt Account Group - This account group represents all unmatured general long-term liabilities that are not recorded in proprietary funds. Payments on general obligation and other long-term debts are made from the Debt Service Fund.

BASIS OF BUDGETING

Northcentral Technical College adopts an annual operating budget which is prepared on substantially the same basis as the financial statements, which are prepared in accordance with GAAP, except budgetary expenditures include encumbrances and budgetary revenues include all summer session tuition and fees for the summer session ending in the fiscal year and property taxes levied for the fiscal year.

BASIS OF ACCOUNTING

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurement made, regardless of the measurement focus applied.

The governmental, expendable trust and agency funds are accounted for on a modified accrual basis. Under the modified accrual basis of accounting, transactions are recorded in the following manner:

- Revenues are recognized when they become both measurable and available (susceptible to accrual). All revenues are considered susceptible to accrual. Summer session tuition and fees are prorated between the fiscal years covered by the summer session, based on the number of days of the session that fall in each fiscal year. For debt service, property taxes levied to make principal and interest payments with due dates within the fiscal year are revenue. Any debt service property taxes levied to make principal and interest payments with due dates outside the fiscal year are deferred revenue.
- Expenditures are recognized when the liability is incurred, except for interest and principal on general long-term obligation debt, which are recognized as expenditures when due. Expenditures for claims and judgments are recognized when it becomes probable that an asset has been impaired or a liability has been incurred.
- Expenditures for compensated absences, including vacation and sick leave, are recognized when the liability is incurred for past services of an employee that vest and accumulate.
- Capital assets are recorded as capital outlays at the time of purchase.
- Proceeds of long-term obligations are treated as a financing source when received.

The proprietary funds are accounted for on an accrual basis, whereby revenues are recognized when measurable and earned and expenses are recorded as liabilities when incurred and, where applicable, depreciation expense is also included.

The Governmental Accounting Standards Board (GASB) Statement No. 20 "Accounting and Financial Reporting for Proprietary Funds and Other Governmental Entities that Use Proprietary Fund Accounting" provides that proprietary funds may apply all GASB pronouncements as well as the following pronouncements issued on or before November 30, 1989, unless those pronouncements conflict with or contradict GASB pronouncements: Statements and interpretations of the Financial Accounting Standards Board (FASB), Accounting Principles Board (APB) opinions, and Accounting Research Bulletins (ARBs) on the Committee on Accounting Procedure. Northcentral Technical College has elected to apply only FASB, APB, and ARB materials issued on or before November 30, 1989.

DESCRIPTION OF REVENUE SOURCES

Northcentral Technical College has a diversified funding base comprised of property taxes, state aid, student fees, federal grants and institutionally generated revenues. Northcentral Technical College believes that this diversity, the strength of the local economy, and its fiscal management will continue to provide the resources required to fulfill its mission now and in the future without significant changes in the level of services provided.

Local Government - Revenue of the district that is received from taxes levied on the equalized property value within the district. Annually in October, the property tax levy is billed based upon the equalized value of taxable property within the district, excluding tax incremental financing districts, to the local municipalities who act as assessors and collection agencies. All delinquencies are assumed by the respective counties; therefore, Northcentral Technical College will receive each levy in full. The debt service mill rate is added to the operational mill rate to determine a total mill rate.

State Revenue – General state aid is provided by the Wisconsin Technical College System to fund regular operations and is calculated using an expenditure-driven formula that takes into account full time equivalent student counts and equalized valuation throughout the district. State aid includes general, outcomes based, and property tax relief aid. Additionally, state grant revenue supports specific projects such as Career Pathways, Student Support, Core Industry, and New Markets.

Program Fees - Fees for tuition paid by students. Program Fees, which are set annually by the Wisconsin Technical College System, are based upon estimated total operating expenditures of all Wisconsin technical college districts.

Material Fees - Fees paid by students to cover the cost of instructional materials used by the student or instructor in the classroom. Material fees are also set annually by the Wisconsin Technical College System.

Other Student Fees – Examples of other student fees include group dynamics course fees, testing fees, application fees, and graduation fees.

Institutional Revenue - Revenue generated by business and industry contracts (38.14 contracts) for customized instruction and technical assistance, technical preparation contracts (tech prep, 118.15 slotter contracts), interest or investment earnings, and enterprise activities.

Federal Revenue - Northcentral Technical College receives federal grants for specific projects such as Adult Basic Education, National Science Foundation, and Carl D. Perkins Career and Technical Education Act. Federal revenue includes student financial assistance such as Pell, Federal Supplemental Educational Opportunity Grants, and Federal Work Study.

DESCRIPTION OF EXPENDITURE FUNCTIONS

The Wisconsin Technical College System Board requires each technical college to classify expenditures by function:

Instruction - This category includes teaching, academic administration, including clerical support, and other activities related directly to the teaching of students, guiding the students in the educational program, and coordination and improvement of teaching.

Instructional Resources - Instructional resources includes all learning resource activities such as the library and audio-visual aids center, learning resource center, instructional media center, instructional resources administration, and clerical support.

Student Services - Encompassed in this category are those non-instructional services provided for the student body such as student recruitment, student services administration and clerical support, admissions, registration, counseling (including testing and evaluation), health services, financial aid, placement, and follow-up. Non-instructional athletics such as varsity and intramural athletics are also included.

General Institution - This function includes all services benefiting the entire college, exclusive of those chargeable directly to other functional categories. Examples of this type of expenditure are legal fees, external audit fees, general liability insurance, non-resident tuition, interest on operational borrowing, and public information. General personnel, employment relations, and affirmative action programs are included in this function.

Physical Plant - Physical plant includes all services required for the operation and maintenance of the District's physical facilities. Principal and interest on long-term obligations are included under this function, as are the general utilities such as heat, light, and power.

Auxiliary Services - This function includes commercial-type activities such as the automotive repair shop, the dental clinic, and the campus store.

Northcentral Technical College
BUDGET SUMMARY AND NOTICE OF PUBLIC HEARING
July 1, 2018 - June 30, 2019

	General and Special Revenue Funds (Operational)			All Other Funds		
	Actual 2016-2017	Estimated (1) 2017-2018	Budget 2018-2019	Actual 2016-2017	Estimated (1) 2017-2018	Budget 2018-2019
<u>SOURCES OF FUNDS</u>						
<u>Revenue</u>						
Local Revenue-Property Tax	\$9,711,191	\$10,092,280	\$10,092,280	\$12,117,325	\$10,235,141	\$10,235,141
Revenue Recognized from Prior Levy	\$0	\$0	\$0	\$0	\$0	\$0
State	22,216,282	22,379,933	21,463,264	1,592,766	1,391,982	1,243,000
Student Fees	11,394,853	10,900,669	10,983,446	878,639	847,000	845,000
Institutional (2)	3,737,201	3,943,760	3,903,973	10,939,114	10,679,600	11,035,600
Federal	2,771,021	1,888,875	1,339,931	12,931,180	11,522,604	10,243,113
Total Revenue	\$49,830,548	\$49,205,517	\$47,782,894	\$38,459,024	\$34,676,327	\$33,601,854
<u>Other Funding Sources:</u>						
Proceeds from Debt	\$0	\$0	\$0	\$11,020,437	\$11,821,000	\$11,821,000
Interfund Transfers In	1,020,663	16,126	0	666,000	19,000	19,000
Reductions in Fund Balance	28,029	0	407,188	533,956	1,826,697	1,379,674
Total Sources of Funds	\$50,879,240	\$49,221,643	\$48,190,082	\$50,679,417	\$48,343,024	\$46,821,528
<u>USES OF FUNDS</u>						
<u>Expenditures</u>						
Instruction	\$29,718,643	\$29,637,736	\$29,661,565	\$2,387,501	\$1,926,889	\$2,066,969
Instructional Resources	1,559,016	1,678,833	1,709,595	1,219,400	1,327,117	1,584,528
Student Services	3,782,878	3,726,935	3,844,657	15,431,848	13,819,122	12,607,433
General Institutional	9,836,666	9,310,555	9,042,130	2,893,595	3,149,690	3,862,863
Physical Plant	3,610,793	3,847,513	3,885,579	18,199,034	18,021,813	15,579,094
Auxiliary Service	0	0	0	9,735,257	9,935,000	10,490,313
Public Service	0	0	0	63,373	35,000	126,500
Total Expenditures	\$48,507,996	\$48,201,572	\$48,143,526	\$49,930,008	\$48,214,631	\$46,317,700
<u>Other Uses</u>						
Interfund Transfers Out	\$1,660,000	\$0	\$19,000	\$26,663	\$35,126	\$0
Increases to Fund Balance	711,244	1,020,071	27,556	722,746	93,267	503,828
Total Uses of Funds	\$50,879,240	\$49,221,643	\$48,190,082	\$50,679,417	\$48,343,024	\$46,821,528
<u>FUND BALANCE</u>						
Beginning	\$16,481,361	\$17,164,576	\$18,184,647	\$18,642,990	\$18,831,780	\$17,098,350
Ending	17,164,576	18,184,647	17,805,015	18,831,780	17,098,350	16,222,504
Less:						
Committed Fund Balance	17,164,576	18,184,647	17,805,015	4,425,591	3,472,743	3,944,751
Fund Balance Designated for Subsequent Year	\$0	\$0	\$0	\$14,406,189	\$13,625,607	\$12,277,753

<u>PROPERTY TAX AND EXPENDITURE HISTORY</u>					
<u>Year</u>	<u>Equalized Valuation</u>	<u>Operational (4)</u>	<u>Debt Service</u>	<u>Mill Rate</u>	<u>Percent Inc/(Dec)</u>
2015	\$15,113,021,324	0.62683	0.59124	1.21807	n/a
2016	\$15,250,959,190	0.63534	0.62575	1.26109	3.53%
2017	\$15,589,508,123	0.63925	0.62620	1.26545	0.35%
2018	\$16,025,457,462	0.64225	0.62620	1.26845	0.24%
2019 (3)	\$16,025,457,462	0.64225	0.62620	1.26845	0.00%
<u>Year</u>	<u>Total Expenditures All Funds</u>	<u>Expenditure Inc/(Dec)</u>	<u>Tax Levy</u>	<u>Tax Levy Inc/(Dec)</u>	<u>Tax on \$100,000 of Property</u>
2015	\$100,651,380	n/a	\$18,408,799	n/a	\$121.81
2016	\$96,877,492	-3.75%	\$19,232,908	4.48%	\$126.11
2017	\$98,438,004	1.61%	\$19,727,694	2.57%	\$126.55
2018 (1)	\$96,416,203	-2.05%	\$20,327,421	3.04%	\$126.85
2019 (3)	\$94,461,226	-2.03%	\$20,327,421	0.00%	\$126.85

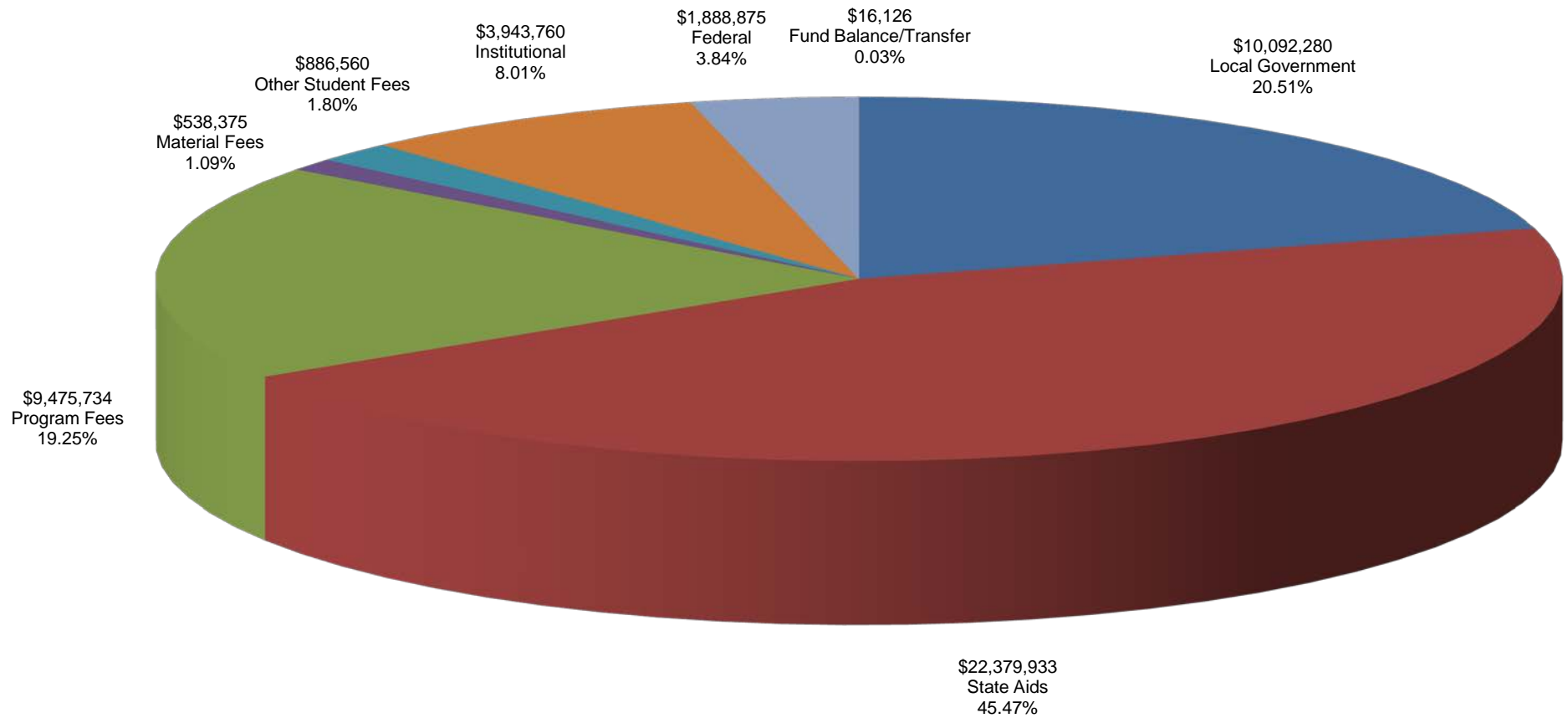
- (1) Nine months actual and three months estimated.
(2) Consists of interest income, contract revenue, gifts, grants, sales and miscellaneous revenue.
(3) Based on a projected no change in assessed valuation.

NOTICE OF PUBLIC HEARING

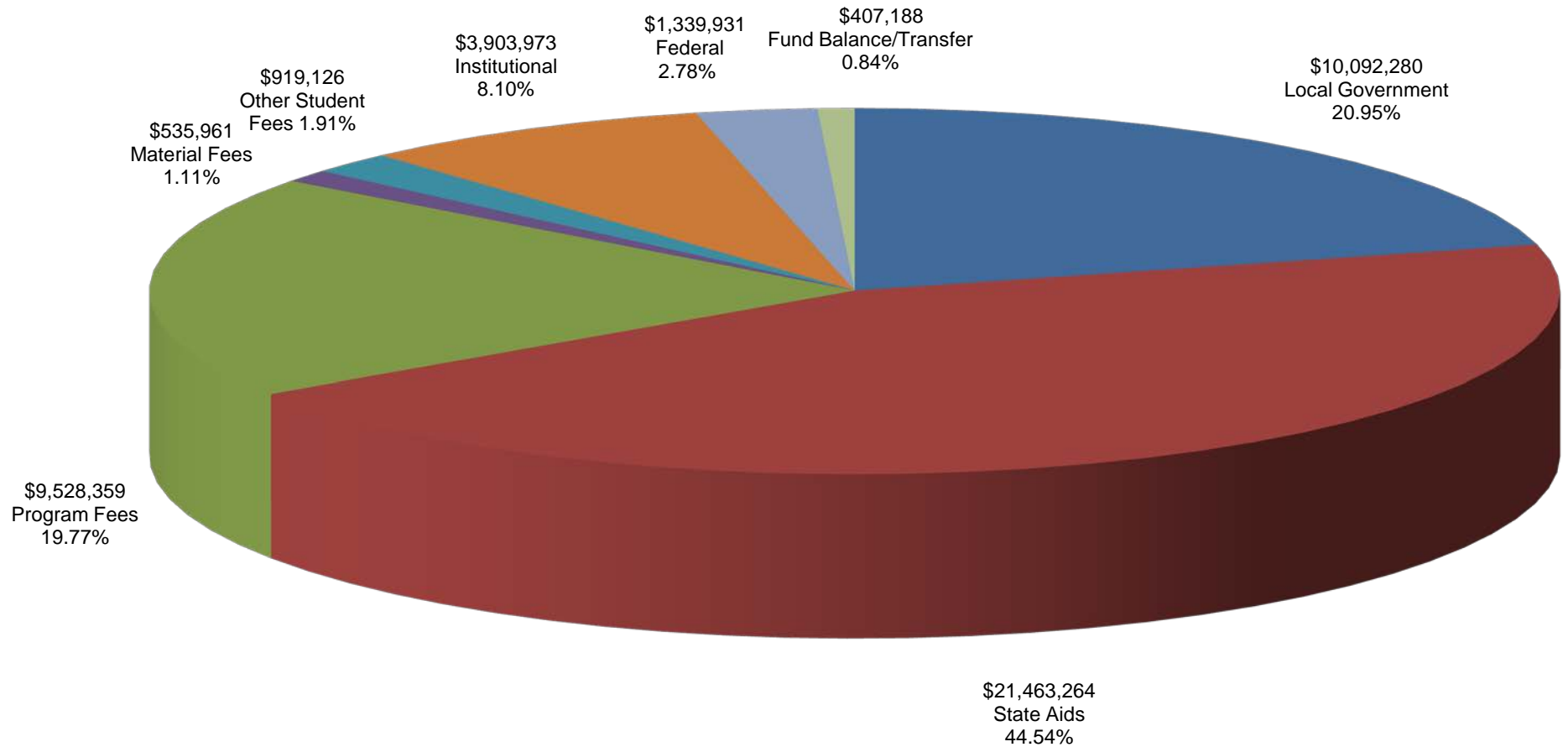
A public hearing on the proposed 2018-2019 budget for the Northcentral Technical College District will be held at Northcentral Technical College, Timberwolf Conference Center - D100, 1000 West Campus Drive, Wausau, WI 54401, on Tuesday, June 12, 2018 at 12:00 p.m. This hearing will be projected through interactive videoconferencing to regional campuses in Antigo, Medford, Phillips, Spencer, and Public Safety Center of Excellence, Rooms T114, M115, P131, S108, and PS110 respectively. The hearing will also be available through interactive videoconferencing at the Wittenberg campus main office.

The detailed budget is available for public inspection in the district finance department.

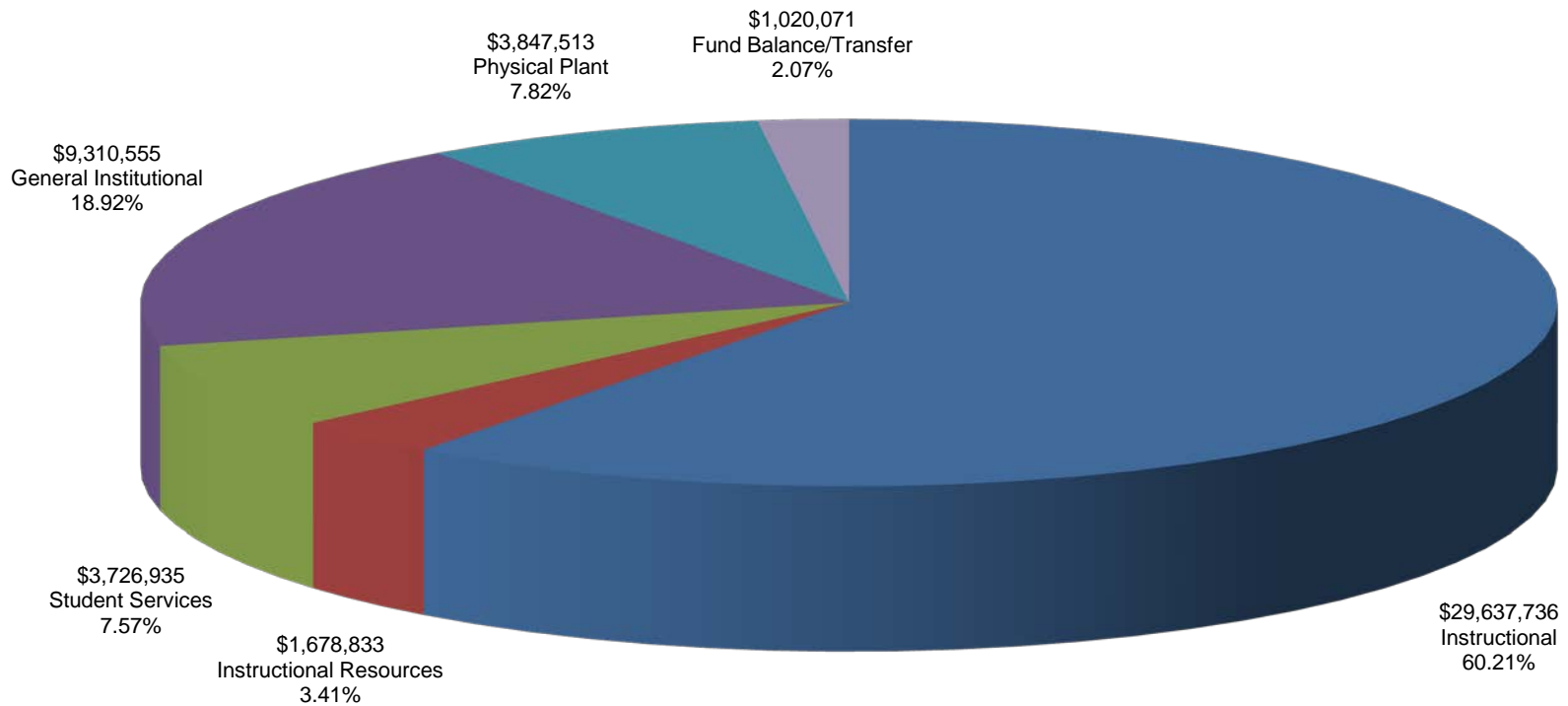
Operational (Funds 1 & 2)
Estimated Sources of Revenue
2017-2018



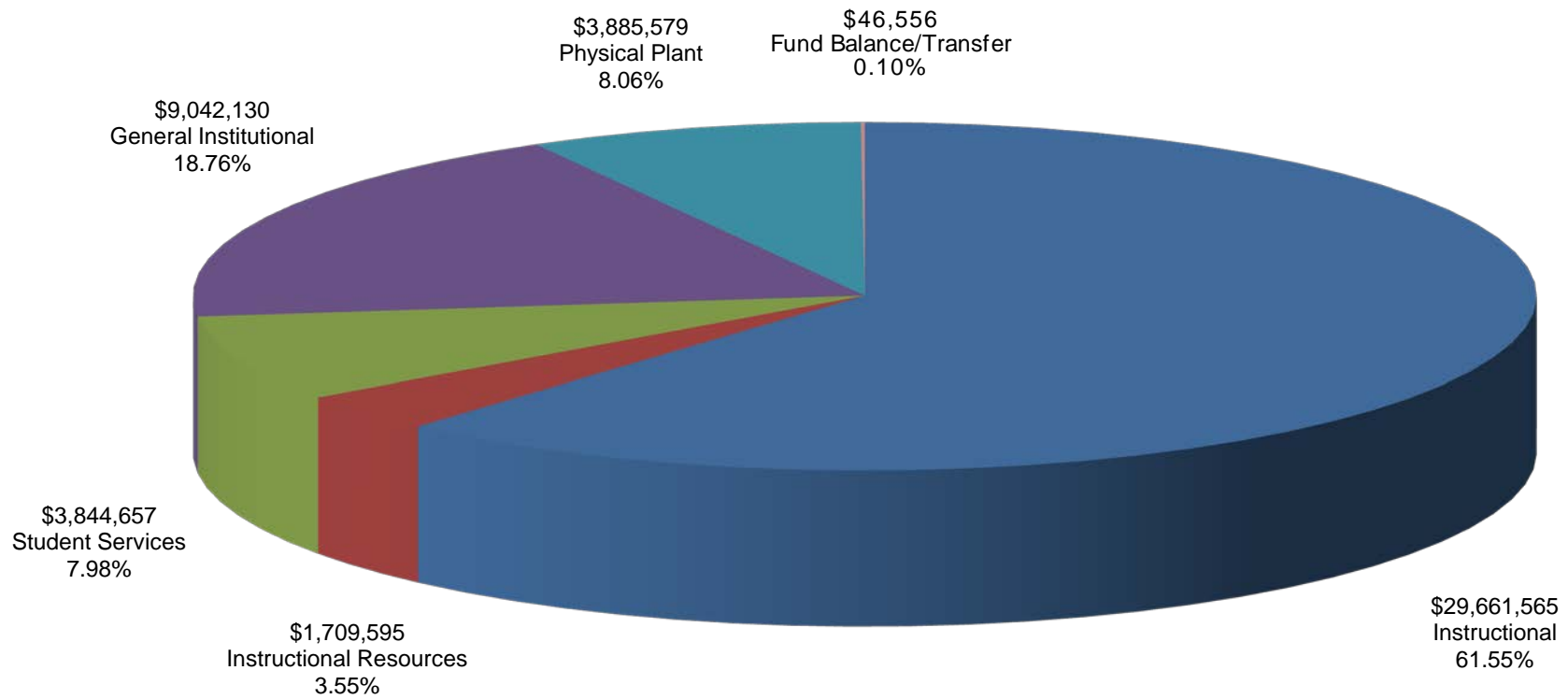
Operational (Funds 1 and 2)
Budgeted Sources of Revenue
2018-2019



Operational (Funds 1 and 2)
Estimated Expenditures by Function
2017-2018



Operational (Funds 1 and 2)
Budgeted Expenditures by Function
2018-2019



Northcentral Technical College
Budgeted Expenditures by Object Level (1)
2018-2019 Budget Year

Personnel Services		
Salaries and Wages	\$29,262,739	
Fringe Benefits	<u>11,127,515</u>	\$40,390,254
Current Expense		7,753,272
Capital Expense		13,152,454
Debt Retirement		<u>9,941,000</u>
Total Budgeted Expenditures		<u><u>\$71,236,980</u></u>

(1) General Fund, Special Revenue Fund - Operational, Capital Projects Fund, and Debt Service Fund only.

NORTHCENTRAL TECHNICAL COLLEGE
Pro-Forma Balance Sheet - Budgetary Basis
June 30, 2018

	Governmental Fund Groups					Proprietary Fund Types		Account Groups	
	General	Special Revenue Operational	Special Revenue Non-Aidable	Capital Projects	Debt Service	Enterprise	Internal Service	General Long-Term Obligations	Capital Assets
ASSETS AND OTHER DEBITS									
Cash and Investments	\$10,993,033	\$1,380,614	\$121,446	\$14,872,607	\$7,150,632	\$170,585	\$1,324,685	\$0	\$0
Receivables:									
Taxes	5,625,000								
Accounts	1,200,000	290,000		3,000		68,000	20,000		
Interest									
Due from Other Governments		956,000	405,155						
Due from Other Funds							40,000		
Inventories						390,000	5,000		
Prepaid Expenditures	250,000								
Land, Building, and Equipment									118,000,000
Amount Available in Debt Service								1,462,872	
Amount to be Provided for Long-term Debt								44,757,128	
Total Assets and Other Debits	<u>\$18,068,033</u>	<u>\$2,626,614</u>	<u>\$526,601</u>	<u>\$14,875,607</u>	<u>\$7,150,632</u>	<u>\$628,585</u>	<u>\$1,389,685</u>	<u>\$46,220,000</u>	<u>\$118,000,000</u>
LIABILITIES									
Accounts Payable	\$205,000	\$315,000	\$72,000	\$1,250,000		\$93,000	\$300,000		
Accrued Salaries and related items	1,005,000								
Due To Other Funds	40,000								
Due To Student Organizations			70,000						
Deferred Revenues	915,000	30,000			5,687,760				
Long-term Notes Payable								46,220,000	
Unfunded Employee Benefits									
Total Liabilities	<u>2,165,000</u>	<u>345,000</u>	<u>142,000</u>	<u>1,250,000</u>	<u>5,687,760</u>	<u>93,000</u>	<u>300,000</u>	<u>46,220,000</u>	<u>0</u>
FUND EQUITY									
Investment in General Fixed Assets									118,000,000
Retained Earnings - Unreserved						535,585	1,089,685		
Fund balances									
Reserved:									
Capital projects				13,625,607					
Debt service					1,462,872				
Prepaid expenditures	250,000								
Student organizations			384,601						
Unreserved:									
Designated for Operations	8,074,614	2,281,614							
Designated for State Aids Fluctuations	915,053								
Designated for Subsequent Years									
Designated for Subsequent Year									
Designated for Post Employment Benefits	6,663,366								
Designated for Special Projects									
Total Fund Equity	<u>15,903,033</u>	<u>2,281,614</u>	<u>384,601</u>	<u>13,625,607</u>	<u>1,462,872</u>	<u>535,585</u>	<u>1,089,685</u>	<u>0</u>	<u>118,000,000</u>
Total Liabilities and Fund Equity	<u>\$18,068,033</u>	<u>\$2,626,614</u>	<u>\$526,601</u>	<u>\$14,875,607</u>	<u>\$7,150,632</u>	<u>\$628,585</u>	<u>\$1,389,685</u>	<u>\$46,220,000</u>	<u>\$118,000,000</u>

Northcentral Technical College
Combined Budgetary Summary
2018-2019 Budgetary Statement of Resources, Uses and Changes in Fund Balance

	2016-2017	2017-2018	2017-2018	2018-2019
	Actual	Revised Budget (1)	Estimated (2)	Budget
Revenues				
Local Government	21,828,516	20,327,421	20,327,421	20,327,421
Revenue Recognized from Prior Year Levy	0	0	0	0
State Aids	23,809,048	23,771,915	23,771,915	22,706,264
Program Fees	9,901,506	9,475,734	9,475,734	9,528,359
Material Fees	575,949	538,375	538,375	535,961
Other Student Fees	1,796,037	1,733,560	1,733,560	1,764,126
Institutional Revenue	14,676,315	14,623,360	14,623,360	14,939,573
Federal Revenue	15,702,201	13,411,479	13,411,479	11,583,044
Total Revenues	88,289,572	83,881,844	83,881,844	81,384,748
Expenditures				
Instruction	32,106,144	31,564,625	31,564,625	31,728,534
Instructional Resources	2,778,416	3,005,950	3,005,950	3,294,123
Student Services	19,214,726	17,546,057	17,546,057	16,452,090
General Institutional	12,730,261	12,460,245	12,460,245	12,904,993
Physical Plant	21,809,827	21,869,326	21,869,326	19,464,673
Auxiliary	9,735,257	9,935,000	9,935,000	10,490,313
Public Service	63,373	35,000	35,000	126,500
Total Expenditures	98,438,004	96,416,203	96,416,203	94,461,226
Net Revenue (Expenditures)	(10,148,432)	(12,534,359)	(12,534,359)	(13,076,478)
Other Sources (Uses)				
Proceeds from Debt	11,020,437	11,821,000	11,821,000	11,821,000
Total Resources (Uses)	11,020,437	11,821,000	11,821,000	11,821,000
Transfers To (From) Fund Balance				
Designated for Operations	612,268	1,003,706	1,003,706	(287,965)
Designated for State Aids Fluctuations	(28,029)	16,365	16,365	(91,667)
Designated for Subsequent Years	0	0	0	0
Designated for Subsequent Year	0	0	0	0
Designated for Post-Employment Benefits	98,976	0	0	0
Reserve for Student Organizations	(5,575)	80,267	80,267	(31,820)
Reserve for Capital Projects	(426,515)	(780,582)	(780,582)	(1,347,854)
Reserve for Debt Service	480,518	(1,003,989)	(1,003,989)	445,141
Retained Earnings	140,362	(29,126)	(29,126)	58,687
Total Transfers To (From) Fund Balance	872,005	(713,359)	(713,359)	(1,255,478)
Beginning Fund Balance	35,124,351	35,996,356	35,996,356	35,282,997
Ending Fund Balance	35,996,356	35,282,997	35,282,997	34,027,519

(1) As revised May 1, 2018

(2) Nine months actual and 3 months estimated

Northcentral Technical College
General Fund
2018-2019 Budgetary Statement of Resources, Uses and Changes in Fund Balance

	2016-2017	2017-2018	2017-2018	2018-2019
	Actual	Revised Budget (1)	Estimated (2)	Budget
Revenues				
Local Government	8,611,191	8,992,280	8,992,280	8,992,280
State Aids	19,370,644	19,200,000	19,200,000	19,273,382
Program Fees	8,562,597	9,250,000	9,250,000	9,274,800
Material Fees	482,381	500,000	500,000	492,450
Other Student Fees	466,324	450,000	450,000	445,000
Institutional Revenue	480,760	500,000	500,000	440,000
Federal Revenue	10,000	10,000	10,000	0
Total Revenues	37,983,897	38,902,280	38,902,280	38,917,912
Expenditures				
Instruction	20,609,637	21,962,000	21,962,000	23,008,062
Instructional Resources	1,453,226	1,564,000	1,564,000	1,637,795
Student Services	2,325,862	2,228,000	2,228,000	2,337,457
General Institutional	8,226,180	8,402,000	8,402,000	8,501,130
Physical Plant	3,545,526	3,801,000	3,801,000	3,821,656
Total Expenditures	36,160,431	37,957,000	37,957,000	39,306,100
Net Revenue (Expenditures)	1,823,466	945,280	945,280	(388,188)
Other Sources (Uses)				
Interfund Transfers In (Out)	(1,633,337)	16,126	16,126	(19,000)
Total Resources (Uses)	(1,633,337)	16,126	16,126	(19,000)
Transfers To (From) Fund Balance				
Designated for Operations	119,182	945,041	945,041	(315,521)
Designated for State Aids Fluctuations	(28,029)	16,365	16,365	(91,667)
Designated for Subsequent Years	0	0	0	0
Designated for Subsequent Year	0	0	0	0
Designated for Post-Employment Benefits	98,976	0	0	0
Total Transfers To (From) Fund Balance	190,129	961,406	961,406	(407,188)
Beginning Fund Balance	14,751,498	14,941,627	14,941,627	15,903,033
Ending Fund Balance	14,941,627	15,903,033	15,903,033	15,495,845

The General Fund is used to account for all financial activities except those required to be accounted for in another fund.

(1) As revised May 1, 2018

(2) Nine months actual and 3 months estimated

Northcentral Technical College
Special Revenue Fund - Operational
2018-2019 Budgetary Statement of Resources, Uses and Changes in Fund Balance

	2016-2017	2017-2018	2017-2018	2018-2019
	Actual	Revised Budget (1)	Estimated (2)	Budget
Revenues				
Local Government	1,100,000	1,100,000	1,100,000	1,100,000
State Aids	2,845,638	3,179,933	3,179,933	2,189,882
Program Fees	1,338,909	225,734	225,734	253,559
Material Fees	93,568	38,375	38,375	43,511
Other Student Fees	451,074	436,560	436,560	474,126
Institutional Revenue	3,256,441	3,443,760	3,443,760	3,463,973
Federal Revenue	2,761,021	1,878,875	1,878,875	1,339,931
Total Revenues	11,846,651	10,303,237	10,303,237	8,864,982
Expenditures				
Instruction	9,109,006	7,675,736	7,675,736	6,653,503
Instructional Resources	105,790	114,833	114,833	71,800
Student Services	1,457,016	1,498,935	1,498,935	1,507,200
General Institutional	1,610,486	908,555	908,555	541,000
Physical Plant	65,267	46,513	46,513	63,923
Total Expenditures	12,347,565	10,244,572	10,244,572	8,837,426
Net Revenue (Expenditures)	(500,914)	58,665	58,665	27,556
Other Sources (Uses)				
Interfund Transfers In (Out)	994,000	0	0	0
Total Resources (Uses)	994,000	0	0	0
Transfers To (From) Fund Balance				
Designated for Operations	493,086	58,665	58,665	27,556
Total Transfers To (From) Fund Balance	493,086	58,665	58,665	27,556
Beginning Fund Balance	1,729,863	2,222,949	2,222,949	2,281,614
Ending Fund Balance	2,222,949	2,281,614	2,281,614	2,309,170

Special Revenue Funds-Operational are used to account for the proceeds and related financial activity of specific revenue sources that are legally restricted to specific purposes other than expendable trusts or major capital projects.

(1) As revised May 1, 2018

(2) Nine months actual and 3 months estimated

Northcentral Technical College
Special Revenue Fund - Non-Aidable
2018-2019 Budgetary Statement of Resources, Uses and Changes in Fund Balance

	2016-2017	2017-2018	2017-2018	2018-2019
	Actual	Revised Budget (1)	Estimated (2)	Budget
Revenues				
Local Government	229,012	200,000	200,000	200,000
State Aids	1,209,974	1,141,276	1,141,276	1,157,000
Other Student Fees	878,639	847,000	847,000	845,000
Institutional Revenue	228,581	240,000	240,000	238,000
Federal Revenue	12,915,539	11,487,113	11,487,113	10,243,113
Total Revenues	15,461,745	13,915,389	13,915,389	12,683,113
Expenditures				
Instruction	53	0	0	0
Student Services	15,419,894	13,819,122	13,819,122	12,607,433
General Institutional	0	0	0	0
Public Service	63,373	35,000	35,000	126,500
Total Expenditures	15,483,320	13,854,122	13,854,122	12,733,933
Net Revenue (Expenditures)	(21,575)	61,267	61,267	(50,820)
Other Sources (Uses)				
Interfund Transfers In (Out)	16,000	19,000	19,000	19,000
Total Resources (Uses)	16,000	19,000	19,000	19,000
Transfers To (From) Fund Balance				
Reserve for Student Organizations	(5,575)	80,267	80,267	(31,820)
Total Transfers To (From) Fund Balance	(5,575)	80,267	80,267	(31,820)
Beginning Fund Balance	309,909	304,334	304,334	384,601
Ending Fund Balance	304,334	384,601	384,601	352,781

Special Revenue Funds-Non-Aidable are used to account for assets held by the District as an agent for individuals, private organizations, other governmental units, or other funds.

(1) As revised May 1, 2018

(2) Nine months actual and 3 months estimated

Northcentral Technical College
Capital Projects Fund
2018-2019 Budgetary Statement of Resources, Uses and Changes in Fund Balance

	2016-2017	2017-2018	2017-2018	2018-2019
	Actual	Revised Budget (1)	Estimated (2)	Budget
Revenues				
Local Government	0	0	0	0
State Aids	382,792	250,706	250,706	86,000
Institutional Revenue	819,250	468,600	468,600	218,600
Federal Revenue	15,382	35,491	35,491	0
Total Revenues	<u>1,217,424</u>	<u>754,797</u>	<u>754,797</u>	<u>304,600</u>
Expenditures				
Instruction	2,387,448	1,926,889	1,926,889	2,066,969
Instructional Resources	1,219,400	1,327,117	1,327,117	1,584,528
Student Services	11,954	0	0	0
General Institutional	2,893,595	3,149,690	3,149,690	3,862,863
Physical Plant	<u>6,481,542</u>	<u>6,631,683</u>	<u>6,631,683</u>	<u>5,638,094</u>
Total Expenditures	<u>12,993,939</u>	<u>13,035,379</u>	<u>13,035,379</u>	<u>13,152,454</u>
Net Revenue (Expenditures)	(11,776,515)	(12,280,582)	(12,280,582)	(12,847,854)
Other Sources (Uses)				
Proceeds from Debt	10,700,000	11,500,000	11,500,000	11,500,000
Interfund Transfers In (Out)	<u>650,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Resources (Uses)	<u>11,350,000</u>	<u>11,500,000</u>	<u>11,500,000</u>	<u>11,500,000</u>
Transfers To (From) Fund Balance				
Reserve for Capital Projects	<u>(426,515)</u>	<u>(780,582)</u>	<u>(780,582)</u>	<u>(1,347,854)</u>
Total Transfers To (From) Fund Balance	<u>(426,515)</u>	<u>(780,582)</u>	<u>(780,582)</u>	<u>(1,347,854)</u>
Beginning Fund Balance	14,832,704	14,406,189	14,406,189	13,625,607
Ending Fund Balance	14,406,189	13,625,607	13,625,607	12,277,753

Capital Projects Funds are used to account for financial resources and related financial activity for the acquisition and improvement of sites and for the acquisition, construction, equipping and renovation of buildings.

(1) As revised May 1, 2018

(2) Nine months actual and 3 months estimated

Northcentral Technical College
Debt Service Fund
2018-2019 Budgetary Statement of Resources, Uses and Changes in Fund Balance

	2016-2017	2017-2018	2017-2018	2018-2019
	Actual	Revised Budget (1)	Estimated (2)	Budget
Revenues				
Local Government	11,848,170	10,035,141	10,035,141	10,035,141
Revenue Recognized from Prior Year Levy	0	0	0	0
Institutional Revenue	29,403	30,000	30,000	30,000
Total Revenues	<u>11,877,573</u>	<u>10,065,141</u>	<u>10,065,141</u>	<u>10,065,141</u>
Expenditures				
Physical Plant	<u>11,717,492</u>	<u>11,390,130</u>	<u>11,390,130</u>	<u>9,941,000</u>
Total Expenditures	<u>11,717,492</u>	<u>11,390,130</u>	<u>11,390,130</u>	<u>9,941,000</u>
Net Revenue (Expenditures)	160,081	(1,324,989)	(1,324,989)	124,141
Other Sources (Uses)				
Proceeds from Debt	320,437	321,000	321,000	321,000
Interfund Transfers In (Out)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Resources (Uses)	<u>320,437</u>	<u>321,000</u>	<u>321,000</u>	<u>321,000</u>
Transfers To (From) Fund Balance				
Reserve for Debt Service	<u>480,518</u>	<u>(1,003,989)</u>	<u>(1,003,989)</u>	<u>445,141</u>
Total Transfers To (From) Fund Balance	<u>480,518</u>	<u>(1,003,989)</u>	<u>(1,003,989)</u>	<u>445,141</u>
Beginning Fund Balance	1,986,343	2,466,861	2,466,861	1,462,872
Ending Fund Balance	2,466,861	1,462,872	1,462,872	1,908,013

The Debt Service Fund is used to account for the accumulation of resources for, and the payment of, general long-term debt and long-term lease purchase principal and interest.

(1) As revised May 1, 2018

(2) Nine months actual and 3 months estimated

Northcentral Technical College
Enterprise Fund
2018-2019 Budgetary Statement of Resources, Uses and Changes in Fund Balance

	2016-2017	2017-2018	2017-2018	2018-2019
	Actual	Revised Budget (1)	Estimated (2)	Budget
Revenues				
Local Government	40,143	0	0	0
Institutional Revenue	2,691,845	2,640,000	2,640,000	2,591,000
Federal Revenue	259	0	0	0
Total Revenues	<u>2,732,247</u>	<u>2,640,000</u>	<u>2,640,000</u>	<u>2,591,000</u>
Expenditures				
Auxiliary Services	<u>2,807,450</u>	<u>2,661,000</u>	<u>2,661,000</u>	<u>2,550,313</u>
Total Expenditures	<u>2,807,450</u>	<u>2,661,000</u>	<u>2,661,000</u>	<u>2,550,313</u>
Net Revenue (Expenditures)	(75,203)	(21,000)	(21,000)	40,687
Other Sources (Uses)				
Interfund Transfers In (Out)	<u>(26,663)</u>	<u>(21,126)</u>	<u>(21,126)</u>	<u>0</u>
Total Resources (Uses)	<u>(26,663)</u>	<u>(21,126)</u>	<u>(21,126)</u>	<u>0</u>
Transfers To (From) Fund Balance				
Retained Earnings	<u>(101,866)</u>	<u>(42,126)</u>	<u>(42,126)</u>	<u>40,687</u>
Total Transfers To (From) Fund Balance	<u>(101,866)</u>	<u>(42,126)</u>	<u>(42,126)</u>	<u>40,687</u>
Beginning Fund Balance	679,577	577,711	577,711	535,585
Ending Fund Balance	577,711	535,585	535,585	576,272

Enterprise Funds are used to account for operations where the cost of providing goods or services to the student body, faculty and staff, or the general public are financed primarily through user fees.

(1) As revised May 1, 2018

(2) Nine months actual and 3 months estimated

Northcentral Technical College
Internal Service Fund
2018-2019 Budgetary Statement of Resources, Uses and Changes in Fund Balance

	2016-2017 Actual	2017-2018 Revised Budget (1)	2017-2018 Estimated (2)	2018-2019 Budget
Revenues				
Institutional Revenue	7,170,035	7,301,000	7,301,000	7,958,000
Total Revenues	7,170,035	7,301,000	7,301,000	7,958,000
Expenditures				
Auxiliary Services	6,927,807	7,274,000	7,274,000	7,940,000
Total Expenditures	6,927,807	7,274,000	7,274,000	7,940,000
Net Revenue (Expenditures)	242,228	27,000	27,000	18,000
Other Sources (Uses)				
Interfund Transfers In (Out)	0	(14,000)	(14,000)	0
Total Resources (Uses)	0	(14,000)	(14,000)	0
Transfers To (From) Fund Balance				
Retained Earnings	242,228	13,000	13,000	18,000
Total Transfers To (From) Fund Balance	242,228	13,000	13,000	18,000
Beginning Fund Balance	834,457	1,076,685	1,076,685	1,089,685
Ending Fund Balance	1,076,685	1,089,685	1,089,685	1,107,685

Internal Service Funds are used to account for the financing and related financial activity of goods and services provided by one department to other departments of the District on a cost-reimbursement basis.

(1) As revised May 1, 2018

(2) Nine months actual and 3 months estimated

**Northcentral Technical College
Schedule of Long-Term Obligations
2018-2019 Budget Year**

General obligation promissory notes, Series 2013A (\$12,000,000 for new construction on the Phillips campus, building remodeling and improvement projects, building and site maintenance and repairs, site improvements, engineering costs related to the capital budget, and equipment acquisition, installation and related costs -- interest rate varying from 2% to 3%, dated June 11, 2013, with first interest payment due March 1, 2014, semiannually September and March thereafter, principal payments due annually commencing September 2014).

<u>Budget Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Amount of Levy</u>
2018-19	1,305,000	138,688	1,443,688	1,479,113
2019-20	1,360,000	105,513	1,465,513	1,501,913
2020-21	1,410,000	77,813	1,487,813	1,533,713
2021-22	1,470,000	49,013	1,519,013	1,559,313
2022-23	1,525,000	17,156	1,542,156	0
	<u>\$7,070,000</u>	<u>\$388,181</u>	<u>\$7,458,181</u>	<u>\$6,074,050</u>

General obligation promissory notes, Series 2014A (\$10,000,000 for new construction on the Medford campus, building remodeling and improvement projects, building and site maintenance and repairs, site improvements, and equipment acquisition, installation and related costs -- interest rate varying between 1.0% to 1.5%, dated June 2, 2014, with first interest payment due March 1, 2015, semiannually September and March thereafter, principal payments due annually commencing September 2015).

<u>Budget Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Amount of Levy</u>
2018-19	2,010,000	46,201	2,056,201	2,106,125
2019-20	2,075,000	15,563	2,090,563	0
	<u>\$4,085,000</u>	<u>\$61,763</u>	<u>\$4,146,763</u>	<u>\$2,106,125</u>

General obligation promissory notes, Series 2015A (\$10,000,000 for the purchase of the Wittenberg campus, purchase of a mobile classroom and construction of a building addition on the Wausau Campus, remodeling and improvement projects, building and site maintenance and repairs, site improvements, and equipment acquisition, installation and related costs -- interest rate varying between 1% to 2.25%, dated June 1, 2015, with first interest payment due September 1, 2015, semiannually March and September thereafter, principal payments due annually commencing September 2016).

<u>Budget Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Amount of Levy</u>
2018-19	1,865,000	97,912	1,962,912	1,944,262
2019-20	1,865,000	60,612	1,925,612	1,906,962
2020-21	1,865,000	20,981	1,885,981	0
	<u>\$5,595,000</u>	<u>\$179,505</u>	<u>\$5,774,505</u>	<u>\$3,851,224</u>

General obligation promissory notes, Series 2016A (\$10,000,000 for the construction of an addition to the Student Life Center on the Wausau Campus, construction of a tactical safety range and multi-media classroom on the Merrill Campus, remodeling and improvement projects, building and site maintenance and repairs, site improvements, and equipment acquisition, installation and related costs -- interest rate 2%, dated May 2, 2016, with first interest payment due March 1, 2017, semiannually September and March thereafter, principal payments due annually commencing March 2017).

<u>Budget Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Amount of Levy</u>
2018-19	855,000	155,400	1,010,400	1,001,850
2019-20	890,000	138,300	1,028,300	1,019,400
2020-21	920,000	120,500	1,040,500	1,031,300
2021-22	950,000	102,100	1,052,100	1,042,600
2022-23	985,000	83,100	1,068,100	1,058,250
2023-24	1,020,000	63,400	1,083,400	1,073,200
2024-25	1,055,000	43,000	1,098,000	1,087,450
2025-26	1,095,000	21,900	1,116,900	1,105,950
	<u>\$7,770,000</u>	<u>\$727,700</u>	<u>\$8,497,700</u>	<u>\$8,420,000</u>

Northcentral Technical College
Schedule of Long-Term Obligations
2018-2019 Budget Year

General obligation promissory notes, Series 2016B (\$1,500,000 for remodeling and improvement projects and equipment acquisition, installation and related costs -- interest rate 2%, dated June 15, 2016, with first interest payment due March 1, 2017, semiannually September and March thereafter, principal payments due annually commencing March 2017).

<u>Budget Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Amount of Levy</u>
2018-19	125,000	22,300	147,300	146,050
2019-20	130,000	19,800	149,800	148,500
2020-21	130,000	17,200	147,200	145,900
2021-22	135,000	14,600	149,600	148,250
2022-23	140,000	11,900	151,900	150,500
2023-24	145,000	9,100	154,100	152,650
2024-25	150,000	6,200	156,200	154,700
2025-26	160,000	3,200	163,200	161,600
	<u>\$1,115,000</u>	<u>\$104,300</u>	<u>\$1,219,300</u>	<u>\$1,208,150</u>

General obligation promissory notes, Series 2016C (\$1,500,000 for remodeling and improvement projects and equipment acquisition, installation and related costs -- interest rate varying between 2% to 3%, dated June 30, 2016, with first interest payment due March 1, 2017, semiannually September and March thereafter, principal payments due annually commencing March 2017).

<u>Budget Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Amount of Levy</u>
2018-19	135,000	23,850	158,850	156,825
2019-20	140,000	19,800	159,800	157,700
2020-21	145,000	15,600	160,600	159,150
2021-22	155,000	12,700	167,700	166,150
2022-23	160,000	9,600	169,600	168,000
2023-24	105,000	6,400	111,400	110,350
2024-25	105,000	4,300	109,300	108,250
2025-26	110,000	2,200	112,200	111,100
	<u>\$1,055,000</u>	<u>\$94,450</u>	<u>\$1,149,450</u>	<u>\$1,137,525</u>

General obligation promissory notes, Series 2017A (\$10,700,000 for purchase of the diesel building and construction of building additions at the Agricultural Center of Excellence on the Wausau Campus; construction of a building addition on the Merrill Campus; remodeling and improvement projects; building and site maintenance and repairs; site improvements; and equipment acquisition, installation and related costs -- interest rate varying between 2% to 3%, dated June 1, 2017, with first interest payment due September 1, 2017, semiannually March and September thereafter, principal payments due annually commencing March 2018).

<u>Budget Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Amount of Levy</u>
2018-19	790,000	224,869	1,014,869	1,003,018
2019-20	815,000	201,169	1,016,169	1,003,943
2020-21	835,000	176,719	1,011,719	999,193
2021-22	865,000	151,669	1,016,669	1,003,693
2022-23	890,000	125,719	1,015,719	1,002,368
2023-24	915,000	99,019	1,014,019	1,000,293
2024-25	945,000	71,569	1,016,569	1,002,393
2025-26	975,000	43,219	1,018,219	1,007,859
2026-27	1,000,000	22,500	1,022,500	1,011,250
	<u>\$8,030,000</u>	<u>\$1,116,450</u>	<u>\$9,146,450</u>	<u>\$9,034,010</u>

Northcentral Technical College
Schedule of Long-Term Obligations
2018-2019 Budget Year

General obligation promissory notes, Series 2018A (\$11,500,000 for construction of building additions on the Merrill Campus (not to exceed \$1,500,000); remodeling and improvement projects (not to exceed \$1,500,000); building and site maintenance and repairs; site improvements; and equipment acquisition, installation and related costs -- interest rate estimated at 4%, dated May 2018, with first interest payment due September 1, 2018, semiannually March and September thereafter, principal payments due annually commencing March 2019).

<u>Budget Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Amount of Levy</u>
2018-19	1,735,000	356,500	2,091,500	2,160,300
2019-20	920,000	390,600	1,310,600	1,292,200
2020-21	960,000	353,800	1,313,800	1,294,600
2021-22	995,000	315,400	1,310,400	1,290,500
2022-23	1,035,000	275,600	1,310,600	1,289,900
2023-24	1,080,000	234,200	1,314,200	1,292,600
2024-25	1,125,000	191,000	1,316,000	1,293,500
2025-26	1,170,000	146,000	1,316,000	1,292,600
2026-27	1,215,000	99,200	1,314,200	1,289,900
2027-28	1,265,000	50,600	1,315,600	1,290,300
	<u>\$11,500,000</u>	<u>\$2,412,900</u>	<u>\$13,912,900</u>	<u>\$13,786,400</u>

**Northcentral Technical College
Schedule of Long-Term Obligations
2018-2019 Budget Year**

COMBINED:

<u>Budget Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Amount of Levy</u>
2018-19	8,820,000	1,065,719	9,885,719	9,997,543
2019-20	8,195,000	951,356	9,146,356	7,030,618
2020-21	6,265,000	782,612	7,047,612	5,163,856
2021-22	4,570,000	645,481	5,215,481	5,210,506
2022-23	4,735,000	523,075	5,258,075	3,669,018
2023-24	3,265,000	412,119	3,677,119	3,629,093
2024-25	3,380,000	316,069	3,696,069	3,646,293
2025-26	3,510,000	216,519	3,726,519	3,679,109
2026-27	2,215,000	121,700	2,336,700	2,301,150
2027-28	1,265,000	50,600	1,315,600	1,290,300
	<u>\$46,220,000</u>	<u>\$5,085,249</u>	<u>\$51,305,249</u>	<u>\$45,617,484</u>

The indebtedness shown on this page includes the total present obligation for debts incurred for the purposes of capital purchases, and for construction and improvements to the facilities of the District. No dollars are included for operating purposes.

**Northcentral Technical College
Legal Debt Limitations
2018-2019 Budget Year**

State statutes impose two debt limitations on WTCS districts' debt. The following computations are based on the aggregate debt budgeted to be outstanding as of June 30, 2019 net of resources available to fund principal and interest payments.

The aggregate indebtedness of the district may not exceed 5% of the equalized value of the taxable property located in the district (\$16,025,457,462) per s. 67.03 (1), Wis. Stats. This limitation applies to indebtedness for all purposes - bonds, promissory notes and capital leases, including taxable and nontaxable borrowings. It also applies to WRS prior service liability refinanced with the proceeds of promissory notes or bonds.

The maximum aggregate indebtedness of the district budgeted for fiscal year 2018-2019 is \$46,220,000. The 5% limit is \$801,272,873.

The bonded indebtedness of the district may not exceed 2% of the equalized value of the property located in the district (\$16,025,457,462) per s. 67.03 (9), Wis. Stats. This limitation applies to bonded indebtedness for the purchase of district sites, the construction and remodeling of district facilities and the equipping of district facilities.

The maximum bonded indebtedness of the district budgeted for fiscal year 2018-2019 is \$46,220,000. The 2% limit is \$320,509,149.

SECTION III

**ADDITIONAL
COMMUNICATIONS**



VISION

Building futures as your college of choice, one learner, one employer, and one community at a time.

MISSION

Northcentral Technical College provides high-quality, learner and employer focused, educational pathways committed to enriching lives and strengthening the economy.

COMMUNITY BENEFIT STATEMENTS

Northcentral Technical College benefits communities throughout its District.

- 1. Learners have the knowledge and skills essential to obtain, maintain or advance in employment and higher education.**
- 2. Employers have an available and skilled workforce.**
- 3. Communities have the capacity to foster domestic and global economic growth.**

CORE BELIEFS/VALUES

These guiding principles and values are inherent at Northcentral Technical College.

Learner Focus

We believe in and promote an engaging life-long learning environment that supports learners as they realize their educational and career goals.

Continuous Improvement

We believe in and promote the continuous improvement of learning, support systems and processes to meet learner, employer and community needs.

Ingenuity

We believe in and promote a learning environment that fosters innovation and entrepreneurship.

Access

We believe in and promote flexible educational opportunities to serve all learning communities.

Service to Community

We believe in and promote service to our communities through leadership, collaboration and volunteerism.

Diversity

We believe in and promote an inclusive environment that celebrates, embraces and respects individual differences.

Culture of Professionalism

We believe in and promote a culture of knowledgeable, forward-thinking, accountable, caring and collaborative employees who act with integrity and respect.

Advocacy

We believe in and promote the success of our learners, employers and communities.

STRATEGIC DIRECTIONS

Innovation and Growth - The College implements new products or services to meet current and future stakeholder needs.

Strategic Partnerships – The College becomes the preferred strategic partner of area businesses and industries, K-12 districts, local communities, entrepreneurs and other institutions of higher education to support learning and economic development, establishing NTC as an educational leader.

Continuous Quality Improvement - The College develops innovative ways to continually improve learning, support systems, and processes, and the responsible use of natural resources that enhance organizational effectiveness and demonstrates sustainability. The College encourages and supports professional growth and team development throughout the organization.

Fiscal Strength – The College prudently manages and strengthens its financial resources in order to thrive in a complex and changing environment.

Student Success – The College promotes student retention, degree completion, career and job placement and engages a diverse student population through its programs, support services, and campus settings.

Approved by NTC District Board of Trustees July 11, 2016

Northcentral Technical College is an equal opportunity/access employer and educator.

Accreditation & Continuous Quality Improvement at NTC

Northcentral Technical College is regionally accredited by the Higher Learning Commission. The College joined the Academic Quality Improvement Program (AQIP) accreditation pathway in 2001 to support its institutional focus on continuous quality improvement. NTC has benefited from building on 16 years of positive improvements through AQIP. NTC's institutional accreditation was reaffirmed by the Higher Learning Commission through 2022-23.

In spring 2016, NTC took the next step in continuous quality improvement by joining Achieving the Dream, a network of more than 200 community colleges in 35 states helping community colleges focus efforts on student success and completion. Achieving the Dream provides a framework for integrating college-wide student success efforts and tracking progress and benchmarking results. NTC has aligned its accreditation quality projects with its Achieving the Dream student success and completion strategies to leverage both the Achieving the Dream national network and the continuous improvement best practices of AQIP.

Current AQIP Action Projects at NTC

AQIP Action Projects are short-term projects the institution believes will have the most impact on quality improvement. These projects are annually reported out to AQIP for feedback. AQIP Action Projects are selected in alignment with the strategic priorities of the college. NTC's AQIP Action Projects represent significant College initiatives with long-term impact on the quality of the College. The current AQIP Action Projects listed below align with college Achieving the Dream student success and completion initiatives.

Student Journey: Analyze Data Components of the Five Stages of a Student's Journey: This project will identify existing and missing data components necessary to accurately track student progress through each stage of a student's journey using the Achieving the Dream model of 1) student connection, 2) entry, 3) progress, 4) completion, and 5) transition. Existing and missing data will be prioritized to determine what data/reports should be produced to enable the College to best assess student progress completion.

Program Completion: Analyze Associate Degree Program Completion Rates to Increase Student Success: This project will review associate degree program completion rates to determine if there is a pattern for student success and/or challenges. This analysis may identify ways to increase program completion rates for associate degree program students through realignment/reduction of credit loads per program and per semester; courses where first-time course completion is low; when students are leaving the program and why; best practices for teaching and technology; and course completion rates needing further analysis.

Final Year Experience: Support Awarded Grant through Data Initiatives: This project will align with and support the recent Great Lakes Completion grant award activities. The Final Year Experience project goal is to decrease the gap between the target student population and the majority population as well as raise the overall performance of all near-completer students. The grant will serve a total of 450 students by July 1, 2019. Students will be identified and served across three targeted academic programs. The baseline data provides semester-to-semester and year-to-year retention and completion rates.

Continuous Quality Improvement at NTC

Continuous Quality Improvement is a College Strategic Direction. At NTC quality is strategic, integrated, and intentional in how NTC employees approach their tasks. Quality is embedded in the culture of the College and its key processes and starts at the top of the organization with the President. The quality philosophy spills down to the Executive Leadership Team (ELT) and to employees and is engrained in how the College plans, evaluates, and executes tasks. The heart of NTC's quality journey is its evaluation model that provides an ongoing process of data collection, analysis, and continuous improvement. To promote student success, a college-wide conscious effort to stay well informed of performance along each step within the student pathway (developmental education through student graduation and transfer) is systematically examined for effectiveness and quality and is guided by learner needs utilizing the Deming cycle of Plan-Do-Check-Act (PDCA). The following evaluation and strategic planning processes support continuous quality improvement at NTC:

Instructional Vitality Process/Service Team Benchmarking Process: NTC's evaluation processes provide a framework for identifying areas of continuous quality improvement for both academic and service teams. Academic program teams are evaluated annually using the Instructional Vitality Process, while service teams annually partake in the Service Team Benchmarking Process. NTC's Instructional Vitality Process provides a program evaluation framework. Program performance data and environmental scanning data are utilized by faculty to guide program improvement. The Service Team Benchmarking Process promotes effective practices within the non-instructional units through data analysis, problem solving/improvement strategies, goal setting, and monitoring of goal attainment.

Team Action Plans: The Executive Leadership Team Action Plan establishes institutional goals that will be reflected on departmental or academic Team Action Plans. These institutional goals are aligned with the Strategic Directions of the College. Each department or academic team documents their goals on their Team Action Plan. Team Action Plans are developed in the fall, and used to drive the work of the team throughout the year to ensure institutional goals are met.

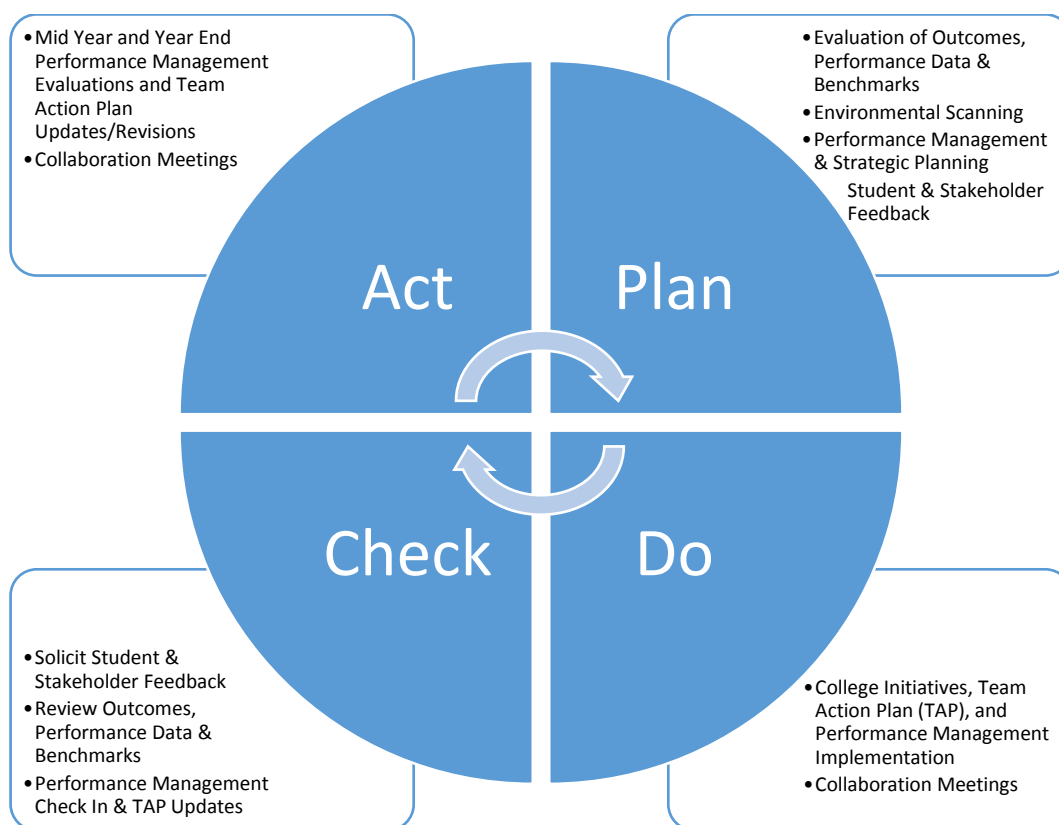
Employee Performance Management: Individual employee performance management provides a mechanism for supervisors and employees to set goals at the employee level. The model, which includes goal setting, mid-year check-in, and final appraisal, is designed to create an ongoing evaluation conversation that promotes continuous improvement at the employee level. The new Employee Performance Management model (former AQIP Action Project) helps define the expectations of supervisors and employees.

Stakeholder Satisfaction & Environmental Scanning Data: NTC systematically gathers, analyzes, and prioritizes stakeholder feedback. Listening Sessions (former AQIP Action Project) help the College identify community/stakeholder, employer, graduate, employee, and student concerns. Surveys and feedback forms are other ways NTC gathers feedback. NTC utilizes Economic Modeling Specialists International (EMSI) software to monitor district educational, economic, and labor market trends. In addition, NTC collects qualitative environmental scanning data.

Connecting NTC's Key Planning and Continuous Improvement Processes

Quality is linked with NTC's planning processes in order to promote student success. The NTC Board of Trustees develops and approves a strategic plan to achieve the College's mission and goals based on

stakeholder needs. After the Board sets College Strategic Directions, the Executive Leadership Team identifies operational strategies to support these Strategic Directions. From the Executive Leadership Team Action Plan the process cascades down to the department or academic team level. Both the Executive Leadership Team and individual teams determine quality initiatives identified through the Instructional Vitality Process, Service Team Benchmarking Process, stakeholder feedback and environmental scanning data, or outcome/assessment data. Team Action Plans provide a centralized location for both teams and supervisors to document priorities, thereby providing accountability for completing initiatives. Individual Performance Management goals support the College and team goals.



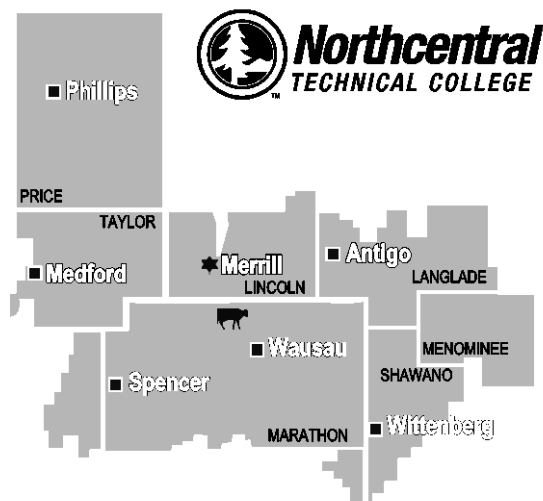


Northcentral
TECHNICAL COLLEGE

Wisconsin Technical College System



NTC DISTRICT



Antigo

ANTIGO, EAST CAMPUS
WOOD TECHNOLOGY
CENTER OF EXCELLENCE
312 Forrest Avenue
Antigo, WI 54409
715.623.7601

Medford

MEDFORD, WEST CAMPUS
1001 Progressive Avenue
Medford, WI 54451
715.748.3603

Merrill

PUBLIC SAFETY
CENTER OF EXCELLENCE
1603 Champagne Street
Merrill, WI 54452
715.675.3331

Phillips

PHILLIPS, NORTH CAMPUS
1408 Pine Ridge Road
Phillips, WI 54555
715.339.4555

Spencer

SPENCER, SOUTHWEST CAMPUS
808 N. Pacific Street
Spencer, WI 54479
715.659.5120

Wausau

WAUSAU, CENTRAL CAMPUS
ADVANCED MANUFACTURING
& ENGINEERING CENTER OF
EXCELLENCE
CENTER FOR
BUSINESS & INDUSTRY
CENTER FOR
GERIATRIC EDUCATION
CENTER FOR
HEALTH SCIENCES
1000 W. Campus Drive
Wausau, WI 54401
715.675.3331
AGRICULTURE
CENTER OF EXCELLENCE
6625 County Road K
Wausau, WI 54401
715.675.3331

Wittenberg

WITTENBERG,
SOUTHEAST CAMPUS
402 N. Genesee Street, Suite 3
Wittenberg, WI 54499
715.253.3500

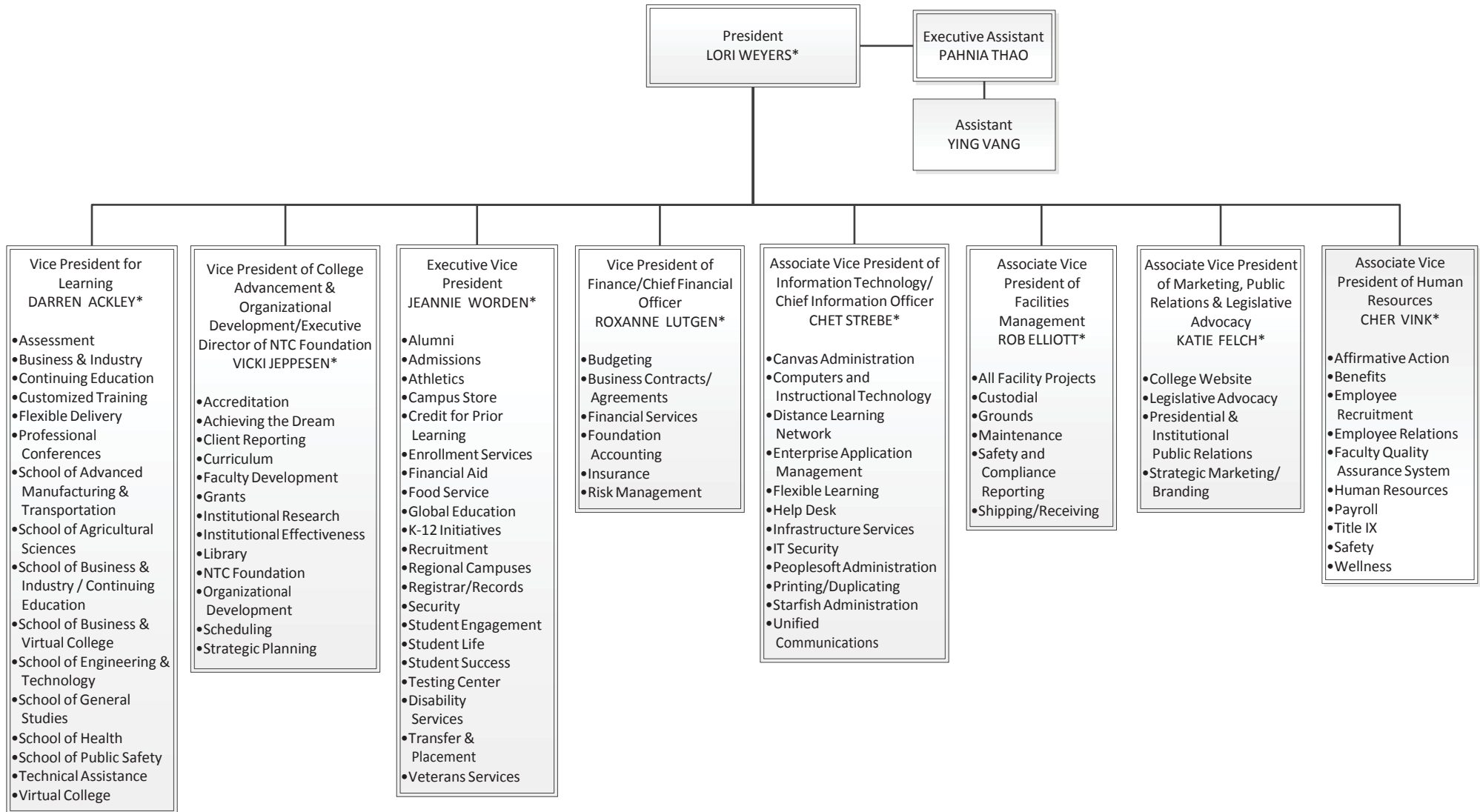


For more location
information visit
www.ntc.edu

NTC's regional campus locations provide accessible education to learners throughout the NTC district. In addition to the central campus located in Wausau, NTC also has six regional campuses located in Antigo, Medford, Merrill, Phillips, Spencer and Wittenberg.

NTC's Centers of Excellence focus on expanding and developing the natural assets and resources in a particular community area. By creating educational programs and instructional services that are geographically located adjacent to regional economic assets, the College positions itself to provide value added services in support of local economic development.

NORTHCENTRAL TECHNICAL COLLEGE ORGANIZATIONAL CHART



* The President's Executive Leadership Team (ELT)
1/25/2018

**Northcentral Technical College
Student Enrollment Statistics**

	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019
<u>Head Count Enrollments</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Estimated (5)</u>	<u>Projected</u>
Postsecondary (1)	9,127	9,385	9,787	9,311	9,325	9,525
Basic Education (2)	7,278	5,649	5,770	5,391	4,600	4,300
Continuing Education (3)	8,361	8,924	9,694	9,074	9,350	9,450
TOTAL (4)	<u>24,766</u>	<u>23,958</u>	<u>25,251</u>	<u>23,776</u>	<u>23,275</u>	<u>23,275</u>
<u>Full-Time Equivalent Enrollments</u>						
Postsecondary (1)	3,066	2,903	2,840	2,695	2,550	2,735
Basic Education (2)	521	410	460	450	415	413
Continuing Education (3)	111	113	122	97	115	135
TOTAL	<u>3,698</u>	<u>3,426</u>	<u>3,422</u>	<u>3,242</u>	<u>3,080</u>	<u>3,283</u>

(1) Postsecondary: Students enrolled in courses at the associate degree, technical diploma, apprenticeship, and certificate levels.

(2) Basic Education: Students enrolled in remedial courses.

(3) Continuing Education: Students enrolled in courses for personal development to increase job skills or to learn new skills.

(4) The headcount listed above is unduplicated within the category, but many students enroll in several categories. The total unduplicated headcount is as follows: 2013-2014 18,394, 2014-2015 18,626, 2015-2016 19,635, 2016-2017 18,574, 2017-2018 18,600 (estimated), 2018-2019 18,700 (projected).

(5) Estimated numbers as of April 2018; fiscal year end numbers will be available in August of 2018.

NORTHCENTRAL TECHNICAL COLLEGE DISTRICT

DEGREE/DIPLOMA PROGRAM OFFERINGS

OUR OFFERINGS

Northcentral Technical College has over 200 programs and certificates in the Business, Service Occupations, and Trades and Technical Areas. Many of these programs have qualities that are unique to the state and to the country. Following is a list of the programs offered:

ASSOCIATE DEGREE PROGRAMS

Accounting	Fire Medic	Mechanical Design Engineering Technology
Administrative Professional	Fire Services Leadership	Medical Laboratory Technician
Agri-Business	Gerontology	Nursing
Architectural Design & Technology	Graphic Communication Technologies	Paramedic Technician
Automotive Technology	Health Care Business Services	Pharmacy Services Management
Business Analyst	Health Navigator	Radiography
Business Management	Human Services Associate	Safety Engineering Technology
Criminal Justice Studies	Individualized Technical Studies	Sign Language Interpreting in Education
Crop Science	IT - Computer Support Specialist	Small Business Entrepreneurship
Culinary Arts	IT - Mobile Application Developer	Substance Use Disorder Counselor (SUDC)
Dairy Science	IT - Network Specialist	Supply Chain Management
Dental Hygienist	IT - Software Developer	Technical Studies-Journey Worker
Diesel Technology	IT - Web Designer	Veterinary Science
Digital Marketing	Leadership Development	Video Production
Early Childhood Education	Manufacturing Engineering Technology	Welding Fabrication & Robotics
Electromechanical Technology	Marketing	Wood Science

TWO-YEAR TECHNICAL PROGRAMS

Automotive Technician	Machine Tool Technics
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ONE-YEAR TECHNICAL PROGRAMS

Accounting Assistant	IT - Computer Support Technician	Office Assistant
Agriculture Equipment Technician	IT - Mobile Programmer	Renal Dialysis
Diesel Equipment Mechanic	Machine Tool Operation	Residential Building
Emergency Medical Technician - Paramedic	Manufacturing Technician	Substance Abuse Counselor Education
Fire Science	Medical Assistant	Surgical Technologist
Geriatric Care Specialist	Medical Coding Specialist	Welding
Human Services Assistant	Medical Office Specialist	Wood Technology
Industrial Electronics & Maintenance Technician		

SHORT-TERM TECHNICAL PROGRAMS

Accelerated - Human Resource Management	Flux Core Arc Welding (FCAW)	IT - Web Design Specialist
Accelerated - Leadership	Gas Metal Arc Welding (GMAW)	Manufacturing Basics
Accelerated - Lean Organizations	Gas Tungsten Arc Welding (GTAW)	Marketing - Digital Internet Marketing
Accelerated - Supervision	Healthcare Receptionist	Marketing - Digital Marketing Promotions
Advanced EMT	Industrial Environmental Engineering Technician	Marketing - Social Media
Applied Mechanical CAD Technician	Industrial Manufacturing Engineering Technician	Nursing Assistant (CNA)
Architectural Design Software	Industrial Safety Engineering Technician	Phlebotomy Technician
Basic Machining	IT - Help Desk	Quality Manufacturing
Construction Technologies	IT - Network Technician	Shielded Metal Arc Welding (SMAW)
Criminal Justice - Law Enforcement 720 Academy	IT - Software Development Specialist	Truck Driving
Dental Assistant (Short-Term)	IT - User Experience Programmer	Welding Robotic Operation
Emergency Medical Technician		

NORTHCENTRAL TECHNICAL COLLEGE DISTRICT

DEGREE/DIPLOMA PROGRAM OFFERINGS (CONTINUED)

APPRENTICESHIP PROGRAMS

Dairy Grazier	Lubrication Technician	Millwright/Maintenance Mechanic
Electrical and Instrumentation	Machinist	Plumbing
Industrial Electrician	Maintenance Technician	Tool & Die
Instrumentation		

CERTIFICATES

Advanced Care Nursing Assistant	Emerging Technologies	Mathematics
Agronomy	End of Life Care	Mechanical Design Drawing Software
Applied Design Software	Equine Fundamentals	Medical Office Documentation Specialist
Applied Manufacturing & Design Concepts	General Studies Transfer	Metal Forming
Basic Digital Photography and Digital Video	Gerontology	Multimedia & Computer Arts
Basic Wood Manufacturing	Hardwood Manufacturers	Non-Profit Management
Bookkeeping Technology	Health Insurance Business	Office Technology Basics
Business Administration	Health Services	Patient Services Specialist
CNC Router	Home Health Aide	Plastics Injection Molding Technician
Communication	Industrial Laser Operator - Machine Tool	Print Production
Computed Tomography Imaging Clinical	Industrial Laser Operator - Welding	Professional Communication - Criminal Justice
Computed Tomography Imaging Non Clinical	Internet Graphic Design	Professional Communication - Digital Marketing
Counseling	IT - A+ Exam Preparation	Professional Communication - Health Care Business Services
Critical Care Paramedic	IT - Microsoft Office	Professional Communication - Marketing
Dementia Care	Jail Academy	Professional Communication - Sign Language
Early Childhood Education - Advanced	Leadership Essentials	Project Management
Early Childhood Education - Early Care Provider	Lean Manufacturing Leadership	Promotional Graphic Design
Early Childhood Education - Foundations	Local Anesthesia for Dental Hygienists	Psychology
Early Childhood Education - Infant Toddler	Magnetic Resonance Imaging	QuickBooks
Early Childhood Education - Intermediate	Manufacturing Fundamentals	Retail Operations
Early Childhood Education - Provider	Marketing - Basics	Scribe
Early Childhood Education - The Registry Family Child Care	Marketing - Promotions	Small Business Bookkeeping
Early Childhood Education - The Registry Preschool	Marketing - Retail Management	Socioeconomic Studies
Electrical Maintenance	Marketing - Sales Representative	SUDC Specialization
Emergency Medical Services Leadership	Marketing - Small Business Management	Youth & Family

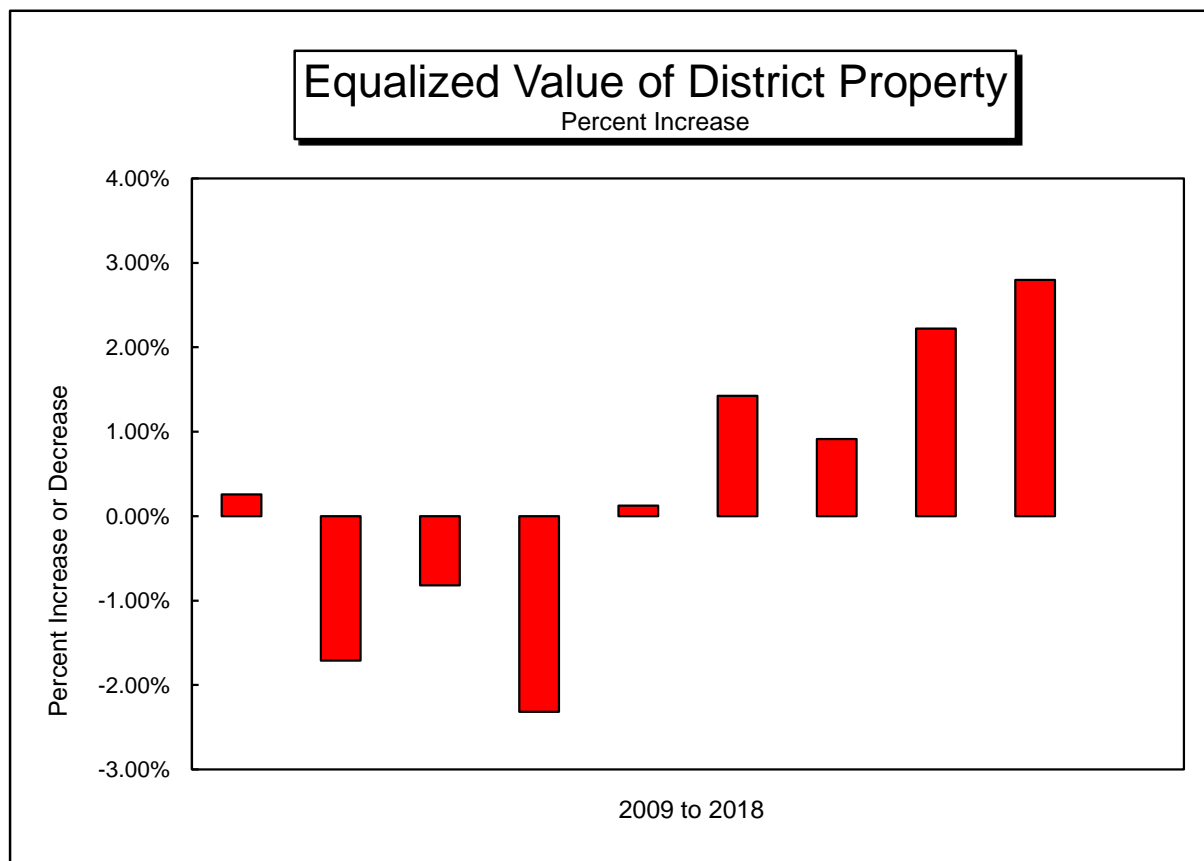
SPECIAL SERVICES

Academic Resource Center	Counseling Services	Placement & Transfer Services
Accommodations for Students with Disabilities	Diversity Services	Start College Now
Advising Services	English Language Learners (ELL)	Student Life
Alternative High School	Financial Aid & Foundation Scholarships	Testing & Assessment Services
Campus Store	Food Services	Tutoring Services
Career Coaches	Non-Traditional Occupations Services	Youth Apprenticeship
Career Services		

Northcentral Technical College also offers numerous non-degree program courses and seminars designed to meet the needs of business and citizens in the NTC taxing district.

**Northcentral Technical College
Property Valuations and Mill Rates
2018-2019 Budget Year**

Year		Property Valuation	Operational Mill Rate	Debt Mill Rate
2008-2009	Actual	\$15,588,110,801	1.46766	0.38156
2009-2010	Actual	15,628,355,047	1.47348	0.43905
2010-2011	Actual	15,361,066,821	1.49977	0.47644
2011-2012	Actual	15,235,061,955	1.49970	0.52281
2012-2013	Actual	14,881,761,339	1.49674	0.52576
2013-2014	Actual	14,900,465,191	1.51035	0.57486
2014-2015	Actual	15,113,021,324	0.62683**	0.59124
2015-2016	Actual	15,250,959,190	0.63534	0.62575
2016-2017	Actual	15,589,508,123	0.63925	0.62620
2017-2018	Actual	16,025,457,462	0.64225	0.62620
2018-2019	Projected*	16,025,457,462	0.64225	0.62620



* Projected to remain the same

** Mill rate reflects a change in Wisconsin State Statutes providing a dollar for dollar reduction in property tax funding with an increase in state aid funding

**Northcentral Technical College
Property Tax Levy
2018-2019 Budget**

TAX DISTRIBUTION BY FUND	2014-2015		2015-2016		2016-2017		2017-2018		2018-2019	
	Amount	Mill Rate	Amount	Mill Rate	Amount	Mill Rate	Amount	Mill Rate	Amount	Mill Rate
General Operations										
General Fund	\$7,173,307	0.47465	\$8,389,577	0.55010	\$8,665,544	0.55586	\$8,992,280	0.56112	\$8,992,280	0.56112
Special Revenue Fund - Operational	1,100,000	0.07278	1,100,000	0.07213	1,100,000	0.07056	1,100,000	0.06864	1,100,000	0.06864
Special Revenue Fund - Non-Aidable	200,000	0.01323	200,000	0.01311	200,000	0.01283	200,000	0.01248	200,000	0.01248
Capital Projects Fund	1,000,000	0.06617								
Total General Operations	\$9,473,307	0.62683	\$9,689,577	0.63534	\$9,965,544	0.63925	\$10,292,280	0.64225	\$10,292,280	0.64225
Debt Retirement										
Debt Service Fund	\$8,935,492	0.59124	\$9,543,331	0.62575	\$9,762,150	0.62620	\$10,035,141	0.62620	\$10,035,141	0.62620
Total Debt Retirement	\$8,935,492	0.59124	\$9,543,331	0.62575	\$9,762,150	0.62620	\$10,035,141	0.62620	\$10,035,141	0.62620
Total Levy	\$18,408,799	1.21807	\$19,232,908	1.26109	\$19,727,694	1.26545	\$20,327,421	1.26845	\$20,327,421	1.26845

DISTRICT DESCRIPTION

Menominee County; Price County; Taylor County less the portion of the School District of Gillman, the School District of Flambeau, the Stanley-Boyd Area School District, the School District of Thorp, and the School District of Owen-Withee; Marathon County less the portion of the School District of Auburndale and the Unified School District of Marshfield; Langlade County less the portion of the School District of Elcho and the School District of Rhineland; plus the portion of the School District of Colby, the School District of Loyal, the School District of Spencer, and the School District of Abbotsford in Clark County; the Merrill Area Common Public School District in Lincoln County; the Unified School District of Antigo, the School District of Bowler, and the Wittenberg-Birnawood School District in Shawano County; the Rosholt School District in Portage and Waupaca Counties; and the School District of Tigerton in Shawano and Waupaca Counties.

STATISTICS	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019
Equalized Valuation (TID Out)	\$15,113,021,324	\$15,250,959,190	\$15,589,508,123	\$16,025,457,462	\$16,025,457,462 (1)
Tax Levy Requested	18,408,799	19,232,908	19,727,694	20,327,421	20,327,421
Total Mill Rate	1.21807	1.26109	1.26545	1.26845	1.26845
Mill Rate -General Oper.	0.62683	0.63534	0.63925	0.64225	0.64225
-Debt Retire.	0.59124	0.62575	0.62620	0.62620	0.62620

(1) Projected to remain the same



DISTRICT BOARD OF TRUSTEES REGULAR MEETING MINUTES

Tuesday, May 1, 2018

Northcentral Technical College

1000 W. Campus Drive

Wausau, WI 54401

Timberwolf Conference Center D100

The Northcentral Technical College District Board of Trustees met on May 1, 2018 at the Wausau Campus. Chairperson Tom Felch called the meeting to order at 1:00pm.

Roll Call:

Douglas Faragher	X	Ruth Risley-Gray	X
Tom Felch	X	Dale Smith	X
Kristine Gilmore	X	Maria Volpe	X
Lee Lo	E	Paul Proulx	X
Charlie Paulson	X		

Compliance with Open Meeting Law

PaHnia Thao reported the meeting was being held in compliance with Open Meetings Law 19.81-19.88 of the Wisconsin Statutes.

I. PLEDGE OF ALLEGIANCE TO THE FLAG

A. Recited the Pledge of Allegiance.

II. PUBLIC COMMENTS

A. There were no public comments

III. APPROVAL OF MINUTES

A. It was moved by Kristine Gilmore and seconded by Ruth Risley-Gray that the NTC Board of Trustees meeting minutes from April 3, 2018 be approved. Motion carried unanimously.

IV. REGULAR VOTING AGENDAS

A. Award the Sale – John Mehan, Baird Representative
Resolution awarding the sale of \$11,500,000 general obligation promissory notes; providing the form of the notes; and levying a tax in connection therewith

John Mehan representative from Baird distributed a final pricing summary, and a financial commentary handout, and he presented to the Board on the resolution awarding the sale. NTC continues to do a great job with borrowing, and continues with the high Moody rating of Aa1. The handouts are included in the official meeting minutes.

It was moved by Kristine Gilmore and seconded by Dale Smith that the NTC District Board authorize the resolution awarding the sale of \$11,500,000 general obligation promissory notes; providing the

form of the notes; and levying a tax in connection therewith to Citigroup Global Markets, Inc. at a True Interest rate of 2.648135%.

Roll Call Vote Ayes: Faragher, Felch, Gilmore, Paulson, Risley-Gray, Proulx, Smith, and Volpe
Motion carried unanimously.

B. Approval of the 2017-2018 Budget Modifications – Roxanne Lutgen

Thank you to the Finance Team who keeps the College on track with the budget.

It was moved by Douglas Faragher and seconded by Paul Proulx that the NTC District Board approves the 2017-2018 budget modification resolutions as attached. Motion carried unanimously.

C. Tentative approval of the Fiscal Year 2018-2019 budget and confirm a Budget Hearing Date – Roxanne Lutgen

Roxanne distributed to the Board the 2018-2019 Draft Operating Budget Overview handout, and it is included in the official meeting minutes.

It was moved by Paul Proulx and seconded by Maria Volpe that the NTC District Board approve of the tentative fiscal year 2018-2019 budget and encourage all interested parties to attend a Public Hearing to be held at 12:00 p.m. noon on Tuesday, June 12, 2018 at NTC 1000 W. Campus Drive, Wausau, WI, Timberwolf Conference Center – Room D100 and on ITV projected out to regional campuses for the purpose of allowing citizen input. Motion carried unanimously.

D. Approval of non-represented employee 2018-2019 salary increase – Cher Vink

It was moved by Kristine Gilmore and seconded by Paul Proulx that the NTC District Board approves the non-represented employee 2018-2019 salary increase as indicated in the topic summary sheet. Motion carried unanimously.

E. Business and Industry Contract Rates – Darren Ackley/Brad Gast

It was moved by Maria Volpe and seconded by Dale Smith that the NTC District Board approves of the Business and Industry Contract Rates proposal to increase our standard contract training rate to \$150/hour effective July 1, 2018 and to \$165/hour effective July 1, 2019. Motion carried unanimously.

V. CONSENT VOTING AGENDA

A. It was moved by Kristine Gimore and seconded by Maria Volpe that the NTC District Board approves the consent Voting Agenda:

- Receipts & Expenditures
- Personnel Changes

Roll Call Vote Ayes: Faragher, Felch, Gilmore, Paulson, Risley-Gray, Proulx, Smith, and Volpe
Motion carried unanimously.

VI. INFORMATION/DISCUSSION

A. President's Report

1. 2017 – 2018 Institutional Accomplishments – Handout
 - The Institutional Accomplishments and status of CEO goals were handed out to the Board. Lori talked through several major institutional accomplishments. The handout is included in the official meeting minutes.
2. Discussion on Continuing Education 60 Level Courses – Darren Ackley/Brad Gast
 - Brad Gast presented to the Board regarding 60 level courses. 60 level courses are continuing education courses focused on community enrichment. Some examples are gardening, landscaping, retirement planning, and wood carving. We would look at a pilot of 10 – 15 courses with topics around Culinary, Agriculture, and Garden-to-Market programs. We are looking at the cost recovery model. A proposal will be brought back to the June Board Meeting.
3. Comments from Informational Update
 - Congratulations to Brad Gast and Bonnie Osness on obtaining their doctoral degree.
 - Advisory Recognition Breakfast May 3rd – Ascension will be recognized as NTC's 2018 Employer of the year.
 - We are excited about our collaboration with UWSP. We are working diligently with them on the upside-down degree.

B. Chairperson's Report

1. Spring 2018 Board Appointment Update
 - Congratulations to Dale Smith, Ruth Risley-Gray, and Kristine Gilmore who have been reappointed as board members for another term. Thank you for your dedication and support of NTC.
2. Tentative 2018 – 2019 Board Meeting Dates
 - These are proposed Board Meeting dates for 2018-2019.

C. Information

1. Commencement – Saturday, May 19, 2018
 - Jeff Hardel, Retired Wausau Police Chief – Speaker
2. Annual Affirmative Action Report
3. Advisory Meeting Minutes
4. Upcoming Meetings/Events
5. Good News

VII. CLOSED SESSION 2:17pm

It was moved by Tom Felch and seconded by Paul Proulx with unanimous approval to Adjourn Board into Closed Session pursuant to Wisconsin Statutes Section 19.85 (1) (a), (b), (c), and (g) and 118.22(3) for the purpose of:

- Approval of the April 3, 2018 Closed Session Minutes
- Provide an update on pending litigation
- Conducting CEO Evaluation and Contract
(NTC Administration was excused from the room)
- Action regarding faculty employment, issuance of final notices of nonrenewal for the 2018-2019 school year.

Roll call: Faragher, Felch, Gilmore, Paulson, Risley-Gray, Proulx, Smith, and Volpe. Motion carried unanimously.

VIII.OPEN SESSION (Immediately following the above Closed Session)

- A. It was moved by Paul Proulx and seconded by Maria Volpe with unanimous approval to reconvene into Open Session to take any action deemed necessary as a result of the closed session.

Chairperson Tom Felch reports that in Closed Session the Board took action on the following:

- A rolling three-year contract for the President and awarded a rating of "Exceeds Expectations."
- Faculty employment, issuance of final notices of nonrenewal for the 2018-2019 school year.

Roll call: Faragher, Felch, Gilmore, Paulson, Risley-Gray, Proulx, Smith, and Volpe
Motion carried unanimously.

VII. MEETING ADJOURN

It was moved by Dale Smith and seconded by Maria Volpe with unanimous approval to adjourn. By consensus the meeting adjourned at 3:07 p.m.

Respectfully submitted,

Maria Volpe, Secretary/Treasurer
Northcentral Technical College District Board of Trustees

Note: Meetings of the Northcentral Technical College District Board are held in compliance with Wisconsin's "Open Meetings Law".

**NORTHCENTRAL TECHNICAL COLLEGE
DISTRICT BOARD OF TRUSTEES
TOPIC SUMMARY SHEET**

MEETING DATE: June 12, 2018

TOPIC: Resolution disclosing district reserves maintained by Northcentral Technical College District

POLICY 1.3 – Budgeting – Budgeting any fiscal year or the remaining part of any fiscal year shall not *deviate materially* from Board Community Benefit Statement priorities, risk fiscal jeopardy, or fail to be derived from a multi-year plan.

INTERPRETATION: To avoid *material deviation* NTC will follow Wisconsin Administrative Code TCS 7.05(d), which states that “Prior to the adoption of its budget, each district shall *disclose* all reserves maintained by it, the amount contained in each reserve and the anticipated amount by which each reserve will be increased or decreased during the year for which the budget is adopted.” This *disclosure* is interpreted to be to the Board of Trustees and noted in the open meeting minutes of the board.

DATA/RESULTS: This resolution is approved annually as a “housekeeping” matter in compliance with Wisconsin Administrative Code TCS 7.05(d).

Operational reserves are projected to be 21 percent of total operational expenditures, excluding reserve dollars set aside for Other Post-Employment Benefits (OPEB) liability, as of June 30, 2018. These operational reserves are projected to remain at 21 percent as of June 30, 2019. The College has set aside the fund equity designation for state aids fluctuations for future use as the following needs are clarified: Property valuations and state aid revenue.

AGENDA CATEGORY:

✓ Regular Voting Agenda

PROPOSED MOTION:

The board approves the disclosure of all reserves maintained by it, the amount contained in each reserve and the anticipated amount by which each reserve will be increased or decreased during the year for which the budget is adopted as provided on the attached resolution.

CERTIFICATION OF ACCURACY: I, your CEO, certify that the information contained in this report is true as of this date.

Signed Dated: Lori A. Waynes

Date: June 12, 2018

**REGARDING WISCONSIN ADMINISTRATIVE CODE TCS 7.05
RESOLUTION DISCLOSING DISTRICT RESERVES MAINTAINED BY
NORTHCENTRAL TECHNICAL COLLEGE**

WHEREAS, the Wisconsin Administrative Code TCS 7.05 requires that prior to the adoption of its budget, a District board adopt a resolution disclosing all reserves maintained by it, the amount contained in each reserve, and the anticipated amount by which each reserve will increase or decrease during the year for which the budget is adopted, and

WHEREAS, the Northcentral Technical College District Board will approve the District's 2018-2019 annual budget at its June 12, 2018 meeting,

THEREFORE BE IT RESOLVED, that the Northcentral Technical College District Board hereby approve the following disclosure of reserves:

RESERVE FOR CAPITAL PROJECTS - A segregation of a portion of the fund balance to provide for instructional equipment, construction and remodeling. At June 30, 2018, this reserve is planned to be \$13,625,607. This balance is budgeted to decrease by \$1,347,854 during 2018-2019, to be used for subsequent year capital projects.

RESERVE FOR DEBT SERVICE - A segregation of a portion of the fund balance to provide for debt retirement. At June 30, 2018, this reserve is planned to be \$1,462,872. This balance is budgeted to increase by \$445,141 during 2018-2019, to make future principal payments.

DESIGNATED FOR OPERATIONS AND SPECIAL PROJECTS - A portion of unreserved fund balance which is designated to be used to provide for normal fluctuations in operating cash balances which are not planned to be met with short-term borrowing. At June 30, 2018, this designation is planned to be \$8,324,614 in the general fund and \$2,281,614 in the special revenue operational fund. This balance in the general fund is budgeted to decrease by \$315,521 during 2018-2019. This balance in the special revenue operational fund is budgeted to increase by \$27,556 during 2018-2019.

DESIGNATED FOR STATE AIDS FLUCTUATIONS – The amount designated for state aids fluctuations may not exceed 10% of the district's budgeted total state aids. At June 30, 2018, this designation is planned to be \$915,053 in the general fund. This balance is budgeted to decrease by \$91,667 during 2018-2019.

DESIGNATED FOR POST-EMPLOYMENT BENEFITS – A portion of unreserved fund balance is designed to be used to provide for post-employment benefits of retired employees. At June 30, 2018, this designation is planned to be \$6,663,366 in the general fund. This balance is budgeted to remain unchanged during 2018-2019.

BE IT RESOLVED, that the District Board authorizes that any 2017-2018 unexpended operational funds be applied to Designated for Operations, Designated for State Aids Fluctuations, and Designated for Subsequent year(s) as a hedge against operational borrowing and to work toward maintaining its reserve between 16% and 20% of the operating budget as defined in Executive Limitation Policy 1.3 - Budgeting.

**NORTHCENTRAL TECHNICAL COLLEGE
DISTRICT BOARD OF TRUSTEES
TOPIC SUMMARY SHEET**

MEETING DATE: June 12, 2018

TOPIC: Resolution for Adoption of NTC's 2018-2019 Northcentral
Technical College District Budget

POLICY 1.3 – Budgeting – Budgeting any fiscal year or the remaining part of any fiscal year shall not *deviate materially* from Board Community Benefit Statement priorities, risk fiscal jeopardy, or fail to be derived from a multi-year plan.

INTERPRETATION: To avoid *material deviation* NTC will follow Wis. Stat. § 65.90 (1), which states that “each technical college district...shall annually, prior to the determination of the sum to be financed in whole or in part by a general property tax, funds on hand or estimated revenues from any source, formulate a budget and hold public hearings thereon.”

DATA/RESULTS: Attached is the resolution for adoption of NTC's 2018-2019 budget that was tentatively approved in May 2018. The total budgeted expenditures of \$94,461,226 includes operating budget expenditures of \$48,143,526. All other funds include some large dollar items such as the capital purchases, self-funded health insurance and student financial aid.

Annually, in accordance with Wis. Stat. § 65.90, the District Board formulates a budget and holds a public hearing on it prior to approval. The public hearing is scheduled for June 12, 2018 in Wausau, Wisconsin, at Northcentral Technical College, 1000 W. Campus Drive and broadcast over Interactive Television to five of NTC's regional campuses (Antigo, Medford, Phillips, Spencer, and Wittenberg), at 12:00 pm, and has been advertised in the Wausau Daily Herald.

AGENDA CATEGORY:

✓ Regular Voting Agenda

PROPOSED MOTION:

The District board hereby adopts the budget for the fiscal year 2018-2019 as included in the attached resolution for the operation and maintenance of the District for the fiscal year beginning July 1, 2018.

CERTIFICATION OF ACCURACY: I, your CEO, certify that the information contained in this report is true as of this date.

Signed: Lori A. Wayne

Dated: June 12, 2018

**RESOLUTION FOR ADOPTION OF THE 2018-2019
NORTHCENTRAL TECHNICAL COLLEGE DISTRICT BUDGET**

WHEREAS, the Northcentral Technical College District Board has reviewed the proposed 2018-2019 fiscal year budget document which is hereby made a part of this resolution, and

WHEREAS, the notice of the public hearing on the proposed 2018-2019 fiscal year budget of the Northcentral Technical College District was published in the Wausau Daily Herald on Tuesday, May 15, 2018, as a Class I legal notice, and

WHEREAS, the Northcentral Technical College District Board has held, pursuant to section 65.90 of Wis. Statutes, a public hearing on the proposed 2018-2019 fiscal year budget on June 12, 2018, in Wausau Wisconsin, at Northcentral Technical College, 1000 W. Campus Drive, at 12:00 pm.

THEREFORE BE IT RESOLVED, that the Northcentral Technical College District Board hereby adopt the budget, as detailed in the budget document, for the fiscal year 2018-2019 for the operation and maintenance of the District beginning July 1, 2018.

**NORTHCENTRAL TECHNICAL COLLEGE
DISTRICT BOARD OF TRUSTEES
TOPIC SUMMARY SHEET**

MEETING DATE: June 12, 2018

REVISED

TOPIC: Non-represented employee 2018-2019 Salary Increases **to include Faculty**

POLICY 1.5 Compensation and Benefits – With respect to employment, compensation and benefits to employees, consultants and contract workers, the Chief Executive officer may not cause or allow jeopardy to fiscal integrity or public image.

Accordingly, he or she may not:

1. Promise or imply permanent or guaranteed employment.
2. Establish current compensation and benefits which deviate materially from the geographic or professional market for the skills employed or that may harm our competitive position.
3. Fail to ensure employee staffing profile efforts similar to the community profile.

Wisconsin Statute 38.12 (3) requires the District Board to approve compensation of District employees.

INTERPRETATION: The Board must authorize salary and benefit increases of non-represented employees.

DATA/RESULTS:

Board authorization is requested to implement July 1, 2018 salary changes for non-represented staff. The proposed changes are aligned with the 2018-19 fiscal planning parameters presented to the Board and do not deviate materially from the geographical or professional market for the skills employed.

Group 1. For Middle Leader, Confidential Staff, Administrative Support Professional, Technical Support Professional, Facilities Support Staff, Salaried Non-Represented, and **Faculty** an increase for 2018-19 is proposed and includes:

- 2.13% average salary increase

Group 2. For work study and student employees an increase for 2018-19 is proposed for positions in the following areas: Academic Lab Assistance, Technology, Farm-Related, and Facilities Seasonal:

- \$12.00 per hour based on market

Group 3. For classified non-union, Adjunct Faculty for 2018-19 a 0% increase is proposed based on market wages.

AGENDA CATEGORY:

Regular Agenda

PROPOSED MOTION:

Approve the non-represented employee including Faculty for the 2018-2019 salary increase as indicated above.

CERTIFICATION OF ACCURACY: I, your CEO, certify that the information contained in this report is true as of this date.

Signed Dr. Lori A. Weyers Dated: June 5, 2018

**NORTHCENTRAL TECHNICAL COLLEGE
DISTRICT BOARD OF TRUSTEES
TOPIC SUMMARY SHEET**

MEETING DATE: June 12, 2018

TOPIC: 60-level course offerings

POLICY:

Core Beliefs/Values:

Learner Focus

We believe in and promote an engaging life-long learning environment that supports learners as they realize their educational and career goals.

Diversity

We believe in and promote an inclusive environment that celebrates, embraces and respects individual differences.

DATA/RESULTS:

60-level continuing education courses provide community enrichment education to the individuals within the district. Examples include gardening, landscaping, small engine repair, and woodcarving. Currently, 12 out of 16 WTCS colleges offer community enrichment courses.

There are advantages to providing 60-level courses. These courses provide an opportunity for the college to serve more district community members. The courses draw interest from a diverse age demographic and wide variety of backgrounds. Over 30% of the NTC district is projected to be age 65 or older. Providing these courses will serve more in-district residents and expand our overall student headcount. The course offerings will also highlight several of our programs including Culinary, Agriculture, Garden to Market, Automotive, and Wood Science.

For long term fiscal sustainability of these courses, the proposal is to base individual course pricing upon a cost recovery model. This allows for a breakeven pricing structure, providing financial stability for continued course offerings in this area.

The proposal would authorize the college to offer 60-level courses beginning July 1, 2018.

AGENDA CATEGORY:

Regular Agenda

PROPOSED MOTION:

The NTC Board approves the proposal for the college to offer 60-level continuing education courses with pricing based on a cost recovery model beginning July 1, 2018.

CERTIFICATION OF ACCURACY: I, your CEO, certify that the information contained in this report is true as of this date.

Signed Lori A. Waynes

Dated June 5, 2018

**NORTHCENTRAL TECHNICAL COLLEGE
DISTRICT BOARD OF TRUSTEES
TOPIC SUMMARY SHEET**

MEETING DATE: June 12, 2018

TOPIC: Receipts & Expenditures

POLICY 1.1 – General Executive Constraint – The Chief Executive Officer (CEO), in execution of her duties, shall not cause or allow any practice, activity, decision or organizational circumstance which is either imprudent or in violation of commonly accepted business and professional ethics or that results in failure to be accredited.

INTERPRETATION: To avoid *violation of commonly accepted business and professional ethics* NTC will follow Wisconsin statute 38.12 **District Board Duties (2)** “...All expenditures exceeding \$2500 shall be approved by the district board.” Also, in compliance with Wisconsin statute 38.12(4) District board duties, “The publication proceedings shall include a statement of receipts and expenditures in the aggregate.”

DATA/RESULTS: The following Status of Funds listing receipts and expenditures including operating transfers in the aggregate is included for informational purposes as of April 30, 2018.

YTD Fund 1 – 7 Revenues: \$77,746,555

YTD Fund 1 – 7 Expenses: \$81,346,373

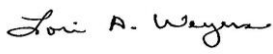
AGENDA CATEGORY:

Consent Agenda

PROPOSED MOTION:

(Motion is included with consent agenda.)

CERTIFICATION OF ACCURACY: I, your CEO, certify that the information contained in this report is true as of this date.

Signed _____ 

Dated June 5, 2018

**NORTHCENTRAL TECHNICAL COLLEGE
DISTRICT BOARD OF TRUSTEES
TOPIC SUMMARY SHEET**

MEETING DATE: June 12, 2018

TOPIC: Personnel Changes

POLICY 1.1 – General Executive Constraint – The Chief Executive Officer (CEO), in execution of her duties, shall not cause or allow any practice, activity, decision or organizational circumstance which is either imprudent or in violation of commonly accepted business and professional ethics or that results in failure to be accredited.

INTERPRETATION: NTC will follow Wisconsin Statute 118.22 (2) "...No teacher may be employed... except by a majority vote of the full membership of the board. Nothing in this section prevents the modification or termination of a contract by mutual agreement of the teacher and the board."

DATA/RESULTS: A request is made to approve the following personnel changes:

New Hires:

1. Vince Iwanski – Plumbing Faculty
2. Jullie Purkapile – Staff Training Coordinator

Resignations:

1. Chee Yang – Account Receivable Specialist
2. Marla Konkol – Youth Apprenticeship Specialist
3. Jennifer Conwell – Client Reporting Specialist
4. Joseph Bonke – Machine Tool Faculty
5. Anne Klump – Youth Apprenticeship Assistant
6. Kelly Barrows – Adult Basic Education Faculty
7. Lori Baumgart – Health Sciences Administrative Assistant

Retirement:

1. Stan Steckbauer – College Prep Center Faculty (Salvation Army)

AGENDA CATEGORY:

Consent Agenda

PROPOSED MOTION:

(Motion is included with consent agenda.)

CERTIFICATION OF ACCURACY: I, your CEO, certify that the information contained in this report is true as of this date.

Signed Lori A. Weyers

Dated 5/29/18



Date	Event	Douglas Faragher	Tom Felch	Kristine Gilmore	Lee Lo	Charlie Paulson	Paul Proulx	Ruth Risley-Gray	Dale Smith	Maria Volpe
2017										
July 10	Annual Organizational Meeting (Wausau)	X	X	E	X	X	X	X	X	X
July 13-15	WTC District Board Assn. Summer Meeting (Kenosha)									
Aug 8	Regular NTC Board of Trustees Meeting (Wausau)	E	X	E	X	X	X	X	X	X
Sept 13	A Day for NTC Students (Medford)					X				
Sept 19	Regular NTC Board of Trustees Meeting (Wausau Campus)	X	E	X	X	X	X	X	X	X
Sept 25-28	ACCT Leadership Congress (Las Vegas, NV)						X			X
Sept 27	A Day for NTC Students (Antigo)									
Oct 24	Tactical Safety Range Ribbon Cutting (Merrill) NTC Board & NTC Foundation Joint Lunch (Merrill) Regular NTC Board of Trustees Meeting (Merrill)	X	X	X	X	E	X	E	X	X
Nov 1-4	WTC District Board Assn. (Waukesha)						X			X
Nov 9	NTC Foundation Regular Meeting (4:00 – 5:30)									
Nov 16	Scholars & Donors Reception (3:30 – 5:30)									
Dec 5	Regular NTC Board of Trustees Meeting (Wausau)	X	X	X	E	E	X	X	X	X
Dec 16	Mid-Winter Commencement (Grand Theatre)		X	X			X	X	X	
2018										
Jan 9	Regular NTC Board of Trustees Meeting (Wausau)	X	X	X	X	X	X	X	X	X
Feb 6	Regular NTC Board of Trustees Meeting (Wausau)	X	X	E	X	E	X	X	X	X
Feb 11-14	ACCT National Legislative Summit (TBD)									
Mar 6	Regular NTC Board of Trustees Meeting (Wausau)	E	X	X	X	X	X	E	X	X
Mar 7	NTC Foundation Regular Meeting (4:00 – 5:30)						X			
Apr 3	Regular NTC Board of Trustees Meeting (Wausau)	X	E	X	E	X	X	X	X	X
Apr 26	Scholars & Donors Reception (3:30 – 5:30)									
May 1	Regular NTC Board of Trustees Meeting (Wausau)	X	X	X	E	X	X	X	X	X
May 10	A Day for NTC Students (Wausau)									
May 19	Commencement (Wausau West Fieldhouse (9:00 – 12:00)		X	X			X	X	X	X
June 12	Regular NTC Board of Trustees Meeting (Wausau)									
June 14	NTC Foundation Regular Meeting (4:00 – 5:30)									
July 9	Regular NTC Board of Trustees Meeting (Wausau)									

Updated: 6/1/18