

**Library Hours**

Monday – Friday 7:30 am – 10:00 pm  
Saturday – Sunday 9:00 am – 3:00 pm

**Contact us**

Website <http://www.ntc.edu/library>  
Email [library@ntc.edu](mailto:library@ntc.edu)  
Phone 715.803.1115

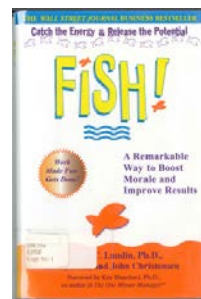
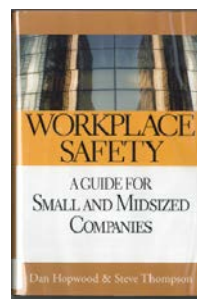
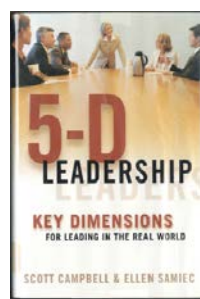
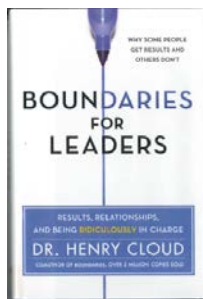
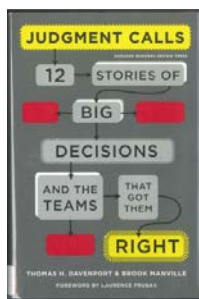
**SUGGESTED SEARCH TERMS**

Business technology	Leadership	Team building
Conflict resolution	Lean organizations	Time management
Diverse workplace	Organization* culture	Workplace safety
Employment law*	Personnel management	
Hiring legal*	Supervis*	

**CALL NUMBERS (LIBRARY 2<sup>nd</sup> FLOOR)**

359.52	Business/Office Etiquette	658.314	Motivation, Morale, Discipline
650	Business	658.382	Workplace Health & Safety
657	Accounting	658.404	Project Management
658	Management		

**AT THE LIBRARY**



**DATABASES**

- [Academic Search Premier](#)
- [Business Source Premier](#)
- [Credo Reference E-Books](#)
- [Ebrary E-Books](#)
- [Ebsco E-Book Collection](#)
- [Films on Demand](#)
- [Gale Virtual Reference E-Books](#)
- [Intelcom Videos](#)
- [Issues & Controversies](#)
- [MasterFILE Premier](#)
- [Newspaper Source Plus](#)
- [OmniFile Full Text](#)
- [Opposing Viewpoints](#)
- [ProQuest Research Library](#)
- [Wausau Daily Herald](#)

## E-BOOKS

### Credo

- [1000 CEOs](#) (2009)
- [BUSINESS: The Ultimate Resource](#) (2011)
- [Leadership Glossary: Essential Terms for the 21<sup>st</sup> Century](#) (2015)

### Ebrary

- [Diversity Code: Unlocking the Secrets to Successful Workplace Diversity](#) (2010)
- [ExecutiveHealth.com's Leading Under Pressure: Strategies to Avoid Burnout, Increase Energy, and Improve Your Well-Being](#) (2010)
- [HR Fundamentals, Volume 2: Employee Relations](#) (2014)
- [Psychology of Human Behavior at Work](#) (2010)



### Ebsco E-Book Collection

- [Lean But Agile: Rethink Workforce Planning and Gain a True Competitive Edge](#) (2012)
- [Talk Lean: Shorter Meetings, Quicker Results, Better Relations](#) (2014)
- [Today's Lean Leader: A Practical Guide to Applying Lean Six Sigma and Emerging Technologies to Leadership and Supervision](#) (2012)

### GVRL (Gale Virtual Reference Library)

- [Encyclopedia of Management](#) (2012)
- [Human Resources & Employee Selection](#) (2014)
- [Workplace Dynamics](#) (2014)

## ONLINE PERIODICALS

- [Academy of Management Perspectives](#)
- [Advancing Women in Leadership](#)
- [Business Ethics Quarterly](#)
- [Creativity & Innovation Management](#) (12 month delay)
- [Current Topics in Management](#)
- [Employee Benefits](#)
- [Employment & Earnings Online](#)
- [Manager: British Journal of Administrative Management](#)

## STREAMING VIDEOS

### Films on Demand

- [A Formula for Team Success](#) (2015)
- [Gender Inequality](#) (2015)
- [Managing Disruptive Conduct](#) (2015)
- [Nurturing Leadership](#) (2015)
- [Performance Appraisals](#) (2015)

### Intelecom

- [Business Written Communication](#) (2009)
- [Introduction to Power Listening](#) (2009)
- [Workplace Relationships](#) (2009)

