



**TRANSFER GUIDE - ASSOCIATE DEGREE PROGRAMS**

**NTC Program: LEADERSHIP DEVELOPMENT**

**Ottawa University Program: Business Administration**

**Minimum GPA for admission:**

**Initial effective date:**

**General Education Courses**

NTC			Ottawa University		
Course No.	Course Title	Credits	Course No.	Course Title/Field	Credits
10-809-195	Economics	3	ECO 20163	Macroeconomics	3
10-801-196	Oral/Interpersonal Communications	3		Meets Art/Expression Breadth Area Requirement	3
10-809-199	Psychology of Human Relations <u>OR</u>	3		Meets Social/Civic Breadth Area Requirement	3
10-809-198	Intro to Psychology				
10-801-195	Written Communication <u>OR</u>	3		Meets Art/Expression Breadth Area Requirement	3
10-801-136	English Composition 1				
10-809-166	Intro to Ethics: Theory & Application	3		Meets Value/Meaning Breadth Area Requirement	3
10-809-196	Intro to Sociology	3		Meets Social/Civic Breadth Area Requirement	3
10-804-123	Math with Business Applications	3	MAT 20143	Business Mathematics	3
<b>Total general education credits earned:</b>		<b>21</b>			
Total transferable general education credits:		21		<b>Total general education credits accepted:</b>	<b>21</b>

**Occupational Courses**

Course No.	Course Title	Credits	Course No.	Course Title	Credits
10-196-191	Supervision and Management Skills	3		Elective Credit	3
10-102-160	Business Law 1	3	OAD 31063	Business Law	3
10-196-114	LEAN Organizations	3		Elective Credit	3
10-196-193	Managing Human Resources & Employee Relations	3	OAD 32563	Human Resource Administration	3
10-196-164	Essential Skills for the Business Professional	3		Elective Credit	3
10-101-147	Accounting Fundamentals (3 credits) <u>OR</u>	3 to 4		Elective Credit	4
10-101-111	Accounting 1 (4 credits)		ACC 20464	Financing and Investing Activities	
10-196-168	Organizational Behavior and Development	3		Elective Credit	3
10-196-192	Quality & Performance Excellence	3		Elective Credit	3
10-196-169	Leading Change and Diversity	3		Elective Credit	3
10-196-189	Team Building and Problem Solving	3		Elective Credit	3
10-196-136	Managing Safety and Risk in Business <u>OR</u>	3		Elective Credit	3
10-449-121	OSHA Workplace Safety Training Strategies				
10-196-199	Training & Talent Development	3		Elective Credit	3

10-196-188	Project Management	3	OAD 41464	Project Management	3
10-196-190	Leading Strategically	3		Elective Credit	3
	<b>Total occupational course credits earned:</b>	<b>42-43</b>		<b>Total occupational course credits accepted:</b>	<b>43</b>
	<b>Elective credits allowed:</b>			<b>Additional Electives</b>	<b>4</b>
	<b>Total credits required for graduation:</b>	<b>63-64</b>			
	<b>Total transferable credits:</b>			<b>Total credits accepted at Ottawa University:</b>	<b>68</b>

***Courses needed to complete degree at Ottawa University:***

Course No.	Course Title	Credits
ACC 20364	Accounting for Business Operations	4
ECO 20263	Microeconomics	3
LAS 30012	Writing and Critical Thinking in the Liberal Arts	4
LAS 45012	Global Issues in the Liberal Arts	4
MIS 20000	Informatics	3
OAD 30563	Management	3
OAD 30013	Production Operations Management	3
OAD 31664	Business Ethics	3
OAD 31863	Principles of Marketing	3
FIN 30000	Foundations of Finance	4
OAD 49100	Strategies and Policies	4
UNV 11000	Seminar for Significance	2
	Upper Division Electives (total of 44 credits UD required); include 3-credit course to satisfy Value/Meaning Breadth Area; Examples: Literature, Theory of Art, Theory of Music, Ethics, Religion, Philosophy, or Critical Thinking)	16
<b>Total credits needed at Ottawa University to complete degree:</b>		<b>56</b>
Grand total credits needed to complete BA degree (min. 124)		<b>124</b>

Disclaimer: Students planning to transfer should contact NTC's Transfer Specialist and transfer personnel at Ottawa University for the most current transfer information.

**Updated on: 07/03/19**

This transfer guide is applicable to Ottawa University Adult Professional and Graduate programs only and is invalid if the requirements for this major and/or Bachelor's degree are revised.

It is the STUDENT'S RESPONSIBILITY to check for updates to all transfer information. This transfer program is provided as a service and is updated at least annually. Degree requirements at the four-year colleges are subject to change by those institutions."