**Request for Approval to Conduct Research Activities at Northcentral Technical College**

**1. Research Project Information**

Requestor name: Click here to enter text. Date: Click here to enter a date.

Email: Click here to enter text. Phone Number: Click here to enter text.

Project Title: Click here to enter text.

Academic Program of Study and Institution: Click here to enter text.

Type of research and design: Click here to enter text.

**\*\*If using a survey or interview design, a copy of the proposed survey/interview questions must be submitted with this request for approval.**

This research will be used as part of:

Course assignment

Thesis

Dissertation

Other – Please describe: Click here to enter text.

Affiliation:  NTC Faculty NTC Staff NTC Student External Third-party

**2. Project Support (NTC-affiliated only)**

Are you currently receiving tuition reimbursement from NTC for the program in which this research will be used?  Yes  No

**3. Research Project Details**

State the goals and/or research question(s) this project will address: Click here to enter text.

Describe in detail what you intend to do in this research project, and what resources you will require from NTC in order to complete the research project: Click here to enter text.

What information/data is requested?

Who will provide? Click here to enter text.

How will it be collected? Click here to enter text.

What anticipated benefit(s) and/or risk(s) will there be to the participants? Click here to enter text.

What anticipated benefit(s) and/or risk(s) will there be to NTC? Click here to enter text.

What other institutions and/or organizations will participate in this research? Click here to enter text.

Who is the audience may be interested in the research? Click here to enter text.

What is the estimated timeline for completing the research? Click here to enter text.

What is the estimated time commitment for the participants? Click here to enter text.

Will the research interrupt the teaching/learning/working environment at NTC to any extent?   
 Yes  No If yes, please describe in detail: Click here to enter text.

**4. Compliance – Initial in front of each statement to indicate compliance with NTC guidelines.**

Click here to enter text. Northcentral Technical College’s name will not appear as linked to data collected unless further written consent is given by NTC.

Click here to enter text. Participant identities and individual information will remain confidential.

Click here to enter text. Data and information collected will be stored securely.

Click here to enter text. Northcentral Technical College will receive a copy of the research results and final document.

**The undersigned assures that information provided in this form is complete and accurate.**

Signature of Researcher Click here to enter text. Date: Click here to enter a date.

**Save this form and submit electronically along with any supporting documentation to:** [**research@ntc.edu**](mailto:research@ntc.edu)