

DISTRICT BOARD OF TRUSTEES REGULAR MEETING

AGENDA

DATE: TUESDAY, FEBRUARY 10, 2026
TIME: 1:00 P.M.
LOCATION: NORTHCENTRAL TECHNICAL COLLEGE – TIMBERWOLF CONFERENCE CENTER/D100,
1000 W. CAMPUS DRIVE, WAUSAU, WI 54401 AND VIA [ZOOM](#)
WEBINAR ID: 848 6395 5224 | PASSCODE: 299380

CALL TO ORDER

- A. Compliance with Open Meetings Law (Wis. Stat. 19.81-19.88)
- B. Pledge of Allegiance to the Flag
- C. Public Comment

Public Comment periods are not considered to be public hearings or a forum for public debate. No person may speak more than once to an issue or for a period longer than three (3) minutes. Individuals wishing to speak during this period must complete the sign-in form at the meeting location no less than fifteen (15) minutes prior to the start of the meeting. The total amount of time devoted to public comment at any given meeting will not exceed thirty (30) minutes unless extended by a majority vote of the Board.

STUDENT REPRESENTATIVE UPDATE

- A. Student Representative Update – Caitlin Johnson

APPROVAL OF MINUTES

- B. Approval of Minutes from December 2, 2025, Board of Trustees Regular Meeting

CONSENT VOTING AGENDA

- A. Approval of Consent Voting Agenda Including:
 - a. [New AI Developer Associate Degree Program](#)
 - b. [Receipts + Expenditures](#)
 - c. [Personnel Changes](#)

BOARD DEVELOPMENT

- A. Fiduciary Responsibility of a Board Member – Chet Strebe

INFORMATION/DISCUSSION

- A. President's Report

- a. Capital Budget Philosophy + Goals – Chet Strebe
 - b. Update from DBA Winter Meeting – Katie Felch
 - c. Mid-Year College-Wide Accomplishments
 - d. Comments from Informational Update
- B. Chairperson’s Report
- a. Spring 2026 Board Appointment Cycle:
 - i. Application period is open and runs through 11:59 p.m. on Monday, February 16, 2026.
 - ii. Appointment Hearing: Thursday, March 12, 2026 at 8:30 a.m.
 - b. Reminder to Complete Statement of Economic Interests (SEI) by 4/30/2026
 - c. Next Regular NTC Board Meeting: Tuesday, March 10, 2026
- C. Information
- a. Monthly DBA Update
 - b. Advisory Meeting Minutes
 - c. Upcoming Meetings + Events
 - d. Good News

MEETING ADJOURN

Note: Meetings of the Northcentral Technical College District Board are held in compliance with Wisconsin’s “Open Meetings Law”.

Mission: Northcentral Technical College enriches our communities by providing high quality learner and employer focused educational pathways that transform lives.

**NORTHCENTRAL TECHNICAL COLLEGE
DISTRICT BOARD OF TRUSTEES
TOPIC SUMMARY SHEET**

MEETING DATE: February 10, 2026

TOPIC: AI Developer Associate Degree Program

POLICY Community Benefit Statement 2
Employers have an available and skilled workforce.

DATA/RESULTS:

The rapid advancement of Artificial Intelligence (AI) is reshaping industries, economies, and the way organizations design and deliver technology solutions. The proposed AI Developer Associate Degree (AAS) is intended to prepare learners to develop, integrate, and support AI-enabled software and data-driven systems through applied programming, analytics, AI deployment, and responsible AI use. As AI technologies become increasingly embedded across business operations including manufacturing, healthcare, insurance, finance, logistics, retail, and professional services, employers are seeking professionals who can work with AI tools, integrate them into existing systems, and understand the security, governance, and ethical considerations that accompany their use. The proposed program will equip the NTC district workforce with applied skills necessary to succeed in this evolving technology landscape.

On December 5, 2024, Northcentral Technical College facilitated discussion at the IT Advisory Committee meeting regarding the prior proposed Foundations of AI Embedded Technical Diploma. Advisory members responded positively to the proposed concept and affirmed that artificial intelligence is rapidly becoming embedded across IT, software development, and business functions. The IT Advisory Committee expressed support for the development of new AI-focused coursework and for the creation of an applied associate degree that prepares graduates for AI-integrated roles.

In addition to the IT Advisory Committee meeting, NTC engaged in multiple advisory discussions across School of Business advisory committees, where artificial intelligence, data analytics, and emerging technology skills were recurring topics. Across these advisory engagements, employers consistently identified similar themes, including the growing integration of AI tools into day-to-day business and IT operations, increasing expectations for data literacy and problem-solving skills, and heightened awareness of ethical, security, and governance considerations related to AI use. Advisory members emphasized that AI capabilities are becoming foundational across departments and that organizations are seeking employees who can responsibly apply AI tools to improve workflows, decision-making, and operational efficiency.

In January 2026, NTC conducted a survey of in-district employers to further assess workforce demand related to AI development and integration skills. Employers projected future full-time job openings associated with AI development and integration skills, estimating a total of two positions within one year (three respondents), nine positions within three years (four respondents), and eight positions within five years (two respondents). While these projections reflect an emerging job field rather than a mature labor market, they demonstrate growing demand for applied AI competencies within existing IT and software teams.

The College wishes to submit the AI Developer Associate Degree Program to the Wisconsin Technical College System Office for consideration. By approving the submission of the program request, the College will continue to the next step in the process for developing this as a WTCS approved associate degree program.

AGENDA CATEGORY:
Consent Agenda

PROPOSED MOTION:
(motion is included with consent agenda)

CERTIFICATION OF ACCURACY: I, your CEO, certify that the information contained in this report is true as of this date.

Signed Dr. Janis Worden Dated 2/10/26

**NORTHCENTRAL TECHNICAL COLLEGE
DISTRICT BOARD OF TRUSTEES
TOPIC SUMMARY SHEET**

MEETING DATE: February 10, 2026

TOPIC: Receipts & Expenditures

POLICY 1.1 – Presidential Expectations – The President, in execution of his/her duties, shall not cause or allow any practice, activity, decision or organizational circumstance which is either irresponsible or in violation of commonly accepted business and professional ethics, or that results in failure to be accredited by the Higher Learning Commission.

INTERPRETATION: To avoid *violation of commonly accepted business and professional ethics* NTC will follow Wisconsin statute 38.12 **District Board Duties (2)** “...All expenditures exceeding \$2500 shall be approved by the district board.” Also, in compliance with Wisconsin statute 38.12(4) District board duties, “The publication proceedings shall include a statement of receipts and expenditures in the aggregate.”

DATA/RESULTS: The following Status of Funds listing receipts and expenditures including operating transfers in the aggregate is included for informational purposes as of **December 31, 2025** (preliminary).

F1-F7 Revenue: \$58,756,976.72

F1-F7 Expense: \$47,669,554.08

AGENDA CATEGORY:

Consent Agenda

PROPOSED MOTION:

(Motion is included with consent agenda.)

CERTIFICATION OF ACCURACY: I, your CEO, certify that the information contained in this report is true as of this date.

Signed:



Dated: February 10, 2026

**NORTHCENTRAL TECHNICAL COLLEGE
DISTRICT BOARD OF TRUSTEES
TOPIC SUMMARY SHEET**

MEETING DATE: February 10, 2026

TOPIC: Personnel Changes

POLICY 1.1 – Presidential Expectations – The President, in execution of his/her duties, shall not cause or allow any practice, activity, decision or organizational circumstance which is either irresponsible or in violation of commonly accepted business and professional ethics, or that results in failure to be accredited by the Higher Learning Commission.

INTERPRETATION: NTC will follow Wisconsin Statute 38.12 (3) “The district board shall employ and fix the compensation...” and Wisconsin Statute 118.22 (2) “...No teacher may be employed... except by a majority vote of the full membership of the board. Nothing in this section prevents the modification or termination of a contract by mutual agreement of the teacher and the board.”

DATA/RESULTS: A request is made to approve the following personnel changes:

New Hires:

- Brian Floyd – Instructional Assistant, CDL
- Vicki Hall – Specialist, Financial Aid
- Mike Nelson – Manager, Safety & Security
- Tracy Vaughn – Faculty, Human Services
- Michael Vogel – Faculty, Fire
- Charlie Warner – Faculty, Woods
- Youa Yang – Assistant, Student Services

Resignations:

- Tommy Chang – Custodian, General
- Skye Mucha – Coordinator, Student Resource
- Christine Munson – Supervisor, Advising
- Valerie Natzke – Faculty, Medical Laboratory Technician
- Nicole Riggs – Specialist, Foundation

Retirements:

- Dale Adams – Custodian, General
- Brian Modrzewski - Electrician

AGENDA CATEGORY:

Consent Agenda

PROPOSED MOTION:

(Motion is included with consent agenda.)

CERTIFICATION OF ACCURACY: I, your CEO, certify that the information contained in this report is true as of this date.

Signed Dr. Janis Worden Dated 2/10/2026