

DISTRICT BOARD OF TRUSTEES REGULAR MEETING

Tuesday, May 5, 2020

CONFERENCE CALL**WISLINE: 1-855-947-8255 Toll Free****Passcode: 8864 247#****1:00 p.m. Call to order, compliance with Open Meetings Law (Wis. Stat. 19.81-19.88)****I. PUBLIC INPUT**

- a. Public Comments
- b. WTC District Boards Association Update – Layla Merrifield, Executive Director

II. APPROVAL OF MINUTES

- a. Approval of minutes from April 7, 2020 Board of Trustees Regular Meeting

Motion: That the Northcentral Technical College Board approve the meeting minutes from the April 7, 2020 Board of Trustees Regular Meeting.

Voice vote required to approve.

III. APPROVAL OF ACTION ITEMS

- a. [Approval of 2020-2021 Final Capital Budget](#) – Roxanne Lutgen

Motion: That the Northcentral Technical College District Board approve the 2020-2021 capital budget not to exceed the \$12,450,000 capital expenditures budget, funded through capital borrowings of \$10,000,000 and \$1,500,000, fund balance of \$450,000, anticipated donations of \$250,000, and anticipated grants of \$250,000, including identified items exceeding \$50,000.

Voice vote required to approve.

- b. [Approval of Capital Borrowing](#) – Roxanne Lutgen
Resolution authorizing the borrowing of \$10,000,000; and providing for the issuance and sale of general obligation promissory notes

Motion: That the Northcentral Technical College District Board approve authorizing the borrowing of \$10,000,000 and providing for the issuance and sale of general obligation promissory notes.

Voice vote required to approve.

- c. [Tentative Approval of Fiscal Year 2020-2021 Budget Summary and Confirming a Budget Hearing Date](#) – Lori Weyers + Roxanne Lutgen

Motion: That the Northcentral Technical College District Board approve of the tentative fiscal year 2020-2021 budget summary and encourage all interested parties to attend a Public Hearing to be held at 12:45 p.m. on Tuesday, June 9, 2020 at NTC, 1000 W. Campus Drive, Wausau, Room D100 and on ITV projected out to regional campuses for the purpose of allowing citizen input.

Voice vote required to approve.

- d. [Approval of 2019-2020 Budget Modifications](#) – Roxanne Lutgen

Motion: That the Northcentral Technical College District Board approves the 2019-2020 budget modification resolution as attached.

Voice vote required to approve.

IV. CONSENT VOTING AGENDA

- a. Approval of Consent Voting Agenda
 - i. [Law Enforcement for the 21st Century Associate Degree Program](#)
 - ii. [Receipts + Expenditures](#)
 - iii. [Personnel Changes](#)

Motion: That the Northcentral Technical College Board approve the Consent Voting Agenda including:

- i. Law Enforcement for the 21st Century Associate Degree Program
- ii. Receipts + Expenditures
- iii. Personnel Changes

Roll call vote required to approve.

V. INFORMATION/DISCUSSION

- a. President's Report
 - i. COVID-19 Response Update
 - ii. Update – Katie Felch
 - iii. Strategic Plan Update – Jeannie Worden + Vicki Jeppesen
 - iv. [2019-2020 Institutional Accomplishments](#)
 - v. Presidents' Update
- b. Chairperson's Report
 - i. [Tentative 2020-2021 NTC Board of Trustees Meeting Dates](#)
- c. Information
 - i. [Advisory Meeting Minutes](#)
 - ii. [Upcoming Meetings and Events](#)
 - iii. [Good News](#)

VI. CLOSED SESSION (Immediately following the above Open Meeting)

- a. Adjourn Board into Closed Session pursuant to Wisconsin Statutes Section 19.85(1)(c) for the purpose of:
 - i. Overview of Contracts
 - ii. Conducting a CEO Evaluation and Contract

Motion: Adjourn Board into Closed Session pursuant to Wisconsin Statutes Section 19.85(1)(c) for the purpose of:

- i. Overview of Contracts
- ii. Conducting a CEO Evaluation and Contract

Roll call vote required to approve.

VII. OPEN SESSION

- a. Reconvene Board into Open Session to take any action deemed necessary as a result of the Closed Session.

Motion: Reconvene Board into Open Session to take any action deemed necessary as a result of the Closed Session.

Roll call vote required.

VIII. MEETING ADJOURN

Note: Meetings of the Northcentral Technical College District Board are held in compliance with Wisconsin's "Open Meetings Law".

Mission: Northcentral Technical College provides high-quality, learner and employer focused, educational pathways committed to enriching lives and strengthening the economy.

**NORTHCENTRAL TECHNICAL COLLEGE
DISTRICT BOARD OF TRUSTEES
TOPIC SUMMARY SHEET**

MEETING DATE: May 5, 2020

TOPIC: 2020-2021 Capital Budget Planning

POLICY 1.3.1 Budgeting – may not cause or allow budgeting which contains too little information, as determined by the Board to enable *credible projection* of revenues and expenses, separation of capital and operational items, cash flow, and disclosure of *planning assumptions*.

1.6.5 Asset Protection - may not make any purchases or commit the organization to any *expenditure of greater than \$50,000*.

INTERPRETATION: *Credible projections* are based on multiyear plans supporting community benefits statements and executive limitations. *Planning assumptions* are based on multi-year capital expenditure plans and funding sources. *Expenditures greater than \$50,000* must have board approval.

DATA/RESULTS: Attached are three planning documents.

1. *2020-2021 Capital Expenditure Funding Sources* shows the funding plan for the next year's capital budget.
2. *2020-2021 Capital Expenditure Summary* shows categories of capital expenditures for next year's capital budget.
3. *2020-2021 Capital Equipment Budget Requests* provides additional information and identifies *expenditures greater than \$50,000* requiring board approval.

At the March Board meeting, the Board approved capital expenditures of \$12,600,000, which included \$11,500,000 borrowing, spending from fund balance of \$450,000, anticipated donations of \$400,000, and anticipated grants of \$250,000.

At this meeting today, NTC is presenting the Board with a modified resolution to approve capital expenditures of \$12,450,000, which includes a June 2020 borrowing of \$10,000,000, a \$1,500,000 borrowing later in the fiscal year, spending from fund balance of \$450,000, anticipated donations of \$250,000, and anticipated grants of \$250,000.

AGENDA CATEGORY:

- Regular Voting Agenda

PROPOSED MOTION:

Approval not to exceed the \$12,450,000 capital expenditures budget, funded through capital borrowings of \$10,000,000 and \$1,500,000, fund balance of \$450,000, anticipated donations of \$250,000, and anticipated grants of \$250,000, including identified items exceeding \$50,000.

CERTIFICATION OF ACCURACY: I, your CEO, certify that the information contained in this report is true as of this date.

Signed Dr. Lori A. Weyers

Dated May 5, 2020

2020-2021 Capital Expenditure Funding Sources

First Borrowing	\$10,950,000	Total Capital Expenditures Budget
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\$10,000,000	Funded through Annual Capital Borrowings
\$450,000	Funded through Fund Balance
\$250,000	Funded through Anticipated Donations
\$250,000	Funded through Anticipated Grants

Second Borrowing	\$1,500,000	Total Capital Expenditures Budget
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\$1,500,000	Funded through Annual Capital Borrowings
\$0	Funded through Fund Balance
\$0	Funded through Anticipated Donations
\$0	Funded through Anticipated Grants

2020-2021 Capital Expenditure Summary

<u>Description</u>	<u>First Borrowing</u> <u>Fiscal Year</u> <u>2020-2021</u>	<u>Subtotal</u>	<u>Second Borrowing</u> <u>Fiscal Year</u> <u>2020-2021</u>	<u>Subtotal</u>
Previously Committed Capital Expenditures				
Distance Education Leases	\$115,320		\$0	
Other Items	<u>\$1,203,200</u>		<u>\$0</u>	
		\$1,318,520		\$0
Capital Contingency Fund	<u>\$404,600</u>			
		\$404,600		
Technology Maintenance				
Advanced Technology Initiatives	\$450,000		\$0	
Microcomputers and Consulting	\$1,256,000		\$0	
Network Equipment	\$1,488,829		\$50,000	
Smart Classrooms	<u>\$350,000</u>		<u>\$0</u>	
		\$3,544,829		\$50,000
High Priority Educational Needs				
Equipment and Software	<u>\$2,721,051</u>		<u>\$345,000</u>	
		\$2,721,051		\$345,000
Long Range Facility Plan Recommendations				
Regional Campuses	\$665,000		\$0	
Central Campus	<u>\$2,296,000</u>		<u>\$1,105,000</u>	
		<u>\$2,961,000</u>		<u>\$1,105,000</u>
Total Capital Expenditures Budget		\$10,950,000		\$1,500,000

2020-2021 Capital Equipment Budget Request (Items greater than \$50,000)

Division	Item Requested	(N) New (R) Replacement (P) Previously Committed	Definition	Impact (FTE, Headcount, Location, Program, etc.)	Depreciable Life	Strategic Direction College Goals	Cost	Estimated start date	Estimated end date	Estimated date all proceeds spent
District-wide	Capital Contingency Fund	P	Emergency Dollars	Emergency capital dollars for equipment that breaks or new initiative equipment or facility needs during the year.	Non-Depreciable	Growth and Innovation	\$404,600	7/1/2020	6/30/2021	6/30/2021
Information Technology	Advanced Technology Initiatives	N	Technology Services	District-wide impact	5 years	Growth and Innovation	\$450,000	7/1/2020	6/30/2021	6/30/2021
Information Technology	Capital Contingency for IT renovations	R	NTC plans for complementary IT renovations whenever building remodeling occurs.	IT renovations related to building remodeling requires contingency as needs become apparent throughout the remodeling project.	15 years	Continuous Quality Improvement	\$100,000	7/1/2020	6/30/2021	6/30/2021
Information Technology	Computer Workstations	R	NTC plans to replace approx. 25% of all computers each year. This year we plan to purchase approximately 500 computers/peripherals for student classroom use with all the replaced items assigned to staff workstations.	Workstation replacements per the long-term computer refresh plan.	5 years	Growth and Innovation	\$750,000	7/1/2020	6/30/2021	6/30/2021
Information Technology	Consultant Support	P	Consultant support by KAH Consulting to enhance the usability of PeopleSoft.	District wide and distance learner impact.	Non-Depreciable	Growth and Innovation	\$506,000	7/1/2020	6/30/2021	6/30/2021
Information Technology	Data Cabling and Telephones	R	Data Cabling and telephones in remodeled areas.	Renovations related to building remodeling.	15 years	Growth and Innovation	\$ 50,000	7/1/2020	6/30/2021	6/30/2021
Information Technology	Distance Education Leases	P	Charter Wide Area Network, WiscNet, and WTCN Teach Link all support distance education.	District-wide and distance learner impact. Provides connectivity to regional campuses and the Internet. Impacts all students, employees, and stakeholders.	Non-Depreciable	Growth and Innovation	\$115,320	7/1/2020	6/30/2021	6/30/2021
Information Technology	HD Video Conferencing	P	NTC plan to replace/upgrade Interactive video conferencing (IVC) rooms on an as needed basis.	This replaces/upgrades our IVC system/rooms per the long-term IVC refresh plan.	5 years	Continuous Quality Improvement	\$350,000	7/1/2020	6/30/2021	6/30/2021
Information Technology	PeopleSoft Operating System Maintenance	P	PeopleSoft is the software platform that houses Student, Finance, and HR Information Systems.	Software maintenance on this system is required and a replacement plan is currently under development.	Non-Depreciable	Growth and Innovation	\$285,000	7/1/2020	6/30/2021	6/30/2021
Information Technology	Microsoft products and other Software Licenses	P	NTC student and staff access to Microsoft products, and other Software licenses necessary for college business throughout the District.	Software licenses necessary to conduct business and training throughout the District.	Non-Depreciable	Growth and Innovation	\$1,065,000	7/1/2020	6/30/2021	6/30/2021
Information Technology	Safety & Security	N	Additional Cameras and related monitoring equipment	Increased Safety and Security for all students and staff.	15 years	Continuous Quality Improvement	\$ 75,000	7/1/2020	6/30/2021	6/30/2021
Information Technology	Server and Network Equipment Replacement	R	Replacement and repairs of servers and network equipment.	Servers that provide communications within the network as well as the network itself need regular maintenance and replacement.	5 years	Growth and Innovation	\$453,829 (First Borrowing) \$50,000 (Second Borrowing)	7/1/2020	6/30/2021	6/30/2021
Information Technology	Smart Classrooms	P	Maintenance of Smart Classrooms equipped with DVD, document camera, computer, LCD screen, and instructor station with control system, speakers and wiring.	District-wide impact.	5 years	Growth and Innovation	\$350,000	7/1/2020	6/30/2021	6/30/2021
Information Technology	Virtual Learning Lab Software	N	Software to enhance online learning.	District-wide impact.	Non-Depreciable	Growth and Innovation	\$250,000	7/1/2020	6/30/2021	6/30/2021

2020-2021 Capital Equipment Budget Request (Items greater than \$50,000)

Division	Item Requested	(N) New (R) Replacement (P) Previously Committed	Definition	Impact (FTE, Headcount, Location, Program, etc.)	Depreciable Life	Strategic Direction College Goals	Cost	Estimated start date	Estimated end date	Estimated date all proceeds spent
Facilities	Agriculture Center of Excellence	N	Farm Feed Pads	Add additional concrete feed pads to increase animal feed storage quantities.	15 years	Continuous Quality Improvement	\$50,000	7/1/2020	6/30/2021	6/30/2021
Facilities	Antigo Campus	N	Wood Dust Collection Updates due to code changes.	Install explosion/backdraft dampers on wood dust collection system.	15 years	Continuous Quality Improvement	\$100,000	7/1/2020	6/30/2021	6/30/2021
Facilities	Capital Contingency for Facilities	R	Construction Contingency	Renovations related to building remodeling requires contingency as needs become apparent during remodeling projects.	15 years	Continuous Quality Improvement	\$100,000	7/1/2020	6/30/2021	6/30/2021
Facilities	Center for Health Sciences	R	ARC Center Renovation (\$25,000 Renovation/\$40,000 Furniture & Equipment)	Remodel existing locker room in the HCS Building to provide additional space for the ARC Center.	15 years	Continuous Quality Improvement	\$60,000	7/1/2020	6/30/2021	6/30/2021
Facilities	Diesel Parking Lot	R	Parking Lot Resurfacing	Life cycle replacement	15 years	Continuous Quality Improvement	\$250,000	7/1/2020	6/30/2021	6/30/2021
Facilities	Fleet Vehicles	R	Replace existing high mileage fleet vehicles (2 vehicles)	Life cycle replacement	5 years	Continuous Quality Improvement	\$62,500	7/1/2020	6/30/2021	6/30/2021
Facilities	Maintenance Equipment	R	Replace maintenance equipment	Life cycle replacement	5 years	Continuous Quality Improvement	\$75,000	7/1/2020	6/30/2021	6/30/2021
Facilities	Maintenance Storage Building	N	Wausau Storage Warehouse Building	Wausau Storage Building	25 years	Continuous Quality Improvement	\$100,000	7/1/2020	6/30/2021	6/30/2021
Facilities	Phillips Campus	R	Roof Replacement	Life cycle replacement	15 years	Continuous Quality Improvement	\$100,000	7/1/2020	6/30/2021	6/30/2021
Facilities	Wausau Campus	R	C Building Roof Replacement	Life cycle replacement	15 years	Continuous Quality Improvement	\$320,000	7/1/2020	6/30/2021	6/30/2021
Facilities	Wausau Campus	R	C Parking Lot-Stripe & Seal Coating /Replacement-Semi/Trailer Parking	Life cycle replacement	15 years	Continuous Quality Improvement	\$500,000	7/1/2020	6/30/2021	6/30/2021
Facilities	Wausau Campus	R	Corridor Carpet Replacement	Life cycle replacement	15 years	Continuous Quality Improvement	\$100,000	7/1/2020	6/30/2021	6/30/2021
Facilities	Wausau Campus	R	F Building Exterior Metal Panel Wall Repair	Life cycle replacement	15 years	Continuous Quality Improvement	\$60,000	7/1/2020	6/30/2021	6/30/2021
Facilities	Wausau Campus	R	Foundation/Grants Workspace Renovation (\$60,000 Remodeling / \$40,000 Furniture)	Renovate portions of the B building to provide office space for the Foundation & College Advancement staff.	15 years	Continuous Quality Improvement	\$100,000	7/1/2020	6/30/2021	6/30/2021
Facilities	Wausau Campus	R	G Building Air Handler Unit (AHU) Replacement	Life cycle replacement	15 years	Continuous Quality Improvement	\$100,000	7/1/2020	6/30/2021	6/30/2021
Facilities	Wausau Campus	N	I-Wing Addition (Industry 4.0) (\$600,000 Addition/\$200,000 Remodeling)	Expand the AME Lab in the I Building to provide new space for Industry 4.0 programming.	25 years	Continuous Quality Improvement	\$800,000 (Second Borrowing)	7/1/2020	6/30/2021	6/30/2021
Facilities	Wausau Campus	R	Lighting Upgrades	Lighting upgrades to LED.	15 years	Continuous Quality Improvement	\$50,000	7/1/2020	6/30/2021	6/30/2021
Facilities	Wausau Campus	R	Red Shed Upgrades	Add interior liner panel, heating system, and upgrade lighting in the red shed to provide a flexible lab space for learning programs.	15 years	Continuous Quality Improvement	\$150,000	7/1/2020	6/30/2021	6/30/2021
Facilities	Wausau Campus	R	Sidewalk Replacement	Sidewalk replacement on Wausau Campus.	15 years	Continuous Quality Improvement	\$50,000	7/1/2020	6/30/2021	6/30/2021
Facilities	Wausau Campus	N	Space remodeling for Civil Engineering Program (\$400,000 Remodeling/\$100,000 Lab Furniture)	Remodel portions of the H building to provide space for the new Civil Engineering Program.	15 years	Continuous Quality Improvement	\$195,000 (First Borrowing) \$305,000 (Second Borrowing)	7/1/2020	6/30/2021	6/30/2021

2020-2021 Capital Equipment Budget Request (Items greater than \$50,000)

Division	Item Requested	(N) New (R) Replacement (P) Previously Committed	Definition	Impact (FTE, Headcount, Location, Program, etc.)	Depreciable Life	Strategic Direction College Goals	Cost	Estimated start date	Estimated end date	Estimated date all proceeds spent
Learning	Agricultural Center of Excellence	N/R	Farm Learning Equipment	Farm Equipment such as: Autoclave, swing head centrifuge, discovery barn cleaner, manure tanker.	5 years	Growth and Innovation	\$116,747	7/1/2020	6/30/2021	6/30/2021
Learning	Agricultural Center of Excellence Electrical Power Distribution Program	N	Equipment (Used digger, warming house/trailer, Utility Poles, Pole Trailer)	Additional equipment needed for the EPDP program that started a year and a half ago. Some equipment will be shared with Gas Utility.	5 years	Growth and Innovation	\$111,950	7/1/2020	6/30/2021	6/30/2021
Learning	Agriculture Center of Excellence / Gas Utility Program	N	Natural Gas Piping to EPDP/Gas Utility	Equipment that will be used for both the Gas Utility and EPDP programs which are both very new and need additional equipment.	5 years	Continuous Quality Improvement	\$79,850	7/1/2020	6/30/2021	6/30/2021
Learning	Capital Contingency for Learning	R	Emergency Dollars for Learning Capital equipment and projects.	Emergency capital dollars for equipment that breaks or new initiative equipment or facility needs during the year.	5 years	Growth and Innovation	\$60,672	7/1/2020	6/30/2021	6/30/2021
Learning	Merrill Campus Fire Safety Program	R	Fire Equipment (Used or Demo Fire Truck)	Replacing a 30-year-old fire truck that has several failing systems and is not able to be driven on public roads.	5 years	Continuous Quality Improvement	\$386,362	7/1/2020	6/30/2021	6/30/2021
Learning	Merrill Public Safety Center of Excellence CDL Program	N	Merrill - CDL Equipment	Class B truck driving equipment.	5 years	Continuous Quality Improvement	\$213,639	7/1/2020	6/30/2021	6/30/2021
Learning	Wausau Campus Dental Program	R	Dental Equipment	Dental chairs (1 pod = 6 dental chairs) for dental visits and training.	5 years	Continuous Quality Improvement	\$101,645	7/1/2020	6/30/2021	6/30/2021
Learning	Wausau Campus Addition	N	I-Wing Addition (Greater Wausau Prosperity Project)	Equipment needed to teach Smart Manufacturing / Industry 4.0 skills throughout various manufacturing programs.	5 years	Growth and Innovation	\$950,000 (\$450,000 first borrowing funds, \$250,000 anticipated donations, \$250,000 anticipated grants) \$345,000 (Second borrowing)	7/1/2020	6/30/2021	6/30/2021
Learning	Wausau Campus Apprenticeship Program	N	Apprenticeship Equipment (Injection Machine, Electrical Code Training, Electrical Fabrication Trainers, Powerflex 525 drives, SKF Bearing Star)	Equipment needed to teach hands-on, industry relevant training in three Apprenticeship programs.	5 years	Continuous Quality Improvement	\$51,966	7/1/2020	6/30/2021	6/30/2021
Learning	Wausau Campus Civil Engineering Program	N	Start up equipment for Civil Engineering Program.	Equipment for new Civil Engineering program to allow for hands-on instruction.	5 years	Growth and Innovation	\$98,436	7/1/2020	6/30/2021	6/30/2021
Learning	Wausau Campus Electromechanical & Automation	N	Three industrial robots	Three Fanuc robots to complement the six we currently have. They will be used to give our classes of 24 students more hands-on robot time in both the Electromechanical and Automation programs.	5 years	Continuous Quality Improvement	\$90,867	7/1/2020	6/30/2021	6/30/2021
Learning	Wausau Campus Radiology Program	R	Radiology Program Equipment (Mobile X-Ray Unit)	Replacing old, outdated equipment to ensure our students are being trained on technology currently being used in industry.	5 years	Continuous Quality Improvement	\$84,711	7/1/2020	6/30/2021	6/30/2021
Learning	Wausau Campus Welding Program	R	Miller Welding Equipment Leasing MOU	Lease agreement with Miller Electric to ensure our students are being trained on the latest technology being used in industry.	5 years	Continuous Quality Improvement	\$54,666	7/1/2020	6/30/2021	6/30/2021
Learning	Wausau Downtown	N	Clark Island Innovation Center	Industry 4.0 Equipment for Clark Island Center	5 years	Growth and Innovation	\$64,400	7/1/2020	6/30/2021	6/30/2021

**NORTHCENTRAL TECHNICAL COLLEGE
DISTRICT BOARD OF TRUSTEES
TOPIC SUMMARY SHEET**

MEETING DATE: May 5, 2020

TOPIC: Authorizing the Borrowing of \$10,000,000; and providing for the Issuance and Sale of General Obligation Promissory Notes

POLICY 1.1 – General Executive Constraint – The Chief Executive Officer (CEO), in execution of her duties, shall not cause or allow any practice, activity, decision or organizational circumstance which is either imprudent or in violation of commonly accepted business and professional ethics or that results in failure to be accredited.

INTERPRETATION: To avoid violation of commonly accepted business and professional ethics NTC will follow Wisconsin statute 38.16 “District Tax Levy (2) The district board may borrow money and levy taxes to be used for the purchase or construction of buildings and for additions, enlargements and improvements to buildings and for the acquisition of sites and equipment. In financing activities under this subsection, the district may issue its bonds or promissory notes under ch. 67 to pay the cost thereof.”

DATA/RESULTS: The attached resolution is passed each year in order to notify taxpayers of the District’s intent to borrow for capital expenditures. A notice will be published in the local newspaper informing the taxpayers of their right to petition for a referendum within 30 days. If no petition is received, the District may proceed with quotations for the borrowing.

The total capital expenditure of \$12,450,000 was approved at the May 5, 2020 board meeting. The sale of promissory notes of \$10,000,000 will include this authorization at the May 5, 2020 board meeting.

AGENDA CATEGORY:
Voting Agenda (roll call vote)

PROPOSED MOTION:
Move to approve the following resolution: Authorizing the borrowing of \$10,000,000 and providing for the issuance and sale of general obligation promissory notes.

CERTIFICATION OF ACCURACY: I, your CEO, certify that the information contained in this report is true as of this date.

Signed Dr. Lori A. Weyers

Dated May 5, 2020

RESOLUTION AUTHORIZING THE BORROWING
OF \$10,000,000; AND
PROVIDING FOR THE ISSUANCE AND SALE OF
GENERAL OBLIGATION PROMISSORY NOTES THEREFOR

WHEREAS, it is necessary that funds be raised by the Northcentral Technical College District, Clark, Langlade, Lincoln, Marathon, Menominee, Portage, Price, Shawano, Taylor and Waupaca Counties, Wisconsin (the "District") for the purpose of paying the cost of the District's 2020-21 Capital Budget, to wit: construction of new building space on the Wausau Campus (not to exceed \$1,500,000); remodeling and improvement projects (not to exceed \$1,500,000); building and site maintenance and repairs; site improvements; and equipment acquisition, installation and related costs (the "Project"), and there are insufficient funds on hand to pay said costs;

WHEREAS, the District hereby finds and determines that the Project is within the District's power to undertake and serves a "public purpose" as that term is defined in Section 67.04(1)(b) of the Wisconsin Statutes; and,

WHEREAS, technical college districts are authorized by the provisions of Section 67.12(12) of the Wisconsin Statutes to borrow money and to issue general obligation promissory notes for such public purposes.

NOW, THEREFORE, BE IT RESOLVED by the District Board of the District that:

Section 1. Authorization of the Notes. For the purpose of paying the cost of the Project, there shall be borrowed pursuant to Section 67.12(12) of the Wisconsin Statutes, the principal sum of TEN MILLION DOLLARS (\$10,000,000) from a purchaser to be determined by a subsequent resolution of this District Board.

Section 2. Sale of the Notes. To evidence such indebtedness, the Chairperson and Secretary-Treasurer are hereby authorized, empowered and directed to make, execute, issue and sell to said purchaser for, on behalf of and in the name of the District, general obligation promissory notes in the principal amount of TEN MILLION DOLLARS (\$10,000,000) (the "Notes").

Section 3. Notice to Electors. Pursuant to Section 67.12(12)(e)5 of the Wisconsin Statutes, the District Secretary-Treasurer will, within ten (10) days of adoption of this Resolution, cause public notice of such adoption to be given to the electors of the District by publishing a notice in The Wausau Daily Herald, the official newspaper of the District. The notice to electors shall be in substantially the form attached hereto as Exhibit A and incorporated herein by this reference.

Section 4. Prior Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the District or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted and recorded this 5th day of May, 2020.

Paul C. Proulx,
Chairperson

Attest:

Charlie Paulson,
Secretary-Treasurer

**NORTHCENTRAL TECHNICAL COLLEGE
DISTRICT BOARD OF TRUSTEES
TOPIC SUMMARY SHEET**

MEETING DATE: May 5, 2020

TOPIC: Tentative Approval of Fiscal Year 2020-2021 Budget Summary and confirming a Budget Hearing Date

POLICY 1.3 – Budgeting – Budgeting any fiscal year or the remaining part of any fiscal year shall not deviate materially from Board Community Benefit Statement priorities, risk fiscal jeopardy, or fail to be derived from a multi-year plan.

INTERPRETATION: To avoid *material deviation* NTC will follow Wisconsin statute, 65.90 (1), which states that “each technical college district...shall annually, prior to the determination of the sum to be financed in whole or in part by a general property tax, funds on hand or estimated revenues from any source, formulate a budget and hold public hearings thereon.”

DATA/RESULTS: Board adoption is requested on the tentative budget summary included in the board meeting packet. The purpose for adopting this tentative budget summary is to allow time for citizen input prior to the June board meeting when final approval is sought. A public hearing is proposed for Tuesday, June 9, 2020, at 12:45 p.m. at NTC, 1000 W. Campus Drive, Wausau, room D100 and on ITV projected out to regional campuses.

AGENDA CATEGORY:
Regular Voting Agenda

PROPOSED MOTION:

To approve the tentative fiscal year 2020-2021 budget summary and encourage all interested parties to attend a Public Hearing to be held at 12:45 p.m. on Tues., June 9, 2020, at NTC, 1000 W. Campus Drive, Wausau, Room D100 and on ITV projected out to regional campuses for the purpose of allowing citizen input.

CERTIFICATION OF ACCURACY: I, your CEO, certify that the information contained in this report is true as of this date.

Signed Lori A. Weyers

Dated May 5, 2020

Northcentral Technical College
BUDGET SUMMARY AND NOTICE OF PUBLIC HEARING
July 1, 2020 - June 30, 2021

	General and Special Revenue Funds (Operational)			All Other Funds		
	Actual 2018-2019	Estimated (1) 2019-2020	Budget 2020-2021	Actual 2018-2019	Estimated (1) 2019-2020	Budget 2020-2021
SOURCES OF FUNDS						
<u>Revenue</u>						
Local Revenue-Property Tax	\$10,244,862	\$10,697,520	\$10,697,520	\$10,470,976	\$11,205,237	\$11,205,237
Revenue Recognized from Prior Levy	\$0	\$0	\$0	\$0	\$0	\$0
State	21,533,081	22,571,051	21,489,089	1,414,042	1,507,866	1,783,362
Student Fees	10,460,091	10,621,622	9,340,559	795,803	785,000	792,850
Institutional (2)	5,367,843	5,155,619	5,153,533	10,212,257	9,511,908	9,889,334
Federal	1,453,981	1,760,114	1,513,907	10,928,253	10,426,726	10,899,720
Total Revenue	\$49,059,858	\$50,805,926	\$48,194,608	\$33,821,331	\$33,436,737	\$34,570,503
<u>Other Funding Sources:</u>						
Proceeds from Debt	\$0	\$0	\$0	\$12,001,439	\$10,400,000	\$13,400,000
Interfund Transfers In	69,592	29,517	0	1,471,477	12,150	17,100
Reductions in Fund Balance	724,632	242,756	2,018,093	46,561	4,397,582	1,710,490
Total Sources of Funds	\$49,854,082	\$51,078,199	\$50,212,701	\$47,340,808	\$48,246,469	\$49,698,093
USES OF FUNDS						
<u>Expenditures</u>						
Instruction	\$30,121,952	\$31,222,306	\$31,352,216	\$2,368,070	\$2,636,807	\$3,195,958
Instructional Resources	1,611,772	1,137,704	831,391	1,374,258	1,070,139	1,190,574
Student Services	3,710,492	4,012,927	4,268,978	13,102,206	12,569,118	13,113,163
General Institutional	8,678,094	9,184,977	9,297,862	3,681,229	5,085,763	5,097,718
Physical Plant	3,843,738	4,379,969	4,445,154	14,805,163	17,971,848	17,525,460
Auxiliary Service	0	0	0	9,915,897	8,685,000	9,071,350
Public Service	0	0	0	55,291	50,000	50,000
Total Expenditures	\$47,966,048	\$49,937,883	\$50,195,601	\$45,302,114	\$48,068,675	\$49,244,223
<u>Other Uses</u>						
Interfund Transfers Out	\$1,471,477	\$41,667	\$17,100	\$69,592	\$0	\$0
Increases to Fund Balance	416,557	1,098,649	0	1,969,102	177,794	453,870
Total Uses of Funds	\$49,854,082	\$51,078,199	\$50,212,701	\$47,340,808	\$48,246,469	\$49,698,093
FUND BALANCE						
Beginning	\$17,485,230	\$17,177,155	\$18,033,048	\$20,277,778	\$22,200,319	\$17,980,531
Ending	17,177,155	18,033,048	16,014,955	22,200,319	17,980,531	16,723,911
Less:						
Committed Fund Balance	17,177,155	18,033,048	16,014,955	6,109,426	5,107,150	3,587,467
Fund Balance Designated for Subsequent Year	\$0	\$0	\$0	\$16,090,893	\$12,873,381	\$13,136,444

PROPERTY TAX AND EXPENDITURE HISTORY						
Year	Equalized Valuation	Operational	Debt Service	Mill Rate	Percent Inc/(Dec)	
2017	\$15,589,508,123	0.63925	0.62620	1.26545	n/a	
2018	\$16,025,457,462	0.64225	0.62620	1.26845	0.24%	
2019	\$16,540,469,445	0.63237	0.63005	1.26242	-0.48%	
2020	\$17,244,992,207	0.63192	0.63817	1.27009	0.61%	
2021 (3)	\$17,244,992,207	0.63192	0.63817	1.27009	0.00%	
Year	Total Expenditures All Funds	Expenditure Inc/(Dec)	Tax Levy	Tax Levy Inc/(Dec)	Tax on \$100,000 of Property	
2017	\$98,438,004	n/a	\$19,727,694	n/a	\$126.55	
2018	\$96,324,402	-2.15%	\$20,327,421	3.04%	\$126.85	
2019	\$93,268,162	-3.17%	\$20,881,030	2.72%	\$126.24	
2020 (1)	\$98,006,558	5.08%	\$21,902,757	4.89%	\$127.01	
2021 (3)	\$99,439,824	1.46%	\$21,902,757	0.00%	\$127.01	

- (1) Nine months actual and three months estimated.
(2) Consists of interest income, contract revenue, gifts, grants, sales and miscellaneous revenue.
(3) Based on a projected no change in assessed valuation.

NOTICE OF PUBLIC HEARING

A public hearing on the proposed 2020-2021 budget for the Northcentral Technical College District will be held at Northcentral Technical College, Timberwolf Conference Center - D100, 1000 West Campus Drive, Wausau, WI 54401, on Tuesday, June 9, 2020 at 12:45 p.m. This hearing will be projected through interactive videoconferencing to regional campuses in Antigo, Medford, Phillips, Spencer and Wittenberg, Rooms T105, M115, P135, S109 and WITTENBERG respectively.

The detailed budget is available for public inspection in the district finance department.

**NORTHCENTRAL TECHNICAL COLLEGE
DISTRICT BOARD OF TRUSTEES
TOPIC SUMMARY SHEET**

MEETING DATE: May 5, 2020

TOPIC: 2019-2020 Budget Modifications

POLICY 1.3 – Budgeting – Budgeting any fiscal year or the remaining part of any fiscal year shall not *deviate materially* from Board Community Benefit Statement priorities, risk fiscal jeopardy, or fail to be derived from a multi-year plan.

INTERPRETATION: To avoid *material deviation* NTC will follow Wisconsin statute, 65.90 (5) (a) (b), which states that the formal budget...”may not be changed unless authorized by a vote of two-thirds of the entire membership of the governing body of the municipality.”

DATA/RESULTS: The attached resolutions authorize 2019-2020 budget modifications in accordance with Wisconsin Statute 65.90. As a normal course of business, routine transfers within board parameters are made to the budget during the year. Annual budget modifications are made in May prior to the adoption of the 2020-2021 budget, when Financial Services *estimates* 2019-2020 actual revenues and expenditures.

The attached budget modifications are typical for funds within NTC’s \$95 million budget. A brief explanation of the budget transfers and purpose of each are listed at the bottom of the resolutions.

AGENDA CATEGORY:
Regular Voting Agenda

PROPOSED MOTION:

To approve the budget modification resolutions as attached.

CERTIFICATION OF ACCURACY: I, your CEO, certify that the information contained in this report is true as of this date.

Signed Lori A. Weyers

Dated May 5, 2020

Proposed for Board Action
May 5, 2020

GENERAL FUND
BUDGET TRANSFER RESOLUTION
2019-2020 Budget

WHEREAS, the Northcentral Technical College District general fund total resources are (\$249,612) less than budgeted for the fiscal year 2019-2020, and

WHEREAS, total uses in the District's general fund are (\$249,612) less than budgeted for fiscal year 2019-2020,

THEREFORE, BE IT RESOLVED that the following budget transfers be made in accordance with Wisconsin State Statute, Chapter 65.90(5) (a) (b).

NOTE: The General Fund accounts for all financial activities except those required to be accounted for in another fund. Student fee revenue is down due to a decline in FTEs vs original budget. Expenditures are down due to decreased FTEs vs original budget and conservative spending.

**Northcentral Technical College
General Fund
Budget Transfer Resolution
2019-2020 Budget**

<u>RESOURCES</u>	2019-2020 <u>Budget</u>	Recommended 2019-2020 Adjusted <u>Budget</u>	<u>Difference</u>
Revenues:			
Local Government	\$9,597,520	\$9,597,520	\$0
State	19,729,908	19,723,000	(6,908)
Program Fees	9,432,200	8,920,000	(512,200)
Material Fees	540,895	492,000	(48,895)
Other Student Fees	482,738	551,000	68,262
Institutional	438,000	500,000	62,000
Federal	0	8,000	8,000
Total Revenues	<u>40,221,261</u>	<u>39,791,520</u>	<u>(429,741)</u>
Transfers from Reserves and Designated Fund Balances:*			
Designated for Operations	0	0	0
Designated for Post-Employment Benefits	0	150,612	150,612
Designated for State Aid Fluctuations	0	0	0
Designated for Subsequent Year	0	0	0
Designated for Subsequent Years	0	0	0
Total Transfers	<u>0</u>	<u>150,612</u>	<u>150,612</u>
Other Funding Sources:			
Interfund Transfers In	0	29,517	29,517
Total Transfers	<u>0</u>	<u>29,517</u>	<u>29,517</u>
Total Resources	<u><u>\$40,221,261</u></u>	<u><u>\$39,971,649</u></u>	<u><u>(\$249,612)</u></u>
<u>USES</u>			
Expenditures:			
Instructional	\$23,541,640	\$22,750,000	(\$791,640)
Instructional Resources	1,321,598	1,073,000	(248,598)
Student Services	2,385,931	2,500,000	114,069
General Institutional	8,503,736	8,600,000	96,264
Physical Plant	3,899,904	3,950,000	50,096
Public Service	0	0	0
Total Expenditures	<u>39,652,809</u>	<u>38,873,000</u>	<u>(779,809)</u>
Transfer to Reserves and Designated Fund Balances:*			
Designated for Operations	568,452	994,852	426,400
Designated for Post-Employment Benefits	0	0	0
Designated for State Aid Fluctuations	0	103,797	103,797
Designated for Subsequent Year	0	0	0
Designated for Subsequent Years	0	0	0
	<u>568,452</u>	<u>1,098,649</u>	<u>530,197</u>
Interfund Transfers Out	<u>0</u>	<u>0</u>	<u>0</u>
Total Uses	<u><u>\$40,221,261</u></u>	<u><u>\$39,971,649</u></u>	<u><u>(\$249,612)</u></u>

*Represents increase or decrease to designated balance.

Proposed for Board Action
May 5, 2020

SPECIAL REVENUE FUND - OPERATIONAL
BUDGET TRANSFER RESOLUTION
2019-2020 Budget

WHEREAS, the Northcentral Technical College District special revenue fund - operational total resources are \$975,956 greater than budgeted for the fiscal year 2019-2020,
and

WHEREAS, total uses in the District's special revenue fund - operational are \$975,956 greater than budgeted for fiscal year 2019-2020,

THEREFORE, BE IT RESOLVED that the following budget transfers be made in accordance with Wisconsin State Statute, Chapter 65.90(5) (a) (b).

NOTE: The Special Revenue Fund accounts for proceeds and related activity of revenue sources that are legally restricted to specific purposes and cannot be moved between funds. This fund typically fluctuates from year to year based upon grant activity and the timing of grant awards. For example, this fund includes State Grants, Basic Skills Grants, and Carl D. Perkins Career and Technical Improvement Act Grants. Also included in this fund are business and industry contracts.

A unique trait of this fund is that expenditures drive revenue. Services are performed and then NTC is reimbursed by the granting agency. Budgeting is based on historical data with estimates for new year growth.

Institutional revenue has increased due to an increase in overall contract revenue from original budget. A large portion of the increase in contract revenue is due to increased Dual Credit contract revenue over original budget. Dual Credit contracts provide distance learning opportunities to high schools. The increase in Federal revenue is due to WAGE\$ Apprenticeship funding, Assistance to Firefighter Grant funding, and CARES Act funding to be received for the College. Corresponding expense budgets have been increased.

**Northcentral Technical College
Special Revenue Fund - Operational
Budget Transfer Resolution
2019-2020 Budget**

<u>RESOURCES</u>	2019-2020 <u>Budget</u>	Recommended 2019-2020 Adjusted <u>Budget</u>	<u>Difference</u>
Revenues:			
Local Government	\$1,100,000	\$1,100,000	\$0
State	2,893,998	2,848,051	(45,947)
Program Fees	275,752	222,000	(53,752)
Material Fees	47,021	29,000	(18,021)
Other Student Fees	513,333	407,622	(105,711)
Institutional	3,874,500	4,655,619	781,119
Federal	1,337,288	1,752,114	414,826
Total Revenues	<u>10,041,892</u>	<u>11,014,406</u>	<u>972,514</u>
Other Sources			
Interfund Transfers In	<u>0</u>	<u>0</u>	<u>0</u>
Total Other Sources	<u>0</u>	<u>0</u>	<u>0</u>
Transfers from Reserves and Designated Fund Balances:*			
Designated for Operations	88,702	92,144	3,442
Designated for Subsequent Year	<u>0</u>	<u>0</u>	<u>0</u>
Total Transfers	<u>88,702</u>	<u>92,144</u>	<u>3,442</u>
Total Resources	<u><u>\$10,130,594</u></u>	<u><u>\$11,106,550</u></u>	<u><u>\$975,956</u></u>
 <u>USES</u>			
Expenditures:			
Instructional	\$7,854,732	\$8,472,306	\$617,574
Instructional Resources	98,652	64,704	(33,948)
Student Services	1,411,626	1,512,927	101,301
General Institutional	683,609	584,977	(98,632)
Physical Plant	63,375	429,969	366,594
Public Service	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures	<u>10,111,994</u>	<u>11,064,883</u>	<u>952,889</u>
Transfers to Reserves and Designated Fund balances:*			
Designated for Operations	<u>0</u>	<u>0</u>	<u>0</u>
Total Transfers	<u>0</u>	<u>0</u>	<u>0</u>
Other Uses			
Interfund Transfers Out	<u>18,600</u>	<u>41,667</u>	<u>23,067</u>
Total Other Uses	<u>18,600</u>	<u>41,667</u>	<u>23,067</u>
Total Uses	<u><u>\$10,130,594</u></u>	<u><u>\$11,106,550</u></u>	<u><u>\$975,956</u></u>

*Represents increase or decrease to designated balance.

Proposed for Board Action
May 5, 2020

SPECIAL REVENUE FUND - NON-AIDABLE
BUDGET TRANSFER RESOLUTION
2019-2020 Budget

WHEREAS, the Northcentral Technical College District special revenue fund - non-aidable total resources are \$637,160 greater than budgeted for the fiscal year 2019-2020,
and

WHEREAS, total uses in the District's special revenue fund - non-aidable are \$637,160 greater than budgeted for fiscal year 2019-2020,

THEREFORE, BE IT RESOLVED that the following budget transfers be made in accordance with Wisconsin State Statute, Chapter 65.90(5) (a) (b).

NOTE: The Special Revenue Fund - Non-Aidable accounts for assets held by the District in a trustee capacity or as an agent for individuals, private organizations, or other governmental units. This fund primarily consists of Financial Aid and Student Organization activity.

Federal financial aid award estimates have increased, and CARES Act funding has been included for NTC students, both of which account for the increase in Federal revenue. Corresponding expense budgets have been increased.

**Northcentral Technical College
Special Revenue Fund - Non-Aidable
Budget Transfer Resolution
2019-2020 Budget**

<u>RESOURCES</u>	<u>2019-2020 Budget</u>	<u>Recommended 2019-2020 Adjusted Budget</u>	<u>Difference</u>
Revenues:			
Local Government	\$200,000	\$200,000	\$0
State Aids	1,299,000	1,187,827	(111,173)
Other Student Fees	787,800	785,000	(2,800)
Institutional	232,300	200,000	(32,300)
Federal	9,602,052	10,391,935	789,883
Total Revenues	<u>12,121,152</u>	<u>12,764,762</u>	<u>643,610</u>
Transfers from Reserves and Designated Fund Balances:*			
Reserve for Student Organizations	<u>0</u>	<u>0</u>	<u>0</u>
Total Transfers	<u>0</u>	<u>0</u>	<u>0</u>
Other Funding Sources:			
Interfund Transfers In	<u>18,600</u>	<u>12,150</u>	<u>(6,450)</u>
Total Transfers	<u>18,600</u>	<u>12,150</u>	<u>(6,450)</u>
Total Resources	<u><u>\$12,139,752</u></u>	<u><u>\$12,776,912</u></u>	<u><u>\$637,160</u></u>
 <u>USES</u>			
Expenditures:			
Instructional	\$0	\$0	\$0
Student Services	11,992,493	12,569,118	576,625
General Institutional	0	0	0
Public Service	<u>50,000</u>	<u>50,000</u>	<u>0</u>
Total Expenditures	<u>12,042,493</u>	<u>12,619,118</u>	<u>576,625</u>
Transfer to Reserves and Designated Fund Balances:*			
Reserve for Student Organizations	<u>97,259</u>	<u>157,794</u>	<u>60,535</u>
Total Transfers	<u>97,259</u>	<u>157,794</u>	<u>60,535</u>
Other Uses:			
Interfund Transfers Out	<u>0</u>	<u>0</u>	<u>0</u>
Total Transfers	<u>0</u>	<u>0</u>	<u>0</u>
Total Uses	<u><u>\$12,139,752</u></u>	<u><u>\$12,776,912</u></u>	<u><u>\$637,160</u></u>

*Represents increase or decrease to designated balance.

Proposed for Board Action
May 5, 2020

CAPITAL PROJECTS FUND
BUDGET TRANSFER RESOLUTION
2019-2020 Budget

WHEREAS, the Northcentral Technical College District capital projects fund total resources are \$857,627 greater than budgeted for the fiscal year 2019-2020, and

WHEREAS, total uses in the District's capital projects fund are \$857,627 greater than budgeted for fiscal year 2019-2020,

THEREFORE, BE IT RESOLVED that the following budget transfers be made in accordance with Wisconsin State Statute, Chapter 65.90(5) (a) (b).

NOTE: The Capital Projects Fund accounts for resources and related financial expenditures for the acquisition, equipping, and improvement of sites.

The variances in the capital budget are due to the change in timing of capital projects. The typical borrowing schedule is during the May and June timeframe and includes borrowing for future fiscal year projects. Typically, the college prespends some of those future fiscal year dollars in the year the funds are received, enabling projects to begin after the spring semester ends and into early summer.

It is typical to change the timing of projects due to changes in weather and changes in instructional plans.

Proposed for Board Action
May 5, 2020

**Northcentral Technical College
Capital Projects Fund
Budget Transfer Resolution
2019-2020 Budget**

<u>RESOURCES</u>	<u>2019-2020 Budget</u>	<u>Recommended 2019-2020 Adjusted Budget</u>	<u>Difference</u>
Revenues:			
Local Government	\$0	\$0	\$0
State	350,149	320,039	(30,110)
Institutional	249,242	611,908	362,666
Federal	0	34,791	34,791
Total Revenues	<u>599,391</u>	<u>966,738</u>	<u>367,347</u>
Transfers from Reserves and Designated Fund Balances:*			
Reserve for Capital Projects	<u>1,227,232</u>	<u>3,217,512</u>	<u>1,990,280</u>
Total Transfers	<u>1,227,232</u>	<u>3,217,512</u>	<u>1,990,280</u>
Other Funding Sources:			
Proceeds from Debt	11,500,000	10,000,000	(1,500,000)
Interfund Transfers In	0	0	0
Total Other Funding Sources	<u>11,500,000</u>	<u>10,000,000</u>	<u>(1,500,000)</u>
Total Resources	<u>\$13,326,623</u>	<u>\$14,184,250</u>	<u>\$857,627</u>
<u>USES</u>			
Expenditures:			
Instructional	\$2,340,089	\$2,636,807	\$296,718
Instructional Resources	1,407,003	1,070,139	(336,864)
Student Services	0	0	0
General Institutional	4,867,917	5,085,763	217,846
Physical Plant	4,711,614	5,391,541	679,927
Public Service	0	0	0
Total Expenditures	<u>13,326,623</u>	<u>14,184,250</u>	<u>857,627</u>
Transfer to Reserves and Designated Fund Balances:*			
Reserve for Capital Projects	<u>0</u>	<u>0</u>	<u>0</u>
Total Transfers	<u>0</u>	<u>0</u>	<u>0</u>
Other Uses:			
Interfund Transfers Out	<u>0</u>	<u>0</u>	<u>0</u>
Total Uses	<u>\$13,326,623</u>	<u>\$14,184,250</u>	<u>\$857,627</u>

*Represents increase or decrease to designated balance.

Proposed for Board Action
May 5, 2020

DEBT SERVICE FUND
BUDGET TRANSFER RESOLUTION
2019-2020 Budget

WHEREAS, the Northcentral Technical College District debt service fund total resources are (\$148,283) less than budgeted for the fiscal year 2019-2020, and

WHEREAS, total uses in the District's debt service fund are (\$148,283) less than budgeted for fiscal year 2019-2020,

THEREFORE, BE IT RESOLVED that the following budget transfers be made in accordance with Wisconsin State Statute, Chapter 65.90(5) (a) (b).

NOTE: The Debt Service Fund accumulates resources for, and reflects current and prior year revenues for payment of general long term debt and long term lease purchases.

**Northcentral Technical College
Debt Service Fund
Budget Transfer Resolution
2019-2020 Budget**

<u>RESOURCES</u>	<u>2019-2020 Budget</u>	<u>Recommended 2019-2020 Adjusted Budget</u>	<u>Difference</u>
Revenues:			
Local Government	\$10,555,619	\$11,005,237	\$449,618
Revenue Recognized from Prior Year Levy	\$0	\$0	\$0
Institutional	51,000	60,000	9,000
Total Revenues	<u>10,606,619</u>	<u>11,065,237</u>	<u>458,618</u>
Transfers from Reserves and Designated Fund Balances:*			
Reserve for Debt Service	1,752,971	1,115,070	(637,901)
Total Transfers	<u>1,752,971</u>	<u>1,115,070</u>	<u>(637,901)</u>
Other Funding Sources:			
Premium on Long-Term Debt	369,000	400,000	31,000
Interfund Transfers In	0	0	0
Total Transfers	<u>369,000</u>	<u>400,000</u>	<u>31,000</u>
Total Resources	<u><u>\$12,728,590</u></u>	<u><u>\$12,580,307</u></u>	<u><u>(\$148,283)</u></u>
<u>USES</u>			
Expenditures:			
Physical Plant	<u>\$12,728,590</u>	<u>\$12,580,307</u>	<u>(\$148,283)</u>
Total Expenditures	<u>12,728,590</u>	<u>12,580,307</u>	<u>(148,283)</u>
Transfer to Reserves and Designated Fund Balances:*			
Reserve for Debt Service	0	0	0
Total Transfers	<u>0</u>	<u>0</u>	<u>0</u>
Designated Fund Balance for Subsequent Year	0	0	0
Total Designated Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>
Total Uses	<u><u>\$12,728,590</u></u>	<u><u>\$12,580,307</u></u>	<u><u>(\$148,283)</u></u>

*Represents increase or decrease to designated balance.

Proposed for Board Action
May 5, 2020

ENTERPRISE FUND
BUDGET TRANSFER RESOLUTION
2019-2020 Budget

WHEREAS, the Northcentral Technical College District enterprise fund total resources are (\$175,000) less than budgeted for the fiscal year 2019-2020, and

WHEREAS, total uses in the District's enterprise fund are (\$175,000) less than budgeted for fiscal year 2019-2020,

THEREFORE, BE IT RESOLVED that the following budget transfers be made in accordance with Wisconsin State Statute, Chapter 65.90(5) (a) (b).

NOTE: The Enterprise Fund accounts for costs of providing goods or services financed primarily through user fees.

This fund includes activities such as: Agriculture Center of Excellence, Auto Mechanics, Campus Store, Campus Cafe, and the Dental Clinic.

**Northcentral Technical College
Enterprise Fund
Budget Transfer Resolution
2019-2020 Budget**

<u>RESOURCES</u>	<u>2019-2020 Budget</u>	<u>Recommended 2019-2020 Adjusted Budget</u>	<u>Difference</u>
Revenues:			
Local Government	\$0	\$0	\$0
Institutional	2,179,000	2,040,000	(139,000)
Federal	0	0	0
Total Revenues	<u>2,179,000</u>	<u>2,040,000</u>	<u>(139,000)</u>
Transfers from Reserves and Designated Fund Balances:*			
Retained Earnings	36,000	0	(36,000)
Total Transfers	<u>36,000</u>	<u>0</u>	<u>(36,000)</u>
Interfund Transfers In	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>
Total Resources	<u><u>\$2,215,000</u></u>	<u><u>\$2,040,000</u></u>	<u><u>(\$175,000)</u></u>
 <u>USES</u>			
Expenditures:			
Auxiliary Services	\$2,215,000	\$2,020,000	(\$195,000)
Total Expenditures	<u>2,215,000</u>	<u>2,020,000</u>	<u>(195,000)</u>
Transfer to Reserves and Designated Fund Balances:*			
Retained Earnings	0	20,000	20,000
Total Transfers	<u>0</u>	<u>20,000</u>	<u>20,000</u>
Other Funding Uses:			
Interfund Transfers Out	0	0	0
Total Transfers	<u>0</u>	<u>0</u>	<u>0</u>
Total Uses	<u><u>\$2,215,000</u></u>	<u><u>\$2,040,000</u></u>	<u><u>(\$175,000)</u></u>

*Represents increase or decrease to designated balance.

Proposed for Board Action
May 5, 2020

INTERNAL SERVICE FUND
BUDGET TRANSFER RESOLUTION
2019-2020 Budget

WHEREAS, the Northcentral Technical College District internal service fund total resources are (\$272,718) less than budgeted for the fiscal year 2019-2020, and

WHEREAS, total uses in the District's internal service fund are (\$272,718) less than budgeted for fiscal year 2019-2020,

THEREFORE, BE IT RESOLVED that the following budget transfers be made in accordance with Wisconsin State Statute, Chapter 65.90(5) (a) (b).

NOTE: The Internal Service Fund accounts for financial activities of goods and services provided by one department to other departments of the district or government units on a cost-reimbursement basis. This fund includes: printing and duplicating, and self-funded health and dental insurance activity.

Self funded health insurance activity accounts for the bulk of the activity in this fund.

**Northcentral Technical College
 Internal Service Fund
 Budget Transfer Resolution
 2019-2020 Budget**

<u>RESOURCES</u>	<u>2019-2020 Budget</u>	<u>Recommended 2019-2020 Adjusted Budget</u>	<u>Difference</u>
Revenues:			
Institutional	\$6,931,718	\$6,600,000	(\$331,718)
Total Revenues	<u>6,931,718</u>	<u>6,600,000</u>	<u>(331,718)</u>
Transfers from Reserves and Designated Fund Balances:*			
Retained Earnings	6,000	65,000	59,000
Total Transfers	<u>6,000</u>	<u>65,000</u>	<u>59,000</u>
Interfund Transfers In	<u>0</u>	<u>0</u>	<u>0</u>
	0	0	0
Total Resources	<u><u>\$6,937,718</u></u>	<u><u>\$6,665,000</u></u>	<u><u>(\$272,718)</u></u>
 <u>USES</u>			
Expenditures:			
Auxiliary Services	\$6,937,718	\$6,665,000	(\$272,718)
Total Expenditures	<u>6,937,718</u>	<u>6,665,000</u>	<u>(272,718)</u>
Transfer to Reserves and Designated Fund Balances:*			
Retained Earnings	0	0	0
Total Transfers	<u>0</u>	<u>0</u>	<u>0</u>
Interfund Transfers Out	<u>0</u>	<u>0</u>	<u>0</u>
	0	0	0
Total Uses	<u><u>\$6,937,718</u></u>	<u><u>\$6,665,000</u></u>	<u><u>(\$272,718)</u></u>

*Represents increase or decrease to designated balance.

**NORTHCENTRAL TECHNICAL COLLEGE
DISTRICT BOARD OF TRUSTEES
TOPIC SUMMARY SHEET**

MEETING DATE: May 5, 2020

TOPIC: Law Enforcement for the 21st Century Associate Degree Program

POLICY Community Benefit Statement 2
Employers have an available and skilled workforce.

DATA/RESULTS: Law enforcement agencies are being forced to think-out-of-the-box in their recruiting and hiring efforts to fill job vacancies. Currently, NTC has graduated approximately 125 students from their Criminal Justice programs over the last three years. However, there continues to be unfilled vacancies in this field.

In recognition of that need, NTC would like to offer a fully online Law Enforcement for the 21st Century Associate Degree with a focus on community policing; de-escalation; crisis intervention; the role of first-line supervisors; early intervention systems; internal affairs; community affairs, technology, and proactive crime prevention. This program is not a replacement for NTC's current hands-on Criminal Justice Associate Degree. Rather, it is intended to be an option for individuals who are currently employed with an agency and have an interest to advance their modern law enforcement skills; need to complete 60-college credits; or corrections officers and/or dispatchers who seek to advance their career opportunities in the field of law enforcement. Individuals will be able to complete this degree through flexible online learning while employed.

According to EMSI 2019 data¹, there are currently 679 jobs in the NTC District for this type of occupation. The number of projected job openings from 2019 to 2029 is 55 per year. This total includes the projected growth of 61 additional jobs (9% growth) over the next ten years, as well as retirements and turn-over. Law Enforcement agencies have been surveyed, and support NTC offering this program. Comments from agencies include, "thank you for considering this type of option" and "this is an excellent proposal befitting of our current landscape."

The College wishes to submit the Law Enforcement for the 21st Century Associate Degree program Concept Review documents to the Wisconsin Technical College System Office for consideration as part of the WTCS Occupational Program Approval Process. By approving the submission of this program proposal, the College will continue to the next step in the process for developing this as a WTCS approved program.

¹Economic Modeling Specialist International, EMSI 2020 data.

AGENDA CATEGORY:

PROPOSED MOTION:

✓ **Consent Agenda** Approval of program proposal of the Law Enforcement for the 21st Century Associate Degree program

CERTIFICATION OF ACCURACY: I, your CEO, certify that the information contained in this report is true as of this date.

Lori A. Wagner

Signed _____

Dated 5/5/2020

**NORTHCENTRAL TECHNICAL COLLEGE
DISTRICT BOARD OF TRUSTEES
TOPIC SUMMARY SHEET**

MEETING DATE: May 5, 2020

TOPIC: Receipts & Expenditures

POLICY 1.1 – General Executive Constraint – The Chief Executive Officer (CEO), in execution of her duties, shall not cause or allow any practice, activity, decision or organizational circumstance which is either imprudent or in violation of commonly accepted business and professional ethics or that results in failure to be accredited.

INTERPRETATION: To avoid *violation of commonly accepted business and professional ethics* NTC will follow Wisconsin statute 38.12 **District Board Duties (2)** “...All expenditures exceeding \$2500 shall be approved by the district board.” Also, in compliance with Wisconsin statute 38.12(4) District board duties, “The publication proceedings shall include a statement of receipts and expenditures in the aggregate.”

DATA/RESULTS: The following Status of Funds listing receipts and expenditures including operating transfers in the aggregate is included for informational purposes as of March 31, 2020.

YTD Fund 1 – 7 Revenues: \$80,429,637

YTD Fund 1 – 7 Expenses: \$79,112,256

AGENDA CATEGORY:

Consent Agenda

PROPOSED MOTION:

(Motion is included with consent agenda.)

CERTIFICATION OF ACCURACY: I, your CEO, certify that the information contained in this report is true as of this date.

Loni A. Wagner

Signed _____

Dated 5/5/2020

**NORTHCENTRAL TECHNICAL COLLEGE
DISTRICT BOARD OF TRUSTEES
TOPIC SUMMARY SHEET**

MEETING DATE: May 5, 2020

TOPIC: Personnel Changes

POLICY 1.1 – General Executive Constraint – The Chief Executive Officer (CEO), in execution of her duties, shall not cause or allow any practice, activity, decision or organizational circumstance which is either imprudent or in violation of commonly accepted business and professional ethics or that results in failure to be accredited.

INTERPRETATION: NTC will follow Wisconsin Statute 118.22 (2) "...No teacher may be employed... except by a majority vote of the full membership of the board. Nothing in this section prevents the modification or termination of a contract by mutual agreement of the teacher and the board."

DATA/RESULTS: A request is made to approve the following personnel changes:

New Hires:

1. Rebecca Foat – Assistant Farm Manager (LTE)

Resignations:

1. Lyn Banaszynski – Assistant Farm Manager
2. Melissa Fetting - Early Childhood Education & Foundations of Teacher Education Faculty
3. Mark Kelly – Machine Tool Faculty

Position Eliminations:

1. Colton Miller – EMS Instructional Assistant

Retirement:

1. Laura Hoffmeister – Nursing Assistant Faculty
2. Donna Wesenick – Health Care Business Faculty

AGENDA CATEGORY:

Consent Agenda

PROPOSED MOTION:

(Motion is included with consent agenda.)

CERTIFICATION OF ACCURACY: I, your CEO, certify that the information contained in this report is true as of this date.

Signed Lois A. Waynes

Dated 5/5/2020

Year-End Update on NTC's Wildly Important Goals (WIGs)

WIG 1: Increase Student Success (*Increase 3-year graduation rate for all programs from 42% to 50% by 6/30/22.*)

- *Implemented a predictive analytics program to identify students at risk for retention and completion. Identified students have a course completion rate of 70% which is an increase from 64% the previous semester.*
- *The part-time student initiative has been very successful. Part-time course lists are pulled in from PeopleSoft and displayed on the web alongside the regular, full-time course lists on our program pages. The 8-week course length had the highest completion in fall 2019 when compared to other course lengths. Students in 8-week courses had a higher percentage of As and Bs than students in traditional length courses.*
- *We had 4 students qualify for the National PAS (Professional Agriculture Student) Competition at State.*

WIG 2: Grow Skilled Workforce (*Increase FTEs from 3,083 to 3,122 by 6/30/22.*)

- *FTEs continue to be up 3% for the year even with the COVID-19 pandemic.*
- *Effective April 1st, NTC assumed responsibility for property management, marketing and resident leasing and engagement for Timberwolf Suites. Our facilities team implemented cleaning and maintenance schedules, updated life safety systems with new contact information and scheduled inspections and testing as needed. In addition, we have begun the design and development of a new cloud-hosted website for Timberwolf Suites featuring enhanced User Experience (UX).*
- *Entered in to a partnership with Purdue Global University for bachelor's degree completion of specific programs and an inverted bachelor's degree for all programs. Currently there are 43 total students (26 current NTC students, 11 alumni and 6 community members) enrolled through our partnership agreement.*
- *Awarded 698* scholarships totaling over \$425,000* (*does not include numbers for NTC Promise and Technical Excellence Scholarships) with 36% of spring 2020 scholarships going to high school seniors.*
- *Completed Accreditation Council for Business Schools and Programs (ACBSP) self-study and site visit. Received conditional accreditation as of 4/21/20!*
- *Signed a Liberal Arts shared program agreement with Madison College for which we are now accepting applications for summer and fall. To date, 6 students have applied, 15 students have completed the online interest form and another 6 students have been referred to our dedicated*

advisor who is scheduling meetings and answering questions they have. A postcard was mailed to every 9th-12th grader (the parents of) in our District marketing the new program. This was approximately 9,000 postcards and arrived in homes 4/29-4/30.

- *Emergency Medical Responder and Emergency Medical Technician are being combined into one course to allow for a more effective solution for our students.*
- *For the 2nd time, won the Spotlight Award for Alcohol + Other Drug (AOD) Training partnerships.*
- *Completed new 60 second Virtual College commercial and expanded the Virtual College market with targeted marketing campaigns in Michigan, Iowa and Illinois through an Innovation+ grant.*
- *Successfully launched and executed Facebook Live summer campaign which featured information on targeted programs and areas across the College.*
- *Designed a tool to make program discovery and selection easier on the NTC Programs page on the website, which will allow prospective students to browse/filter our full list of programs by various attributes: 100% online, degree type, career field, etc.*

WIG 3: Strengthen Infrastructure (Streamline College-wide processes to increase the safety, sophistication, and efficiency of learning and work environments by 6/30/20.)

- *All active employee files, certification files and terminated/retiree files from the vault in HR have been scanned and imported into Perceptive Content in a digital format.*
- *Implemented IT consultant tracking and project management tools for increased project accountability.*
- *Improved IT security and reliability by completing the Antigo Disaster Recovery (DR) site to include ordering and configuring brand new redundant Cisco Nexus switching infrastructure.*
- *Implemented college-wide, data-driven predictive annual operational budgeting, meeting with each budget director.*
- *Received Government Finance Officers Association (GFOA) Comprehensive Annual Financial Report (CAFR) Award for Excellence in Financial Reporting 24 years running (including fiscal year 2019).*
- *Restructured accountant positions/shared duties concept to create Accountant Generalists cross-functional roles, meaning higher levels of customer service to internal and external customers.*
- *Finance and HR collaborated to facilitate Florida out-of-state employment payroll processes, continuing the growth of NTC's out-of-state employment capability.*
- *Implemented a new pre-employment screening company for our recruitment process. With this new company, HR has reduced the reference check and background screening completion time from 8-10 days to 1-2 days. This is projected to have a budget savings of nearly 50%.*
- *Improved operations at NTC's Onsite Clinic as a result of employee surveys. We implemented 30-minute appointments to allow for additional appointment time slots. We also changed our clinic hours based on the needs of the employees and now have appointment times ranging from 7am to 6pm.*
- *A new format was introduced for the spring 2020 in-service. In response to employee feedback and the Professional Development Ad Hoc Committee, the new in-service format allowed for more individualized development opportunities catered to each team and position needs.*

- *Facilities remodeling projects have included:*
 - *Completing the bar + restaurant addition for Culinary Arts;*
 - *Upgrading the cafeteria flooring, paint colors and wallpaper to make the space more aesthetically pleasing;*
 - *Completing a redesign of HR to account for staff in that area;*
 - *A new Veteran's Day Room in the A Building and moving the Vietnam Veterans Memorial to the flag circle;*
 - *A storage building at the farm for the Electrical Power Distribution Program (EPDP) and Gas Utility programs.*
- *Established a new asset management system using Excel which eliminated an old, antiquated system and saved the college annual software expenses.*
- *Awarded \$3,033,030 in FY20-21 grant funds for State, Adult Education and Family Literacy Act (AEFLA), and Perkins; NTC remained #2 in the State in competitive grant award total!*
- *Began the 2020-2023 Strategic Planning Process.*

COVID-19 Institutional Accomplishments

- *ELT developed a plan and successfully moved all College operations virtually.*
- *The Learning Team worked swiftly and diligently to successfully transition all courses online.*
- *Lori has been regularly communicating with College staff through weekly Office of the President email and bi-weekly Presidential Briefings. She provides them with pertinent information related to what is happening at the College. These communications are intentional so staff are hearing one consistent message directly from Lori.*
- *The Human Resources Team developed a comprehensive work from home policy which has been shared with all other WTCS Colleges as a best practice.*
- *Successfully tested and implemented the processing of payroll from a remote location including transfer of direct deposit files to the bank.*
- *The IT team was able to issue laptops to all employees needing one prior to closing the College. A process was also set-up for students to receive laptops by working with their Advisor.*
- *The IT team configured users with assigned extensions to be able to use Cisco Jabber from home. This is a virtual phone that allows users to call 4-digit extensions within the College and numbers outside as though they are using their own desk phone.*
- *Facilities developed an electronic mail distribution process. When mail arrives each day, Central Services staff opens all non-marketing type mail, scans and securely sends via email to one of eight designated individuals throughout the College for distribution to their teams.*
- *Enrollment staff and advisors are meeting with students virtually to prepare for summer and fall registration.*
- *All admission information and acceptance letters have been converted to online materials featuring unique elements designed to engage new students and build personal connections.*
- *Timberwolf Table continues to operate and provide students with needed weekly meals at all campus locations.*
- *The NTC Foundation established the NTC Student Resilience Fund which gives us flexibility to assist students where most needed.*
- *The School of Health staff gathered more than \$5,000 in Personal Protective Equipment (PPE) including isolation gowns, masks and gloves to donate to seven local partner organizations.*
- *The IT team extended our Wi-Fi capabilities to the parking lots of all NTC campuses so that anyone may pull in and access our guest wireless from the safety of their own vehicle.*
- *Developed a comprehensive plan, protocols and health assessments for a staggered re-opening of hands-on labs in Health and Public Safety. Additionally, plans are in place for critical trades, agriculture, utilities and transportation to begin staggered labs on May 4.*
- *The NTC Foundation created a "Sewing Masks, Sewing Hope" campaign where staff could make and donate masks, donate materials and supplies and/or donate funds to purchase mask supplies.*
- *Developed an online commencement for our May ceremony that will feature a Presidential and Student Address, Scrolling List of Graduates and Faculty/Staff Farewell Messages.*
- *Awarded 476 spring scholarships worth \$272,945 for students to begin using this summer.*
- *On April 1st, NTC assumed property management of Timberwolf Suites (TS).*

- *We launched a #NTCCCommunityHeroes “thank you” campaign on the College’s Facebook and Instagram profiles to show our gratitude for individuals working the essential/front line careers for which we train.*
- *The College launched a free, five-hour, online Babysitting 101 course designed to prepare students to be safe, effective and responsible baby sitters. As of 4/22/20 there were 174 students enrolled and working through the course.*
- *We used our 3D printers and laser equipment to create face masks and face shields to be used by our Health and Public Safety students as they continue their hands-on learning.*
- *As of April 23, we have sent out 559 Lezage safety training modules to 105 employees. They have completed 388 of the modules, or 69%.*
- *Custodial staff have been working to clean and sanitize all parts of campus buildings as well as Timberwolf Suites.*
- *The Workforce Training and Professional Development Team hosted a webinar entitled “Leading Through Crisis” which had 475 enrollments.*
- *A cross-functioning team from Student Services, Finance, Marketing and College Advancement/Foundation developed an application and procedures for issuing CARES Act funding to students based on federal guidelines.*
- *Implemented Telehealth services with our health insurance plan. This allows employees continued access to their provider via virtual appointments especially during this COVID-19 pandemic.*
- *Have seen fewer withdrawals this spring compared to this same point in time in fall. There have been 239 total course withdrawals this spring compared to fall when there were 257. Of the 239 course withdrawals this spring, 159 have been coded with a reason related to COVID-19.*



Tentative Board of Trustees Meetings – 2020-2021

Date	Event
2020	
Monday, July 13	Annual Organizational Meeting (Wausau)
Tuesday, August 4	Regular NTC Board of Trustees Meeting (Wausau)
Tuesday, September 22	Regular NTC Board of Trustees Meeting (Wausau)
Tuesday, October 13	NTC Board & NTC Foundation Board Joint Lunch Regular NTC Board of Trustees Meeting (Wausau)
November	No meeting in November
Tuesday, December 1	Regular NTC Board of Trustees Meeting (Wausau)
2021	
Tuesday, January 12	Regular NTC Board of Trustees Meeting (Wausau)
Tuesday, February 9	Regular NTC Board of Trustees Meeting (Wausau)
Tuesday, March 9	Regular NTC Board of Trustees Meeting (Wausau)
Tuesday, April 6	Regular NTC Board of Trustees Meeting (Wausau)
Tuesday, May 4	Regular NTC Board of Trustees Meeting (Wausau)
Tuesday, June 8	Public Hearing at Noon + Regular NTC Board of Trustees Meeting at 1:15pm (Wausau)
Monday, July 12	Annual Organizational Meeting (Wausau)

Board Lunch 12:15 p.m. – 1:00 p.m. | Board Meeting 1:00 p.m. – 4:30 p.m. | Unless otherwise specified.

(Note – These are the tentative meeting dates for 2020-2021 fiscal year. Please review for any potential conflict. These meeting dates will be approved at the July 2020 Board Annual Organizational Meeting.)

SUMMARY OF ADVISORY MINUTES FOR NTC BOARD PACKET

Meeting Date: October 25, 2019

Program Name: CNA/Geriatrics

Attendees

Industry Members

- Janene Beck-Hafner, Inclusa Inc.
- Amber Blocker, Director of Nursing, Rennes Health & Rehab Center
- Jean Burgener, Retiree
- Brad Davis, Director of Nursing, Homme Home
- Denice Dorpat, St Clare's Representative, Ascension St Clare's Hospital
- Marisa Haring, Staff Coordinator, Rennes Health & Rehab Center
- Emily Hess, Clinical Nurse Educator, Aspirus
- Mindy Meehean, Director of Nursing, Wausau Manor Health Services
- Dawn Paitel, Assistant Director of Nursing, Colonial Center
- Jill Scutkowski, Director of Staff Development, Wausau Manor Health Services
- Karen Simington, Director of Nursing, Clark County Rehabilitation and Living Center
- Becky Southworth, Clinical Nurse Educator, Aspirus
- Jenn Viergutz, Admissions and Marketing, Colonial Center

NTC Staff:

- Jared Eggebrecht, Director of Business & Industry
- Laura Hoffmeister, Certified Nursing Assistant Faculty
- Stacy Kunz, Administrative Assistant
- Marlene Roberts, Dean of Health Sciences
- Jennifer Sperl, Certified Nursing Assistant Faculty
- Candace Weinzinger, Certified Nursing Assistant Program Director
- Jeannie Worden, Executive Vice President of Student Services

Other

-

Summary—Include a brief statement(s) of topics and action items

- The advisory committee discussed the possibility of having a Northcentral Technical College (NTC) Dental Hygiene mobile lab available for use at rural long-term care facilities. Advisory members were interested in exploring this opportunity and learning more about how this may work for their residents.
- Industry trends for facilities that hire Certified Nursing Assistants (CNAs) consisted of improved, but continued challenges in hiring caregivers.
- There has not been a decision made on the 120 to 75 hour CNA course change discussed at past meetings.
- From June 1, 2019, to September 17, 2019, there has been an 82% pass rate for the state exam statewide. NTC's pass rate is 81.6%, which is right in line with the state pass rate.
- School of Health administration and faculty are still exploring an intergenerational opportunity for students to live at an assisted living facility during their studies at NTC.

This would provide the student with housing and also require the student to interact with the residents to hopefully mutually benefit both the residents and the student.

- NTC can now allow 15 year old students to attend clinical as long as the clinical site approves. Previously students had to be 16 years old, but after working with our state representative, they indicated that students could technically take the class at 15.
- Department of Health Services WisCaregiver program offers free CNA training and testing for students that agree to work as a CNA at a participating nursing home for six months. Department of Health has suspended new enrollments into the WisCaregiver Program as well as training enrollments. NTC is awaiting an update regarding the future of this program.

SUMMARY OF ADVISORY MINUTES FOR NTC BOARD PACKET

Meeting Date: October 28, 2019

Program Name: Cosmetology

Attendees

Industry Members

- Stefanie Abel – Kasha Salon
- Jalena Boden – Blonde & Beyond Salon
- Ashley Buchacek – Blonde & Beyond Salon
- Shelly Dankemeyer – Great Clips
- Nicole Glenzer – Cool Noggins
- Diane Heinkel – CosmoProf
- Stephanie Knapkavage – Salon 731
- Paula Pries – CosmoProf
- Nicole Rothenberger – Cost Cutters
- Nicole Stephens – Brush & Bashful
- Stephan Svensson – Great Clips
- Jamie Wirkus – Spa Feurische

NTC Staff:

- Sara Bartelt – Associate Dean-School of Business, Community Services & Virtual College
- Brandy Breuckman – Dean-School of Business, Community Services & Virtual College
- Amanda Brzezinski – Learning Coordinator, Continuing Education/Business & Industry
- Allegra Coolidge – Faculty, Cosmetology
- Vicki LaPorte – Administrative Assistant-School of Business, Community Services & Virtual College
- Yangyee Lor – Student Success Advisor
- Scott Staples – Faculty, Cosmetology
- Jeannie Worden – Executive Vice President

Summary—Include a brief statement(s) of topics and action items

- **Industry Trends**
 - Industry members mentioned issues surrounding new graduates in the field. Many need work with interpersonal skills, communication, time management, prioritizing, confidence and marketing themselves effectively. Several people mentioned the importance of men’s haircuts and blending. They stressed being realistic with students about pay and making sure to provide more information to students about the different careers within this field. Industry members voiced concerns about the manager’s license that is no longer available.
- **Enrollment Report**
 - Fourteen students were accepted into the program and a few struggled with the amount of time they need to spend on campus. Allegra moved quickly to figure out an option for part-time students so we were able to retain some of those students who were considering dropping. We have 9 that are continuing to progress through classes at this point. Stephan stated that’s great for the first year. Brandy said Scott and Allegra have really worked hard to keep the students in the program. We’re making sure we’re supporting those 38/70 students as they make their way through.

SUMMARY OF ADVISORY MINUTES FOR NTC BOARD PACKET

Meeting Date: October 30, 2019

Program Name: Administrative Professional/Office Assistant

Attendees

Industry Members:

- Ann Dahlke – UMR/IAAP
- Laurie Prochnow – Management Recruiters
- Sara Ruffi – Ruffi Law Offices
- Lisa Westphal – Westphal Staffing

NTC Staff:

- Rachel Alwin – Learning Coordinator, Continuing Education/Business & Industry
- Brandy Breuckman – Dean-School of Business, Community Services & Virtual College
- Dianne Carroll – Faculty, Business Technology/Marketing
- Amy Denissen – Student Success Advisor
- Carrie Heckendorf – Faculty, Business Technology
- Vicki LaPorte – Administrative Assistant-School of Business, Community Services & Virtual College
- Bonnie Osness – Director, Accreditation & Career Pathways
- Ying Vang – Executive Assistant

Summary—Include a brief statement(s) of topics and action items

- **Industry Trends**
 - Sara: Ruffi Law Offices continues to see a lack of soft skills, communication, as well as issues with grammar and punctuation. Sara stated the age range in their office has recently changed since they did not have any millennial candidates for the last position they hired for.
 - Lisa: Lisa agreed soft skills are still a concern, although, she makes sure to compliment those who are doing well in their positions. For some reason there seems to be a casualness in the work environment. Ghosting is also an issue. People just don't show up for interviews or when they are expected to start and they don't call to let anyone know their plans changed. The skillset for administrative assistant positions is getting wider and wider, so it's more challenging to find people. Most employers require a solid skillset in Microsoft Word and are also looking for higher skillsets in Microsoft Excel and other areas.
 - Laurie: They are not currently hiring for any lower level positions.
 - Ann: It's been a while since UMR hired any new administrative assistants. When Ann and her colleagues begin retiring it will be interesting because nobody within the organization has expressed interest in learning any of their jobs and nobody is being trained in the specific areas they work in. Through IAAP, Ann sees soft skills are still an issues. They have a new program for students who want training but don't have the years of experience yet to obtain the certification.
- **Enrollment Report**
 - There are currently 30 students taking courses for the Administrative Professional Associates Degree, with half of those students attending online through Virtual College. There are currently 27 students taking courses in the Medical Office Specialist program and 16 students in the Healthcare Receptionist program. About half of these students are attending online as well, so it makes it challenging to get them involved in BPA and help them realize how beneficial those experiences can be for them.
 - We just had a couple applications this fall for Medical Office Specialist and are wondering if industry members have any insight as to why enrollments are low or how to change this trend. Lisa suggested focusing on the high skillsets. Right now people are getting hired with only some office experience and can work their way up without a degree. If the program could hone in on a few areas that students could become experts in that may help. Technical skills and project management skills are really helpful. Laurie agreed with Lisa, there are so many jobs available right now, however, having an area of emphasis could help students when the market becomes tight again. Sara is willing to train her staff as long as they are willing to learn. Higher level Microsoft Word skills are important.
 - Diane asked if seeing the Microsoft Office certifications on a resume make a difference. Yes, if their resume says they are an expert in something that is what Lisa looks for. It often seems like employees have touched on many subject areas but still need training to perform the tasks

requested. Ann stated she sees some of this disconnect with news anchors and reporters. They often mispronounce words or names, and it seems there are certain things they should know but they don't. Carrie feels part of that disconnect is the people who are being hired for these positions are not necessarily the people who have a degree. Lisa believes this happens with people who don't have a degree and those who do, including those with a 4-year degree.

- Dianne worked to incorporate the Certiport Microsoft Office Specialist certifications into the courses which is a great benefit to the students. It shows their proficiency in the software and is a great addition to their resumes. Lisa mentioned she is interested in courses with a single focus to send her staff and make her office more efficient. We will continue with the Microsoft Office products because that is what employers are looking for.
- **Technical Skills Attainment (TSA) - Phase 2 Approval**
 - **30-160-2 Healthcare Receptionist**
 - The Healthcare Documentation, Foundations of Medical Office, Integrated Medical Office, and Outlook courses are where assessment will occur. There are specific assignments within these courses that will be used to assess students on program outcomes. Ann sees the importance of taking these courses with all the positions at medical offices in this area.
 - **All members agree with and support the scoring guide presented.**
 - **31-106-2 Medical Office Specialist**
 - The Office Portfolio encompasses everything students learn throughout this program so all assessment will be incorporated into one course.
 - **All members agree with and support the scoring guide presented.**

SUMMARY OF ADVISORY MINUTES FOR NTC BOARD PACKET

Meeting Date: 10/30/19

Program Name: ADT

Attendees

Industry Members

- Travis Puig (Wausau Window & Wall), Dawn Keel (Wausau Homes), Frank Opatik (Opatik Engineering), Brandon Boris (Luoma Design Solutions), Mark Dillman (Residential Designs), Brett Krause (Northern Metal & Roofing), Jason Czech (Builders FirstSource), Steve Peter (County Materials), Thomas Grund (Oldcastle Building Envelope), Sharon Wirsbinski (Wausau Window & Wall)

NTC Staff:

- Kris Grod (Interim Dean, ScEAM), Amanda Brzezinski (Learning Coordinator, BICE), Travis Severson (ADT faculty)

Other

-

Summary—Include a brief statement(s) of topics and action items

- Agenda 1: All present introduced themselves and the organizations they represent
- Agenda 2: The minutes were reviewed. A sign-in sheet was circulated.
- Agenda 3: Kris Grod reviewed NTC's college-wide initiatives, including:
 - New 2018: Electrical Power Distribution Technical Diploma (one year), Auto Collision Certificate (offered in partnership with WDB), Automation Associate Degree (soft launch)
 - New 2019: Automation Associate Degree (official launch), Foundations of Teaching Associate Degree (offered via Virtual College), Cosmetology Technical Diploma (one year), Gas Utility Technical Diploma (one year), Cybersecurity Associate Degree (offered via Virtual College), Sports and Recreation Management Associate Degree (pending state approval), Google IT Support Professional Certificate (partnered with Google)
 - Program Exploration for 2020: Human Resource Specialist, Civil Engineer, Paralegal, Physical Therapy Assistant
 - Potential Reconfigured Programs for 2020: Ag Equipment Repair (8/15/19 listening session), Residential Building (8/20/19 listening session), Auto Collision (9/5/19 listening session)
 - NTC eSports team
 - NTC's Restaurant, Spoons (part of the Culinary program)
- Agenda 4: Amanda Brzezinski reviewed the services provided by the Business & Industry team. The team provides custom training solutions for industry to develop incumbent worker skills. Flyers were distributed highlighting upcoming events and training opportunities. She also shared that the team is always seeking adjunct faculty to deliver customized training onsite. For more information, please contact Amanda at brzezinskia@ntc.edu.

- Agenda 5: Mark Dillman was nominated and accepted the role of Chairperson for the next two-year term.
- Agenda 6:
 - Program Information
 - Enrollment Report: The ADT program is a fall only start. There are 41 first-semester students and 21 third-semester students. This is the largest first-semester cohort Travis has ever experienced. The program has taken an active role in sparking interest and recruitment by participating in K12 visits (middle and high school levels), hosting Get SMART for middle school students, and hosting a booth during the Central Wisconsin Science & Engineering Festival (CWSEF - A.K.A. Mind Trekkers). They have started to inform some of the younger grades. Thus far, the faculty believe this has been beneficial. Traditionally, the program accepts 24 students each fall.
 - Graduate Follow-up Report: Of the 29 graduates surveyed, 19 graduates responded. The average hourly wage reported was \$18.17, with an average annual salary of \$42,120. 88% reported employment, with 87% reporting employment in their field of study. The annual salary range is \$31,200-\$67,600. Of those surveyed, four students have pursued additional education at UW-Milwaukee and three students have pursued educational opportunities with Michigan Tech. Travis shared that the program had second-semester students that completed in the spring were hired at various places around the area to work part-time in the field.
 - NAHB Student Club Follow-up: The students toured Frank Lloyd Wright's Taliesin. Fifteen students participate in the excursion. The group was fortunate to receive a private tour of the facility. The NAHB club has a team this year that will be competing at the NAHB Student Competition January 20-22, 2020 in Las Vegas. For more information, click [here](#).
 - Cengage Unlimited: Cengage is an educational publishing house. The ADT program uses several resources available through Cengage. In further efforts to positively impact the financial burden to students, NTC has moved toward utilizing Cengage Unlimited. Cengage Unlimited is a repository/online library that gives students access to innumerable resources for \$75/semester. The faculty has done their best to utilize Cengage Unlimited wherever it made sense to do so. Overall, the anticipated savings to the students for this academic year is over \$400,000. The ADT program uses the online library for six of their courses, however, they are unable to use this resource for their software-based courses. There is tremendous flexibility with this platform as students can access content through numerous digital devices (phone, laptop, desktop, etc.).
 - Tutoring/STEM Center:
 - Part-time tracks and 8-week classes: As part of NTC's Wildly Important Goals (WIGs), the college is focusing on retention and completion rates of students. For the ADT program, this begins with the development of the embedded Technical Diploma, granting a credential to students successfully completing the first two semesters of the program. This would allow the Technical Diploma completers to enter the workforce immediately following the end of the first year of program content. Travis reported that the program

had three students follow this path in the previous year. Of the 29 students, 21 persisted and are continuing with their education to complete the ADT Associate Degree. He explained that the ADT program is a Fall-only start program, meaning there are no first semester classes offered during spring terms. To assist with the WIGs, the faculty have developed several plans that will offer students a variety of pathways with which to navigate and complete the program. The five-semester model allows a student to begin in the Spring and take classes while maintaining full-time student status.

- Residential Building Listening Session Follow-up: There was a long discussion revolving around the vitality of the RB program, the concerns for suspending the program and what is required to breathe life into the program, including and greater marketing reach and curriculum modification Agenda 7:
- Industry Trends: Industry trends were discussed throughout the meeting in during different agenda items.
- Agenda 8:
 - The next advisory committee meeting is scheduled for April 8, 2020, at 5:00 PM – 6:30 PM. The advisory committee requests a report on the NAHB Competition hosted in Las Vegas (January 2020)

SUMMARY OF ADVISORY MINUTES FOR NTC BOARD PACKET

Meeting Date: November 12, 2019

Program Name: Accounting

Attendees

Industry Members

- Glen Erdman – MBE CPAs
- Lisa Fenhaus-Johnson – Graebel
- Rob Gilles – County Materials Corporation
- Laura Imhoff – Imperial Industries
- Amy Janke – Marathon Cheese
- Keith Koszarek – Wipfli
- Traci Leffel – Rocket Industrial

NTC Staff:

- Brandy Breuckman – Dean-School of Business, Community Services & Virtual College
- Lynn Geier – Adjunct Faculty, Accounting
- Sara Hill – Faculty, Accounting
- Yangyee Lor – Student Success Advisor
- Cynthia Reinert – Faculty, Accounting
- Kou Yang – Faculty, Accounting

Other

-

Summary—Include a brief statement(s) of topics and action items

- **Industry Trends**
 - Keith and Glen indicated their organizations are moving to hire those with 4 year degrees in Accounting. Keith said they want to figure out how to get people to start at NTC to get a solid foundation and then move on to complete a bachelor's degree.

- **Enrollment update**
 - There are 59 students in Accounting and 19 students in the Accounting Assistant program. Spring registration opened last week and we are already up 4 FTEs which is the equivalent of 4 students, which is exciting.
- **Progress Update on Accounting Capstone (Revisions and piloting class in spring 2020)**
 - We wanted to reformulate the Accounting 4 course to make it more valuable to students moving on to pursue a 4 year degree. What we talked about was incorporating a national certification to validate the skills in the course. It was going to increase the cost for the students by about \$500 but with the initiative to reduce costs for students this option did not fit because of the WTCS cost recommendation. We found a different option which is a certification with the National Bookkeepers Association (NBA). The exam may be required, or it may be that we prep them and encourage them to take the exam on their own. Rob feels if students are required to do it that takes away the differentiating factor. Those who actually take the exam will be the ones showing the extra initiative when they didn't have to complete the exam. The competencies look reasonable. Amy thought it would be nice to see some cost accounting included. We are hoping to run this class for the first time in January. The committee is interested to receive follow up on this course during the next meeting.
- **Piloting Faculty Mentoring**
 - Cynthia mentioned the Accounting faculty have been asked to connect with students more directly, we call it faculty mentoring. It doesn't replace the relationship with Yang Yee as the academic advisor, it's more of a supplement and a way for faculty to connect with the students and build a relationship.

SUMMARY OF ADVISORY MINUTES FOR NTC BOARD PACKET

Meeting Date: February 17, 2020

Program Name: Diesel/Truck Driving

Attendees

Industry Members

- *Cory Heckendorf – Wisconsin Kenworth, Cochair*
- *Marty Robbins – Marathon Cheese Transport, Cochair*
- *Traci Champagne – Crystal Freight Systems, LLC.*
- *Courtney Costa – Krueger Wholesale/KW Transit*
- *John Crass – Marth Transportation*
- *Marty Draxler, Draxler Transport*
- *Kenny Engen, Mid-State Truck Service, Inc.*
- *Todd Evers, Marathon County Highway Department*
- *Caitlyn Koller, Transport Refrigeration Inc.*
- *Evan Lang – E.L.M. Repair and Refrigeration*
- *Larry Muelver, Industrial Repair Service*
- *Justin Sheley, Penske Truck*
- *Jon Shimel – JX Truck Center*
- *Jeremy Tritten, Transport Refrigeration Inc.*
- *Mike Yost, Penske Truck*

NTC Staff:

- *Greg Cisewski – Dean, School of Agricultural Sciences, Utilities & Transportation*
- *Kris Grod – Associate Dean, School of Public Safety*
- *Bobbi Lee, Learning Coordinator, School of Agricultural Sciences, Utilities & Transportation*
- *Paul Strehlow – Learning Coordinator, School of Public Safety*
- *Eric Antonson – NTC Instructor*
- *Doug Behnke – NTC Instructor*

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Other

- *Sara Guild - WATEA*

- James Eckardt – NTC Instructor
- Tracey Brewer, Business Development Manager, Business & Industry
- Bonnie Osnes, Director, Accreditation & Career Pathways
- Roxie Hoffman, Administrative Assistant, School of Public Safety

Summary—Include a brief statement(s) of topics and action items

INDUSTRY TRENDS

- Mike Yost and Justin Sheley, Penske, talked about their voice-directed PM (preventive maintenance) system. The service technicians have a computer with an assignment; it goes through a checklist specific to the year, make, and model of the vehicle. This has cut PM times down and quality has gone up, which has proved valuable to the company.
- Jon Shimel, JX Truck Center, said they are busier than ever. Jon questioned whether students are taught or have a system for repair evaluation so they do a recheck at the end of a repair. Eric Antonson said they work with the students a lot on documentation of repairs, but they don't necessarily have them go through all the rechecks that might be necessary. They will work on that with the students.
- Jeremy Tritten, Transport Refrigeration, said they are struggling with technicians applying here, but in other parts of the country, 7 to 9 people apply. Greg Cisewski said the economy in central Wisconsin is trying to grow, but that is driving unemployment down. We are trying everything we can to reach out to high schools and middle schools. We are also working with the high schools so students can earn college credits, get their feet wet in the career area, see if it fits, and then continue. Eric Antonson said they take the diesel lab trailer to the high schools every semester.
- Traci Champagne, Crystal Freight, said the plant has been hiring 15 to 20 people per week so they have been putting together incentives and bonuses for pay, etc. Traci said things have changed a lot at Crystal Finishing, and Crystal Freight is the support of that business, so they go with the flow. When they are down, they go to other freight to keep people employed. With freight going down, Traci has been slammed with phone calls because brokers are hungry for freight. Marty Robbins said when transportation rates go down, it is a precursor to what the economy does.
- Kenny Engen, Midstate Truck Service, has the same issue others mentioned about getting qualified technicians, especially for second shift. He also thought we need to get young kids interested first because if they aren't interested early, they probably won't go into the field. Since equipment is getting complicated, there's not a lot of opportunity for young kids to learn as they grow up.
- Todd Evers, Marathon County Highway Department, said the technicians need to have more attention to detail. They take something off but don't see the repair needed right behind it.
- Larry Muelver, Industrial Repair Service, said he was trying to get co-op students to come in, but no one was interested.
- John Crass, Marth Transportation, said his biggest concern is retirement of drivers. As they go, a lot of knowledge goes with them.
- Evan Lang, E.L.M. Repair and Refrigeration, went to an electronic checklist for pre-inspection and then a full service tech sheet. They had some pushback from older mechanics, but the younger ones like it. He has instituted some quality control by having another mechanic do a checkover after a repair is complete. He applauds the tech college for working on these employability success skills. When they interview potential employees, they look at how they fit in the group, are they going to be long term, do they have the same values, do they want to be there to help the customer—before they get into the skills. They are also trying to give quarterly bonuses and are looking at more incentives to get people to work the night shifts such as four 10s. Jon Shimel said JX gave their second shift workers the option and about half did four 10s.
- Cory Heckendorf, Wisconsin Kenworth, asked if there were any opportunities for industry representatives to come along to talk to the students when the diesel trailer was taken to high schools. He was also wondering if there were opportunities for students to test out of classes to get into the industry earlier.
- Marty Robbins, Marathon Cheese Transport, commented that HR247 opened up the door to be more labor friendly. It follows the trucking side of the business. For the carrier side, lots of companies are owner/operators but are pushed by the brokers to get compensation and benefits. The tariffs and Corona virus are also causing lots of changes in getting things into and out of the country. Budgets will be tighter this year.

PROGRAM INFORMATION

- **Enrollment Reports** – The Diesel enrollment is at 7 students for fourth semester and 14 for second semester for a total of 21 currently in the program. .

- **CDL Night & Weekend Offering**
 - Doug Behnke said they finished the night class with six students. Another is scheduled to start on March 30 with 12 students. They had to buy two light towers because they struggled to see if the students were using the clutch properly and cornering. They ended up doing the class four nights a week and then three Saturdays. They will work on some more lighting. They also dealt with work fatigue—four students worked full-time jobs. The six students were happy that they took the class and were pleased they could work during the day and take the class at night.
 - Driver training classes will be held in summer for the gas utility students and electrical power distribution students. Mike Sewell is doing the June class and Doug Behnke will do the July class.
- **CDL Class B Offering**
 - Entry level driving training rules were postponed until March 2022. We will continue to keep the curriculum going; we are looking at a 5-week program to mix in with Class A and are hoping that some Class B students would see the value of Class A and continue
 - School bus training and utility trailer training are being looked at.
- **Summer Camp – Diesel Program** - Eric Antonson said the diesel program will hold a summer camp on June 22-25, 2020. It is a four-day exploratory camp—not training based—to show what the career involves. It will run from 9 a.m. to 3 p.m. with hands-on work in the morning and business visits in the afternoon. Four businesses are set up to show what is done in the industry.

CURRICULUM/ASSESSMENT

- **Diesel – Curriculum Delivery:** Greg Cisewski, Dean, said that the full Truck Driving program was added to the Diesel program; he is working on scheduling. Having truck driving embedded in the Diesel program makes it financial aidable, but then it falls into different rules and regulations. Truck Driving Grant Update: Doug Behnke, Truck Driving Faculty, said there is one outstanding grant with another technical college. Grant money could be used for iPads to record drive time and mileage. Also discussed was have cameras on the windows and mirrors, but the monthly cost of maintaining the camera system would be about \$700 per month for each system.
- **TSA Phase 1 and 2 Revision:** Bonnie Osness, Director, Accreditation & Career Pathways, came to the fall meeting to talk about the plan for faculty to assess the TSA (Technical Skills Attainment) and planned on using a knowledge quiz and active skills demonstrations. Since fall, all the Truck Driving programs from around the state have gotten together and revised the outcomes. Committee members may have received an email in late fall asking people to look at it. The faculty's plan is still the same to have knowledge quizzes and active skills demonstrations. No comments or questions were asked by the committee members present.

NEW FEDERAL UPDATES

- **FMCSA (Federal Motor Carrier Safety Administration):** Doug Behnke reported that a new clearinghouse is open, and new hires are to be tested. Traci Champagne said it has to be part of the DQ (driver qualification) file. Every person who has a CDL has to go through.

WATEA (Wisconsin Automotive & Truck Education Association) UPDATE

- Sara Guild reported that a very successful career night was held at Brickner's with about 80 students from 7th grade on up. Kenworth and NTC were represented.
- WATEA is moving forward with a registered apprenticeship transportation program.
- Sara asked anyone interested in being on a committee for a registered apprenticeship diesel program to let her know. Cory Heckendorf said the state came to WATEA to try to spearhead this. The intent is to get students into the career path quicker. They would like to try to get this launched by next year.
- Some preliminary conversations have taken place with the technical colleges to create a career pathways program for students to get into some type of accelerated program for automotive courses no matter what school district they are in. The schools would identify the top students in automotive and get them together with the top teachers and top resources. If anyone is interested in working with this, let Sara know.



Date	Event	Troy Brown	Tom Felch	Kristine Gilmore	Lee Lo	Charlie Paulson	Paul Proulx	Ruth Risley-Gray	Dale Smith	Maria Volpe
2019										
July 8	Annual Organizational Meeting	X	X	E	X	X	X	X	X	X
July 18-20	WTC DBA Summer Meeting (Rice Lake)						X			
Aug 6	Regular NTC Board of Trustees Meeting	X	X	X	X	X	X	X	X	E
Sept 11	A Day for NTC Students (Medford)					X				
Sept 17	Regular NTC Board of Trustees Meeting	E	X	X	X	X	X	E	X	X
Sept 25	A Day for NTC Students (Antigo)									
Oct 16-19	ACCT Leadership Congress (San Francisco, CA)						X			
Oct 22	NTC Board & NTC Foundation Joint Lunch Regular NTC Board of Trustees Meeting (Merrill Public Safety Center of Excellence)	X	X	X	X	X	X	X	X	E
Oct 30 – Nov 2	WTC DBA Fall Meeting (Pewaukee)						X			
Dec 3	Regular NTC Board of Trustees Meeting	E	X	X	E	E	X	X	X	X
Dec 5	Scholars & Donors Reception									
Dec 14	Mid-Year Commencement (Grand Theater)	X	X	X			X	X	X	
2020										
Jan 14	Regular NTC Board of Trustees Meeting	X	X	X	X	X	X	X	X	X
Jan 16-18	WTC DBA Winter Meeting (LaCrosse)									
Feb 11	Regular NTC Board of Trustees Meeting	E	X	E	X	X	X	X	X	X
Feb 9-12	ACCT National Legislative Summit (Washington, D.C.)									
Mar 10	Regular NTC Board of Trustees Meeting	X	X	X	X	X	X	E	X	X
Apr 2-4	WTC District Board Assn. Spring Meeting (Milwaukee)*									
Apr 7	Regular NTC Board of Trustees Meeting (Held via WisLine due to COVID-19)	X	X	X	X	E	X	X	X	E
Apr 30	Scholars & Donors Reception*									
May 5	Regular NTC Board of Trustees Meeting (Held via WisLine due to COVID-19)									
May 7	A Day for NTC Students (Wausau)*									
May 16	Commencement (Wausau West Fieldhouse)*									
June 9	Regular NTC Board of Trustees Meeting (Public Budget Hearing at 12:45pm, Regular Meeting at 1:00pm)									
MONDAY July 13	Annual Organizational Meeting									

All Regular NTC Board of Trustees Meetings begin at 1:00pm and are held on the Wausau Campus located at 1000 W. Campus Drive, Wausau, WI 54401 in Room D100 – Timberwolf Conference Center unless otherwise noted.

***Indicates an event that has been canceled or postponed due to COVID-19**

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SUBMITTED

Dr. Jack E. Daniels, III, Madison College president and Dr. Lori Weyers, NTC president sign the official partnership agreement allowing NTC students to complete their Liberal Art Transfer Associate Degree at NTC.

NTC announces transfer program in partnership with Madison College

Northcentral Technical College (NTC) and Madison College have signed a new Liberal Arts Transfer program agreement that will give students the opportunity to begin their bachelor's degree at NTC.

With this new partnership, NTC students will have access to Madison College's Liberal Arts Transfer associate degrees which provide transfer opportunities to higher education institutions throughout the country and Wisconsin – including guaranteed transfer agreements with UW-Madison and other UW System schools.

“We couldn't be more proud to partner with Madison College to provide an affordable and accessible liberal arts trans-

fer option to NTC students who want to start with us on their path to a four-year degree,” said Dr. Lori Weyers, president of NTC.

The first 100 students who apply to the program will receive a \$200 scholarship from the NTC Foundation.

“This collaboration is a true partnership between Madison College and NTC, born of our shared commitment to providing access to higher education to Wisconsin students,” said Dr. Turina Bakken, provost of Madison College. “With this program, NTC students will be able to complete the Liberal Arts Transfer program without leaving home and will be academically prepared to succeed at the university of their choice.”



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WPS Foundation offering technical college scholarships

Applications open through end of April

As part of its ongoing commitment to improve educational opportunities for students, the Wisconsin Public Service (WPS) Foundation is partnering with the Wisconsin Technical College System to provide technical college scholarships to area high school seniors. Applications for the scholarships are now being accepted.

High school seniors who live in the WPS service area and plan to continue their education at the technical colleges below are eligible to receive a scholarship:

- Fox Valley Technical College
- Lakeshore Technical College
- Mid-State Technical College
- Nicolet Technical College

- Northeast Wisconsin Technical College
- Northcentral Technical College

This is the 56th year the WPS Foundation has offered the technical college scholarships as part of its focus on supporting area students and enhancing student learning. Scholarships of \$750 are available for students based on academic achievement, school and community leadership activities, and financial need.

Last fall, the WPS Foundation awarded \$20,000 to 27 students through its technical college scholarships.

Students interested in receiving a scholarship can apply or learn more on the scholarship website (<https://accel.wisconsinpublic-service.com/company/scholarships/witech.aspx>). Applications can be submitted until April 30.

| EDUCATION |

NTC Announces Liberal Arts Transfer Program in Partnership with Madison College

WAUSAU – Northcentral Technical College (NTC) and Madison College have signed a new Liberal Arts Transfer program agreement that will give students the opportunity to begin their bachelor’s degree at NTC.

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“We couldn’t be more proud to partner with Madison College to provide an affordable and accessible liberal arts transfer option to NTC students who want to start with us



Dr. Jack E. Daniels, III, Madison College president and Dr. Lori Weyers, NTC president sign the official partnership agreement allowing NTC students to complete their Liberal Art Transfer Associate Degree at NTC.

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To learn more about this innovative partnership or to apply, visit www.ntc.edu/liberal-arts.



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NTC announces *Liberal Arts transfer program in partnership with Madison College*

Northcentral Technical College (NTC) and Madison College have signed a new Liberal Arts Transfer program agreement that will give students the opportunity to begin their bachelor's degree at **NTC**.

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To learn more about this innovative partnership or to apply, visit www.ntc.edu/liberal-arts.

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- Hene Supply, Withee
- Holiday, Abbotsford
- Kramer's County Market, Abbotsford
- Kwik Trip, Abbotsford
- Kwik Trip, Greenwood
- O-W Enterprise office, Owen
- O-W Pharmacy, Withee
- Scott & Lori's Family Foods, Owen
- Super 29 Shell, Colby
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Athens hires technology education teacher

The Athens Board of Education unanimously voted to approve Shawn Steinke as the new middle/high school technology education teacher at its meeting on March 16.

Steinke, a native and resident of Athens, will replace Kevin Koehler in the position. The school board accepted Koehler's resignation at the end of this school year at its February meeting.

School board members voted 6-0, with Steve Janke not in attendance, to hire Steinke. Jeff Mastin, Athens schools superintendent, participated in the meeting by telephone while under self quarantine because of the coronavirus.

Juli Gauerke Peter, Athens middle and high school principal, made a recommendation to the school board that it hire Steinke for the job beginning on July 1. She said a committee interviewed Steinke and one other candidate on March 4.

Steinke has received some education at UW-Stout and he is currently studying at [Northcentral Technical College](#)

See **HIRES/** page 13



Hires

Continued from page 4

in Wausau while working at Marathon Cheese Corp. in Marathon City. He would apply for a work experience based teaching license.

Mastin said via speaker phone the Athens School District was fortunate to have two candidates with hands on work experience interview for the job, considering it's difficult for schools to

find people who want to be a technology education teacher.

"Shawn comes to us not only as a sound community member but he also was a student in the Athens technology program when it was strong and now we are trying to rebuild it," Mastin said.

In other news:

■ The school board accepted the first reading of a graduation requirements policy. It would allow the Athens Class of 2023 two-and-a-half more credits of electives as part of the 26 total credits high school students need to graduate.

The Class of 2023 would only need three credits of social studies, which is required by the Wisconsin Department

of Public Instruction, to graduate. Athens High School students are currently required to take three-and-a-half credits of social studies to graduate. The Class of 2023 also won't be required to take two credits of career and technical education and/or world languages.



NTC donates health supplies to healthcare providers

Northcentral Technical College (NTC) has donated more than \$5,000 in personal protective equipment (PPE) in response to the growing COVID-19 pandemic.

With the donations, NTC joined a growing group of colleges across the nation, including Chippewa Valley Technical College, that have been donating unused PPE and health supplies normally reserved for lab classes to healthcare institutions in dire need of medical supplies.

“We need to do everything we can to assist our community in this time of need. Part of that responsibility is ensuring our front-line healthcare and public safety workers have the appropriate PPE to protect themselves and those in their care,” said Marlene Roberts, the dean of the NTC School of Health Sciences. “We have donated all the PPE we can to help our clinical partners, and we will continue to find ways to support our community.”

According to an April

3 press release, the NTC School of Health Sciences gathered equipment for the donation from its agricultural science, EMS, dental hygiene, medical assistant, medical laboratory technician, nursing, radiography and surgical technology program supplies. Items donated included isolation gowns, masks and gloves.

“I couldn’t be more proud to be part of NTC’s caring campus community,” Roberts said. “Our School of Health staff came together to not only gather the

supplies, but to also personally deliver them to our community partners.”

The donation followed NTC extending its Wi-Fi capabilities in the parking lots of all NTC campuses.

“We have an obligation to serve and support our district residents,” said Lori Weyers, NTC president. “We can think of no better way of demonstrating this than by donating to and supporting those most in need.”

For more information on NTC’s response to COVID-19, go to ntc.edu/covid19.



Babysitting 101 class

Teenagers can access the Athens School District's Facebook site to register for a babysitting 101 course held through Northcentral Technical College in Wausau.

It's free to register and classes are available on-demand.

This course will prepare students to be safe, effective and responsible baby sitters. By introducing babysitting skills for maintaining safety

and health, handling emergencies and understanding child development and caregiving techniques, this course will help learners be more capable and prepared for taking care of children.

This course is taught by Rachael Loucks, certified NTC early childhood education teacher and it is recommended for students ages 13 and older.



SUBMITTED PHOTO

NTC advisor, Laura Litzer, is working remotely to help students register for summer and fall classes as her trusty companion, Hank, watches on.

Registration underway at **NTC**, advisors work remotely to help students

Advisors at **Northcentral Technical College (NTC)** are working remotely to help students register for summer and fall classes. Although **NTC's** physical campus locations are closed to ensure the safety of students and staff, the college continues to serve the community in an entirely virtual environment. Whether you are interested in beginning a program or taking a class that will transfer back to another college or university, **NTC** advisors can help you register for classes.

Additionally, anyone in need of Wi-Fi capabilities for class registration can safely access the internet from the comfort of their vehicles in the parking lots of **NTC's** Wausau, Phillips, Medford, Spencer, Antigo and Wittenberg campuses by connecting to the NTCGuest wireless.

To schedule a phone and virtual appointment with an advisor, call 715.803.1797. For more information on **NTC's** response to COVID-19, visit www.ntc.edu/covid19. Community members, current students and prospective students are also encouraged to connect with college staff by visiting www.ntc.edu or calling 715-675-3331.

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NTC offers Babysitting 101 online class

Northcentral Technical College (NTC) will be offering a free Babysitting 101 class online.

This course will prepare students to be safe, effective, and responsible baby sitters. By introducing babysitting skills for maintaining safety and health, handling emergencies, and understanding child development and caregiving techniques, this course will help learners be more capable and prepared for taking care of children. This course is taught by Rachael Loucks, certified NTC Early Childhood Education faculty and is recommended for ages 13+.

Course Competencies:

- Integrate safety practices as they apply to babysitting.
- Identify developmental milestones for children 0-10 years old.
- Identify developmentally appropriate child guidance techniques.
- Integrate healthy caregiving practices as they apply to babysitting.
- Identify strategies for handling emergencies that may occur while babysitting.

Classes are available on demand contact ntc.edu for more information.

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Registration Underway At NTC, Advisors Work Remotely To Help Students

Advisors at Northcentral Technical College (NTC) are working remotely to help students register for summer and fall classes. Although NTC's physical campus locations are closed to ensure the safety of students and staff, the College continues to serve the community in an entirely virtual environment. Whether you are interested in beginning a program or taking a class that will transfer back to another college or university, NTC advisors can help you register for classes.

Additionally, anyone in need of Wi-Fi capabilities for class registration can safely access the internet from the comfort of their vehicles in the parking lots of NTC's Wausau, Phillips, Medford, Spencer, Antigo and Wittenberg

campuses by connecting to the NTCGuest wireless.

To schedule a phone and virtual appointment with an advisor, call 715.803.1797. For more information on NTC's response to COVID-19, visit <http://www.ntc.edu/covid19>. Community members, current students and prospective students are also encouraged to connect with College staff by visiting <http://www.ntc.edu/> or calling 715.675.3331.

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WCMA Supports Dairy Industry's Future Leaders with \$15,000 in Scholarships

Madison—The Wisconsin Cheese Makers Association (WCMA) announced the name of its of 2020 scholarship recipients here this week.

Each year, WCMA supports the dairy industry's next generation of leaders through scholarship awards worth a total of \$15,000.

"WCMA members recognize education as a key factor in the strengthening and growth of the dairy industry," said WCMA Executive director John Umhoefer. "Our organization is honored to invest in the next generation of dairy leaders."

Myron "Mike Dean" Scholarship

Dairy processors and their family members are eligible for the WCMA Myron P. "Mike" Dean Cheese Industry Student Scholarship.

Over 24 years, WCMA has awarded these \$3,000 scholarships to 42 students.

Winners of the 2020 Mike Dean Scholarships are:

Mary Kawleski: a product development employee at Agropur and graduate student in the Master of Food Technology program through the University of Georgia-Athens with a 3.95 GPA.

Kawleski hopes to continue her career in food science to advance the possibilities of food applications.

Ashlyn Schnell: a research and development intern at Schreiber Foods and biology major and chemistry minor with a 3.96 GPA at the University of Wisconsin-Green Bay, graduating in 2021.

Schnell plans to pursue a master of food science degree and work as

a lead food and research scientist in the dairy industry.

Cheese Industry Scholarship

Winners of the 2020 WCMA Cheese Industry Supplier Student Scholarship are:

Samantha Hawkey: an administrative assistant at Kelley Supply and business management student at [Northcentral Technical College](#) in Wausau, WI, with a 3.89 GPA.

Hawkey plans to further her education through a bachelor's degree in human resources and work professionally in the human resource department of Kelley Supply.

Theodore Jacoby IV: a former intern at Agropur and current dairy manufacturing major at South Dakota State University with a 3.92 GPA.

Jacoby plans to pursue a job with Agropur or obtain a masters or doctorate degree related to the dairy industry after graduation.

Morgan Knapp: a food technology intern at Agropur and chemistry major with a business concentration at the University of Wisconsin-La Crosse. After graduation, Knapp hopes to pursue a career in chemistry and pharmaceutical development.

Suppliers to the dairy industry and their family members have earned the WCMA Supplier Student Scholarship since 1999.

The source of scholarship monies is the annual Championship Cheese Auction, where gold medal cheeses from WCMA's Championship Cheese Contests are sold to the highest bidders.

Due to the coronavirus pandemic, this year's live auction will take place online on April 24.

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EXTRA EFFORT AWARD

Blair-Taylor senior finds homework therapeutic

PAT MCKNIGHT For the La Crosse Tribune

Colyn Berg has found schoolwork and service to his school can be therapy.

By engaging in the activities, the Blair-Taylor High School senior has been able to prevail over disabling recurring panic attacks.

“Not only has Colyn overcome debilitating depression and anxiety, he went on to have a dramatic, positive impact on our school that has forever changed the fabric of our school,” said Dana Eide, Blair-Taylor Middle-High School principal. “We are incredibly proud and grateful for this young man.”

Berg first experienced the unsettling phenomenon in seventh grade. While some people might experience panic attacks only a few times in their lives, Berg’s episodes increased in frequency and dramatically impacted his ability to engage in all aspects of his life.

Years of significant anxiety and depression followed the first episode. It resulted in an existence of largely sitting in the school nurse’s office by day and in his bedroom at night.

“Colyn was unable to go to classes and work with peers without difficulty,” Eide said. “He lost energy and interest in pretty much everything. Others began to notice and were concerned, specifically our school health aide. She ‘called him out’ on the changes she was seeing in him and would not let him get away with staying in that dark place.”

Panic attacks are sudden periods of intense fear triggering severe physical reactions in the absence of real danger or apparent cause.

They can make sufferers think they’re losing control, having a heart attack or even dying. It is thought the disorder could be a symptom of stress.

Those having recurrent, unexpected panic attacks can develop a condition known as panic disorder. The good news is the disorder can be effectively treated.

Berg’s life began to change after his doctor referred him to a licensed clinical social worker. With this help, he started to reintegrate into school and life. He also began working with the school counselor to take online courses that helped him ease back into the school environment.

Berg also credits a special friend with helping him with his recovery. “I absolutely couldn’t imagine where I would be



CONTRIBUTED PHOTO

Blair-Taylor High School senior Colyn Berg has found academics and school organizations to be good therapy when coping with recurrent panic attacks. Because of his efforts to overcome the troubling disorder as well as his contributions to his school, Berg is Blair-Taylor’s La Crosse Tribune Extra Effort Award winner.

now without her,” Berg said.

As Berg discovered his academic work helped him with the panic attacks, he ventured into more challenging studies and school activities.

“As time went on, Colyn advocated more and more for himself to receive opportunities for post-secondary online classes,” Eide said. “By the end of his first semester of senior year, Colyn acquired 45 college credits, some of which he coordinated and paid for himself.”

Berg also became involved in a several school organizations. He became a member and eventually an officer of Students Against Destructive Decisions. Berg coordinated two blood drives in the school sponsored by the group.

“For both drives, the amount of donations requested was met,” Eide said. “Also through SADD, Colyn coordinates a schoolwide wellness day

with multiple activities, learning opportunities and presenters.”

Berg also asked the school’s Family Consumer Science teacher about beginning a Health Occupations Students of America Chapter. With her support, Berg took the proposal to the Blair-Taylor School Board and received its approval.

“It took me out of my comfort zone (to go before the school board),” Berg said. “I had to do it in order to get to where I wanted to be.”

The son of Tammy L. and Matt, Berg also participated in the school’s Big Cats-Little Cats program.

The program matches an older student with a younger one to spend time together. In addition to showing caring and concern to his fellow students, Berg maintains a bulletin board in the school. He updates the board each month to show gratitude to adults

ABOUT THE PROGRAM

The La Crosse Tribune Extra Effort Awards honor seniors in our area who have been chosen by their high schools for their perseverance and dedication to overcoming obstacles or providing exemplary service to the community.

As original partners in our 23-year-old program, the University of Wisconsin-La Crosse, Viterbo University and Western Technical College continue to provide scholarship support and host a year-end reception for winners, their families and area educators.

In addition, the list of scholarship contributors continues to grow as the inspiring stories of Extra Effort winners bring more generosity from our community.

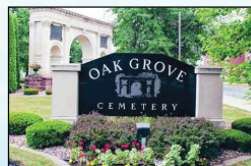
Donors include Johns, Flaherty & Collins; the La Crosse Community Foundation through its General Fund, Randy Smith Leadership Fund, Neil P. Hengst Scholarship Fund and Robert and Eleanor Franke Charitable Fund; the Mitchell/Kruck Scholarship, and the American Association of University Women, La Crosse chapter; Trust Point; Fred and Ruth Kurtz of Onalaska; Mary Jo and Shawn Werner, town of Campbell; Jerry Raddatz of Winona, Minn.; Marine Credit Union; and the La Crosse Tribune.

in the school as well as recognize individuals from the school’s history who made a contribution to the country.

Berg is planning to attend North Central Technical College for a primary in substance abuse counseling and a secondary in human services to become a school counselor or a social worker.

Q: Is there still room at Oak Grove Cemetery?

A: Yes there is...



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Barron News-Shield - (1876-1963 & 2005-current)



Brooke Hammann



Haiden Salsbury



Ryan Erickson

Farm Bureau scholarships

Three students living in the News-Shield circulation area are winners of scholarships presented by the Barron County Farm Bureau.

They include:

- Brooke Hammann, a senior at Barron High School and the daughter of Scot and Becky Hammann who plans to attend [North Central Technical College](#) to become a registered nurse.
- Haiden Salsbury, a senior at Prairie Farm High School and the daughter of James and Christina Salsbury, who plans to attend the University of Wisconsin-Stout for teaching.
- Ryan Erickson, of Barron, who currently serves as the Wisconsin FFA State Vice President and will be attending the University of Wisconsin-Platteville in the fall. The Farm

Bureau awarded Erickson a \$250 scholarship.

“We are excited to support the future generation of agriculturalists,” Barron County Farm Bureau President Karyn Schuaf said.

Farm Bureau’s vision is to “lead a growing and dynamic agriculture.” Throughout the year, Barron County Farm Bureau participates in a variety of local activities including June Dairy Breakfast, Barron County Fair, National Ag Day and media interviews.

Barron County Farm Bureau also has an active Young Farmer and Agriculturalists program that provides educational and social activities for young farmers ages 18-35.

On the district and state level, Bar-

ron County Farm Bureau has participated in the annual Young Farmer and Agriculturalist Conference and Annual meeting, Ag Day at the Capitol and much more.

A Collegiate Farm Bureau chapter has also been established on the University of Wisconsin-River Falls campus.

Congratulations to the Barron County Farm Bureau scholarship recipients! We wish you the best of the luck in the future!

Barron is one of sixty-one county Farm Bureaus that make up Wisconsin Farm Bureau. For more information, visit <https://wfbf.com/about/counties/barron/>



Merrill Police Department officers Riley Kurtz (left) and Tyler Tesch (right).

Apr 23 2020 Page 0001 Clip resized 61%

Mission Accomplished: Kurtz joins MPD ranks

JEREMY RATLIFF
EDITOR

As of Monday, March 30, Riley Kurtz has become the newest addition to the Merrill Police Department.

A Merrill native and 2015 graduate of Merrill High School, law enforcement may not have been Riley's initial career choice, but thanks in part to exposure to the local law enforcement community at an early age, the profession soon became his ultimate goal.

"When I was little, I wanted to be a teacher. But after my father made a career change to become a correctional officer, I quickly developed an interest in law enforcement," Riley explains.

"The more local officers I met and interacted with, and learned from, the more interested I became in this career field. I think what interested me the most, is that every day is something different. You typically don't

see the same thing twice in a row," he adds.

"That lends a bit of excitement to going to work every day."

While Kurtz's focus became law enforcement, his aspirations of where to spend his career have always lied with the Merrill Police Department. Evidence of such dates back to 2013 and his sophomore year in high school, when he began riding along with MPD officers in an effort to continue to learn about the job and become acquainted with department members. In 2014, he graduated from MPD's Student Police Academy program at MHS. Following high school graduation in 2015, he served as a member of MPD's first-ever police auxiliary. As an auxiliary member, Kurtz assisted MPD officers and other auxiliary members with such tasks as traffic control, during large events such as the annual Christmas Parade and fireworks display.

Riley maintained those contacts with the department while attending [Northcentral Technical College's \(NTC\) Criminal Justice Program](#), graduating in the spring of 2017. That following winter, he graduated from the school's Basic Police Recruit Training Program aka "Police Academy".

In early 2018, Kurtz landed his first law enforcement position as a part-time patrol deputy with the Marathon County Sheriff's Office and the following October, he was hired as a full-time patrol officer by the Village of Kronenwetter.

When he learned of a vacancy with the Merrill Police Department and was ultimately selected to fill that vacancy, to say it was a dream come true of sorts for Riley, is by no means an exaggeration.

"I'm excited to be back in my hometown!" he adds with a grin.

"I've always wanted to work for this department from day-one. When I decided to pursue law enforcement as a career, this is where I wanted to spend it; in my hometown, serving my community. The level of camaraderie in this department creates a sort of second family atmosphere. It's been that way for as long as I can remember."

See **KURTZ** page 18

ATTENTION
Have you or someone you know done something beneficial or extraordinary for a neighbor or fellow community member during this time of uncertainty? Are you a business owner who is taking advantage of some down time for betterment or reorganization of your business? If so, we want to hear from you!
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Merrill, Foto News

KURTZ *from page 1*

Kurtz's first day on patrol was in early-April, teamed up with 13-year department veteran, Field Training Officer and nationally certified Drug Recognition Expert (DRE) Tyler Tesch.

As Tesch explains, the next step in Riley launching his career with MPD, is completing the department's 12-week Field Training and Orientation program (FTO). During this time, he will learn and become familiar with department policy and procedure as well as various patrol tasks and procedures.

NTC offering free babysitting class



WAUSAU – Northcentral Technical College (NTC) is responding to a growing community demand for trained childcare providers by offering a free babysitting class online. Developed by NTC's Early Childhood Education faculty, Babysitting 101 will prepare students to be safe, effective and responsible babysitters. This course is available for anyone age 13 or older and introduces babysitting skills for maintaining safety and health, handling emergencies and understanding child development and caregiving techniques.

“As families stay safe at home, there are more middle, high school and college-aged students who are providing care,” said Brandy Breuckman, Dean of NTC's School of Business, Community Services & Virtual College. “We need to equip those who are watching over children with the necessary knowledge to provide childcare safely.”

Anyone in need of Wi-Fi capabilities to complete the Babysitting 101 class online can safely access the internet from the comfort of their vehicles in the parking lots of NTC's Wausau, Phillips, Medford, Spencer, Antigo and Wittenberg campuses by connecting to the NTCGuest wireless.

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NTC to offer free babysitting class



The above-view portrait of a babysitter looking after cute kids

By [Desiree Fischer](#) |

Posted: Thu 8:51 AM, Apr 09, 2020 |

Updated: Thu 9:20 AM, Apr 09, 2020



WAUSAU, Wis. (WSAW) -- Northcentral Technical College will now offer a free online babysitting class.

Babysitting 101 will prepare students to be safe, effective and responsible babysitters. The course is open to anyone 13 years and older. It introduces babysitting skills and caregiving techniques.

“As families stay safe at home, there are more middle, high school and college-aged students who are providing care,” said Brandy Breuckman, Dean of NTC’s School of Business, Community Services & Virtual College. “We need to equip those who are watching over children with the necessary knowledge to provide childcare safely.”

The course is available on-demand through June 30. Registration is available online at [Click here for more information about NTC's online babysitting program.](#)



NTC donates \$5,000 worth of PPE to health care and public safety workers



By Heather Poltrock |

Posted: Fri 7:41 AM, Apr 03, 2020 |

Updated: Fri 9:08 AM, Apr 03, 2020



WAUSAU, Wis. (WSAW) -- Northcentral Technical College has donated more than \$5,000 in Personal Protective Equipment to seven partner organizations this week in response to the growing COVID-19 pandemic.

“We need to do everything we can to assist our community in this time of need. Part of that responsibility is ensuring our frontline healthcare and public safety workers have the appropriate PPE to protect themselves and those in their care,” stated Dean Marlene Roberts, NTC School of Health Sciences. “We have donated all the PPE we can to help our clinical partners and we will continue to find ways to support our community.”

NTC’s School of Health Sciences gathered the equipment for donation from its agricultural science, EMS, dental hygiene, medical assistant, medical laboratory technician, nursing, radiography and surgical technology program supplies. Items donated included isolation gowns, masks and gloves.

Northcentral Technical College announces Liberal Arts Transfer Program

[March 10, 2020](#) 7:27 pm [Rashad Williams](#) [Top Stories](#), [Wisconsin News](#)

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WAUSAU, Wis. (WAOW) -- NTC and Madison College signed a new Liberal Arts Transfer Program agreement on Tuesday.

Students will now be able to take their two-year liberal arts degree at NTC and turn it into a bachelor's degree at another higher education institution like UW-Madison and other UW System schools. Guaranteed transfers to those options are a part of the agreement.

Madison College will also teach through the liberal arts program at NTC.

"Now they have the opportunity to go into the four-year institution with a liberal arts degree, which is going to provide them with a broad base of knowledge in which they want to look for," Madison College President Jack Daniels said.

The first 100 students who apply to the program will receive a \$200 scholarship from the NTC Foundation.



Rashad Williams

News 9 Reporter

Madison College, NTC announce liberal arts transfer partnership

Tuesday, March 10, 2020 4:39 p.m. CDT by Michael Leischner

WAUSAU, WI (WSAU) -- A landmark agreement between Madison College and Northcentral Technical College was signed on Tuesday giving students the chance to begin their bachelor's degree on the Wausau campus.

Dr. Lori Weyers says the first of its kind agreement will provide upcoming students with the chance to take classes from Madison College, then transfer those credits anywhere in the UW system.

"They can come in here and take all of their liberal arts or general education courses, and automatically transfer into the UW System as a Junior," she said.

Dr. Jack Daniels III of Madison College says it's the first such arrangement that his institution has put in place.

"This is the first agreement between two technical colleges regarding liberal arts in the state," said Daniels. "The model probably works in other areas, but this is a first [for us]."

Weyers says the news is particularly exciting for those students that may be undecided because it will allow them to start their degree at home before transferring on. "We have had hundreds of [undecided students], they chose to come to NTC but did not have the option to have their liberal arts transfer to the UW [System]."

Additionally, the NTC foundation announced that the first 100 students that apply for the new program will receive a scholarship.

Tuesday's announcement follows November's announcement that NTC has aligned with Purdue University-Global to allow current and former students to apply NTC credits towards a degree from Purdue.

Dear Academy Adjunct and Instructors:

I have started my career in law enforcement as of March 10th, 2020 for the City of Arcadia Police Department in Trempealeau County. Since then, I fell in love with the job. My FTO is fantastic and I only have a couple more weeks to go with field training.

I have enjoyed every second of my job even through the stressful situations and tough calls. I realized how this career can be 90% common sense and 10% law, but discretion and training are a HUGE factor in some situations. I rely on my training for most situations and I have never received a better response from an employer before. I am so grateful for graduating from Northcentral Technical College with my Associates Degree in Criminal Justice and the 720 Law Enforcement Academy. The amount of trust my coworkers have on me is uncountable and I know that I can be the best back-up officer I can be.

With the recent COVID-19 restrictions, a lot of my field training has been deliberate and cautious. Like most agencies in the state, we must take extreme caution when making contacts or responding to calls. I never thought I would have to wear a N95 mask every time I go to a call, but that is the way things are for now. The City of Arcadia is still constantly busy with multiple businesses in operation. For the most part, I am proud of myself for where I am now. I was sad to move away from home; however, my career is very important to me now.

On my off days, I am constantly meeting up with my new friends, old friends, and family. I am in the Marathon County area nearly every week. After receiving the best training anyone can get, I would like to thank you and all the staff who either instructed the academy or helped to be role-players. I would like to continue helping the recruits in the same way by doing anything I can for this academy. Please keep me in mind if the academy needs role-players because I am available. Please contact me when that opportunity arises, for I am more than happy to help! I would really appreciate it. Thank you once again for your outstanding academy and instruction for new recruits and those in law enforcement. Stay safe and healthy!

Best regards;



Officer I. Guyer #7633

City of Arcadia Police Department

715-615-2262 | guyerisaac@gmail.com

