

## DISTRICT BOARD OF TRUSTEES REGULAR MEETING

### MEETING MINUTES

**DATE:** APRIL 4, 2023

**LOCATION:** NORTHCENTRAL TECHNICAL COLLEGE – TIMBERWOLF CONFERENCE CENTER/D100,  
1000 W. CAMPUS DRIVE, WAUSAU, WI 54401 AND VIA ZOOM

### CALL TO ORDER

The Northcentral Technical College District Board of Trustees met on April 4, 2023 at the Wausau Campus as well as via Zoom. Chairperson Tom Felch called the meeting to order at 1:00 p.m.

- A. Board Members Present: Buntzen (via Zoom, left at 2:00 p.m.), Crowder, Endreas, Felch, Langenhahn, Paulson, Proulx, Renzelmann
- B. Compliance with Open Meetings Law (Wis. Stat. 19.81-19.88)
  - a. Nikki Kopp reported the meeting was being held in compliance with Open Meetings Law (Wis. Stat. 19.81-19.88)
- C. Public Comment
  - a. There were no public comments.

### THE FOLLOWING ITEMS WERE APPROVED

- A. Approval of Minutes from March 7, 2023 Board of Trustees Regular Meeting  
*Paul Proulx moved and Keith Langenhahn seconded Northcentral Technical College District Board approval of the meeting minutes from the March 7, 2023 Board of Trustees Regular Meeting. Motion carried unanimously.*
- B. Approval of 2023-2024 Capital Borrowing – Roxanne Lutgen  
Resolution authorizing the borrowing of \$12,000,000; and providing for the issuance and sale of general obligation promissory notes. A copy of the resolution is available with the official meeting minutes.  
*Paul Proulx moved and Mike Endreas seconded Northcentral Technical College District Board approval of the borrowing of \$12,000,000; and providing for the issuance and sale of general obligation promissory notes.*  
**Roll Call Vote Ayes:** Buntzen, Crowder, Endreas, Langenhahn, Paulson, Proulx, Renzelmann, Felch. Motion carried unanimously.
- C. Approval of 2023-2024 Employee Salary/Wage Adjustments – Cher Vink  
*Mike Endreas moved and Charlie Paulson seconded Northcentral Technical College District Board approval of the 2023-2024 employee salary/wage adjustments as indicated in the topic summary sheet. Motion carried unanimously.*

- D. Approval of Board Policy 2.6: Board Development – Jeannie Worden  
*Charlie Paulson moved and Mike Andreas seconded Northcentral Technical College District Board approval of Board Policy 2.6: Board Development. Motion carried unanimously.*
- E. Approval of Board Policy 2.7: Board Conduct + Ethics – Jeannie Worden  
*Paul Proulx moved and Mike Andreas seconded Northcentral Technical College District Board approval of Board Policy 2.7: Board Conduct + Ethics. Motion carried unanimously.*
- F. Approval of Board Policy 2.9: Board Agenda + Meetings – Jeannie Worden  
*Heather Renzelmann moved and Charlie Paulson seconded Northcentral Technical College District Board approval of Board Policy 2.9: Board Agenda + Meetings. Motion carried unanimously.*
- G. Charlie Paulson moved and Paul Proulx seconded Northcentral Technical College District Board approval of the Consent Voting Agenda including:
- a. Receipts + Expenditures
  - b. Personnel Changes
- Roll Call Vote Ayes:** Bunten, Crowder, Andreas, Langenhahn, Paulson, Proulx, Renzelmann, Felch. Motion carried unanimously.

#### THE FOLLOWING PRESENTATIONS + REPORTS WERE HEARD

- A. WTCS Grants – Katie Felch + Vicki Jeppesen
- a. The PowerPoint Presentation is included with official meeting minutes.
- B. President’s Report
- a. Student Representative Update – Anna Rydeski
    - i. The link to the video message shared can be obtained by contacting Nikki Kopp, Executive Assistant to the President + Board.
  - b. 2023-2024 Budget Parameters
    - i. The PowerPoint presentation is included with the official meeting minutes.
  - c. Review of Draft Board Policies
    - i. 3.1: Chief Executive Officer Role (new name: President’s Responsibilities)
    - ii. 3.2: Delegation to the Chief Executive Officer (new name: Delegation to the President)
  - d. Comments from Informational Update
- C. Chairperson’s Report
- e. WTC DBA Spring Meeting: April 20-22, 2023 at Gateway – Kenosha and Zoom
  - f. Reminder to Complete Statement of Economic Interests (SEI) by 5/1/2023
  - g. Proposed 2023-2024 NTC Board of Trustees Meeting Dates
  - h. Next Regular NTC Board Meeting: Tuesday, May 2, 2023

D. Information

- i. Spring Graduation Ceremony: Saturday, May 20, 2023 at Wausau West Fieldhouse
- j. Advisory Meeting Minutes
- k. Upcoming Meetings + Events
- l. Good News

**CLOSED SESSION (2:00 P.M.)**

- A. Charlie Paulson moved and Mike Andreas seconded Northcentral Technical College District Board approval to adjourn the Board into Closed Session pursuant to Wisconsin Statutes Section 19.85(1)(c) for the purpose of:
- a. Approval of March 7, 2023 Closed Session Meeting Minutes
  - b. Consideration of and action regarding faculty employment and issuance of preliminary notice of non-renewal for the 2023-2024 school year.

**Roll Call Vote Ayes:** Buntzen, Crowder, Andreas, Langenhahn, Paulson, Proulx, Renzelmann, Felch. Motion carried unanimously.

**OPEN SESSION**

- A. Consideration of and Action Regarding Faculty Employment and Issuance of Preliminary Notice of Non-Renewal for the 2023-2024 School Year

*Tom Felch moved and Paul Proulx seconded that the Northcentral Technical College District Board approve the issuance of Preliminary Notice to Non-Renew an Employment Contract.*

**Roll Call Vote Ayes:** Crowder, Andreas, Langenhahn, Paulson, Proulx, Renzelmann, Felch. Motion carried unanimously.

By consensus, the meeting adjourned at 2:08 p.m.

Respectfully submitted,

Recorded by:

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Charlie Paulson, Secretary/Treasurer  
Northcentral Technical College District Board of Trustees

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Nikki Kopp  
Executive Assistant to the President

Note: Meetings of the Northcentral Technical College District Board are held in compliance with Wisconsin's "Open Meetings Law".

*Mission: Northcentral Technical College provides high-quality, learner and employer focused, educational pathways committed to enriching lives and strengthening the economy.*