

**STUDENT INFORMATION**

1000 W Campus Drive  
Wausau WI 54401-1899  
Phone: 715.803.1647 \* FAX: 715.301.2904

\_\_\_\_\_  
Last Name First Name M.I.  
\_\_\_\_\_  
NTC Student ID# \_\_\_\_\_

**CITIZENSHIP VERIFICATION**

We have completed an initial review of your Free Application for Federal Student Aid (FAFSA). It has been determined that we need more information regarding your citizenship status.

**Please review the list of eligible citizenship statuses for Title IV financial aid purposes and the documentation that can be used to confirm each status. Check the status that applies to you as well as the documentation that you will provide:**

- I am a U.S. citizen.**
  - U.S. Birth Certificate, U.S. Passport/U.S. Passport Card, Certificate of Citizenship, Certificate of Naturalization, or Certification of Birth Abroad
  
- I am an eligible non-citizen.**
  - Alien Registration Receipt Card (I-151) (**both sides**)
  - Resident Alien Card (I-551) (**both sides**) or Conditional Resident Alien Card (I-551C) (**both sides**)
  - Permanent Resident Card (I-551) (**both sides**)
  - Form CBP I-94A
  - Arrival-Departure Record (I-94) from the Department of Homeland Security *showing any one of the following designations:*
    - “Processed for 551” with expiration date
    - “Refugee”
    - “Asylum Status”
    - “Conditional Entrant” (before 4/1/1980)
    - “Parolee”
    - “Cuban-Haitian Entrant”
  - U.S. Travel Document (that contains Reentry Permit Form I-327/Refugee Travel Document Form I-571)
  - Machine Readable Immigrant Visa (MRIV that is unexpired with an admission stamp and the statement “Upon endorsement serves as temporary I-551 evidencing permanent residence for 1 year”)

**\*\*You must possess one of the documents listed above to be eligible for financial aid. You are **not** eligible for financial aid if you are in the United States under one of the following designations:**

- An F1 or F2 student visa
- A J1 or J2 exchange visitor visa
- A G series visa (pertaining to international organizations)
- If you have only an Employment Authorization Card (I-688A)

**THERE ARE TWO WAYS TO VALIDATE YOUR CITIZENSHIP:**

- 1) (Preferred) You, the student, must present this completed form (signed/dated on the reverse side) and one piece of **original** documentation listed above to a Financial Aid Administrator (FAA) on the NTC Wausau campus.

**To be completed by an NTC Financial Aid Administrator when Option #1 is chosen:**

\*Student presented original documentation in person on (date) \_\_\_\_\_.

\*A copy of the original documentation has been made for inclusion in the student’s electronic file with the words “Copied from original,” the date, and my initials: YES  NO

\*Signature of FAA: \_\_\_\_\_

Name: \_\_\_\_\_

Student ID: \_\_\_\_\_

- 2) If you, the student, cannot complete the citizenship validation process in person, then you must have this form notarized in the box below. Please mail this **original notarized** form, a photocopy of the acceptable citizenship documentation, and a photocopy of a valid photo ID to:

*Northcentral Technical College  
Financial Aid Office  
1000 West Campus Drive  
Wausau, WI 54401-1899*

**Note:** The United States Citizenship and Immigration Services (USCIS) in the Department of Homeland Security (DHS) permits photocopying of these documents for the purpose of applying for student financial aid.

**To be completed by a Notary if student cannot appear in person – certification of true, exact, and complete copy of the original documents:**

State of \_\_\_\_\_ City/County of \_\_\_\_\_

On \_\_\_\_\_, before me, \_\_\_\_\_,  
(Date) (Notary's name)

personally appeared, \_\_\_\_\_, and provided to me  
(Printed name of signer)

on basis of satisfactory evidence of identification \_\_\_\_\_ AND  
(Type of **original** Citizenship and/or Immigration Documents)

\_\_\_\_\_ to be the above-named person who signed the attached  
(Type of valid photo ID)

\_\_\_\_\_  
(Type of **original** Citizenship and/or Immigration Documents)

WITNESS my hand and official seal  
(seal) \_\_\_\_\_  
(Notary signature)

My commission expires on \_\_\_\_\_.  
(Date)

**Student's Statement of Certification:** I certify that the information given to document my citizenship status is true, exact, and complete. I understand that providing false or misleading information or documents is punishable by fine or imprisonment and may make me liable for a repayment of any funds received on the basis of the information and documents that I have provided.

\_\_\_\_\_  
Student's Signature (signed in presence of Notary if Option #2 chosen)

\_\_\_\_\_  
Date