

DISTRICT BOARD OF TRUSTEES REGULAR MEETING

MEETING MINUTES

DATE:	DECEMBER 6, 2022
TIME:	12:00 P.M. LUNCH WITH FOUNDATION EXECUTIVE BOARD (ROOM E101) 1:00 P.M. MEETING CALL TO ORDER
LOCATION:	NORTHCENTRAL TECHNICAL COLLEGE – TIMBERWOLF CONFERENCE CENTER/D100, 1000 W. CAMPUS DRIVE, WAUSAU, WI 54401 AND VIA ZOOM

CALL TO ORDER

The Northcentral Technical College District Board of Trustees met on December 6, 2022 at the Wausau Campus as well as via Zoom. Chairperson Tom Felch called the meeting to order at 1:00 p.m.

- A. Board Members Present: Brown, Bunten, Endreas, Felch, Langenhahn, Proulx, Renzelmann
- B. Compliance with Open Meetings Law (Wis. Stat. 19.81-19.88)
 - a. Nikki Kopp reported the meeting was being held in compliance with Open Meetings Law (Wis. Stat. 19.81-19.88)
- C. Public Comment
 - a. There were no public comments.

THE FOLLOWING ITEMS WERE APPROVED

- A. Approval of Minutes from October 18, 2022 Board of Trustees Regular Meeting
Paul Proulx moved and Keith Langenhahn seconded Northcentral Technical College District Board approval of the meeting minutes from the October 18, 2022 Board of Trustees Regular Meeting. Motion carried unanimously.
- B. Final Modifications to the 2021-2022 Budget – Roxanne Lutgen
Paul Proulx moved and Troy Brown seconded Northcentral Technical College District Board approval of the Final Budget Modification to the 2021-2022 Budget. Motion carried unanimously.
- C. Approval of the 2021-2022 Annual Comprehensive Financial Report – Roxanne Lutgen
The PowerPoint presentation is available with the official meeting minutes.
Troy Brown moved and Sherry Bunten seconded Northcentral Technical College District Board approval of the 2021-2022 Annual Comprehensive Financial Report. Motion carried unanimously.
- D. Modifications to the 2022-2023 Budget – Roxanne Lutgen
Sherry Bunten moved and Troy Brown seconded Northcentral Technical College District Board approval of the Budget Modifications to the 2022-2023 Budget. Motion carried unanimously.

- E. 2022-2023 Capital Budget Planning – Mid-Year Revision – Roxanne Lutgen
Troy Brown moved and Paul Proulx seconded Northcentral Technical College District Board approval to revise the 2022-2023 capital budget to include grant-funded expenditures and reallocate certain capital expenditures, with no modification to funding approved in March 2022, including identified items exceeding \$50,000. Motion carried unanimously.
- F. CNA Mobile Trailer – Capital Purchases > \$50,000 – Roxanne Lutgen
Sherry Bunten moved and Keith Langenhahn seconded Northcentral Technical College District Board approval to utilize \$190,000 of HEERF grant funds to purchase a CNA Mobile Trailer costing approximately \$190,000 for use in our nursing program. Motion carried unanimously.
- G. Insulated Modular Grow Pod – Capital Purchases > \$50,000 – Roxanne Lutgen
Paul Proulx moved and Troy Brown seconded Northcentral Technical College District Board approval to utilize \$53,750 of WTCS grant funds to purchase an Insulated Modular Grow Pod costing approximately \$53,000 plus facility and installation costs for use in our Garden to Market Specialist program. Motion carried unanimously.
- H. Approval of Board Policy 1.3: Budgeting – Jeannie Worden
Sherry Bunten moved and Paul Proulx seconded Northcentral Technical College District Board approval of Board Policy 1.3: Budgeting. Motion carried unanimously.
- I. Approval of Board Policy 1.4: Financial Condition – Jeannie Worden
Heather Renzelmann moved and Troy Brown seconded Northcentral Technical College District Board approval of approve Board Policy 1.4: Financial Condition. Motion carried unanimously.
- J. Approval of Board Policy 1.5: Compensation + Benefits – Jeannie Worden
Troy Brown moved and Sherry Bunten seconded Northcentral Technical College District Board approval of Board Policy 1.5: Compensation + Benefits. Motion carried unanimously.
- K. Paul Proulx moved and Troy Brown seconded Northcentral Technical College District Board approval of the Consent Voting Agenda Including:
- a. Receipts + Expenditures
 - b. Personnel Changes
- Roll Call Vote Ayes:** Brown, Bunten, Endreas, Langenhahn, Proulx, Renzelmann, Felch. Motion carried unanimously.

THE FOLLOWING PRESENTATIONS + REPORTS WERE HEARD

- A. Program Accreditation – Emily Stuckenbruck, Angela Roesler + Iain Cameron
- a. The PowerPoint presentation is included with the official meeting minutes.
- B. President’s Report
- a. Student Representative Update – Sam Krahn + Anna Rydeski
 - i. A video message was shared from Anna Rydeski. The link can be obtained by contacting Nikki Kopp, Executive Assistant to the President.
 - b. Cost Per FTE – Roxanne Lutgen

- c. Review of Draft Board Policies
 - i. 1.6: Asset Protection
 - ii. 1.9: Communication and Counsel to the Board
 - iii. 3.3: Monitoring College Effectiveness (formerly Monitoring Executive Performance)
 - d. Comments from Informational Update
- C. Chairperson’s Report
- a. NTC Mid-Year Graduation Ceremony: Saturday, December 10, 2022
 - b. WTC DBA Winter Meeting + Legislative Visits: January 11-13, 2023, Madison
 - c. Next Regular NTC Board Meeting: Tuesday, January 10, 2023
- D. Information
- a. Advisory Meeting Minutes
 - b. Upcoming Meetings + Events
 - c. Good News

MEETING ADJOURN

By consensus, the meeting adjourned at 2:18 p.m.

Respectfully submitted,

Recorded by:

Charlie Paulson, Secretary/Treasurer

Northcentral Technical College District Board of Trustees

Nikki Kopp

Executive Assistant to the President

Note: Meetings of the Northcentral Technical College District Board are held in compliance with Wisconsin’s “Open Meetings Law”.

Mission: Northcentral Technical College provides high-quality, learner and employer focused, educational pathways committed to enriching lives and strengthening the economy.