

## DISTRICT BOARD OF TRUSTEES REGULAR MEETING

### MEETING MINUTES

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**DATE:** FEBRUARY 7, 2023

**TIME:** 1:00 P.M. MEETING CALL TO ORDER

**LOCATION:** NORTHCENTRAL TECHNICAL COLLEGE – TIMBERWOLF CONFERENCE CENTER/D100,  
1000 W. CAMPUS DRIVE, WAUSAU, WI 54401 AND VIA ZOOM

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#### CALL TO ORDER

The Northcentral Technical College District Board of Trustees met on February 7, 2023 at the Wausau Campus as well as via Zoom. Chairperson Tom Felch called the meeting to order at 1:02 p.m.

- A. Board Members Present: Brown (via Zoom), Bunten, Crowder, Endreas, Felch, Langenhahn, Paulson, Renzelmann
- B. Compliance with Open Meetings Law (Wis. Stat. 19.81-19.88)
  - a. Nikki Kopp reported the meeting was being held in compliance with Open Meetings Law (Wis. Stat. 19.81-19.88)
- C. Public Comment
  - a. There were no public comments.

#### THE FOLLOWING ITEMS WERE APPROVED

- A. Approval of Minutes from January 10, 2023 Board of Trustees Regular Meeting  
*Charlie Paulson moved and Sherry Bunten seconded Northcentral Technical College District Board approval of the meeting minutes from the January 10, 2023 Board of Trustees Regular Meeting. Motion carried unanimously.*
- B. Meat Talent Development Grant – Capital Purchases > \$50,000 – Darren Ackley + Rob Elliott  
*Mike Endreas moved and Sherry Bunten seconded Northcentral Technical College District Board approval to utilize up to \$420,143 from the WTCS Meat Talent Grant funding toward the purchase of various equipment and renovating costs for the Mobile Harvest Unit and Cold Lab to be used in the NTC Pasture-to-Plate certificate. Motion carried unanimously.*
- C. Approval of Board Policy 2.1: Governance Commitment – Jeannie Worden  
*Heather Renzelmann moved and Mike Endreas seconded Northcentral Technical College District Board approval of Board Policy 2.1: Governance Commitment. Motion carried unanimously.*
- D. Approval of Board Policy 2.2: Governing Philosophy – Jeannie Worden  
*Sherry Bunten moved and Charlie Paulson seconded Northcentral Technical College District Board approval of Board Policy 2.2: Governing Philosophy. Motion carried unanimously.*

- E. Sherry Bunten moved and Charlie Paulson seconded Northcentral Technical College District Board approval of the Consent Voting Agenda Including:

- a. Receipts + Expenditures
- b. Personnel Changes

**Roll Call Vote Ayes:** Brown, Bunten, Crowder, Endreas, Langenhahn, Paulson, Renzelmann, Felch. Motion carried unanimously.

#### THE FOLLOWING PRESENTATIONS + REPORTS WERE HEARD

- A. National Science Foundation Grant: Retooling Machine Tool Technician Program: Diversity, Flexibility + Accessibility (Retool) Project – Frank Fernandes + Jeff Block
  - a. The PowerPoint presentation is included with the official meeting minutes.
- B. President’s Report
  - a. Capital Budget Philosophy + Goals – Roxanne Lutgen
  - b. Review of Draft Board Policies
    - i. 2.3: Board Job Description (new name Board Responsibility)
    - ii. 2.4: Board Officer Roles
    - iii. 2.5: Board Committee Principles
    - iv. NEW: Board Members Role
  - c. Comments from Informational Update
- C. Chairperson’s Report
  - d. WTC DBA Winter Meeting + Legislative Visit Update
  - e. Spring Board Appointment Update:
    - i. Application period opens February 8 and runs through 4:00 p.m. on February 22
    - ii. Appointment Hearing: Friday, March 17 at 8:30 a.m.
  - f. Reminder to Complete Statement of Economic Interests (SEI) by 5/1/2023
  - g. Next Regular NTC Board Meeting: Tuesday, March 7, 2023
- D. Information
  - h. Advisory Meeting Minutes
  - i. Upcoming Meetings + Events
  - j. Good News

#### CLOSED SESSION (1:55 P.M.)

- A. Charlie Paulson moved and Sherry Bunten seconded Northcentral Technical College District Board approval to adjourn the Board into Closed Session pursuant to Wisconsin Statutes Section 19.85(1)(e) for the purpose of:
  - a. Approval of January 10, 2023 Closed Session Meeting Minutes

b. Deliberating or Negotiating the Purchasing of Public Properties

**Roll Call Vote Ayes:** Brown, Bunten, Crowder, Endreas, Langenhahn, Paulson, Renzelmann, Felch. Motion carried unanimously.

**OPEN SESSION**

- A. Mike Endreas moved and Tucona Crowder seconded Northcentral Technical College District Board approval to reconvene the Board into Open Session to confirm any action deemed necessary as a result of the Closed Session.

**Roll Call Vote Ayes:** Brown, Bunten, Crowder, Endreas, Langenhahn, Paulson, Renzelmann, Felch. Motion carried unanimously.

By consensus, the meeting adjourned at 2:47 p.m.

Respectfully submitted,

Recorded by:

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Charlie Paulson, Secretary/Treasurer  
Northcentral Technical College District Board of Trustees

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Nikki Kopp  
Executive Assistant to the President

Note: Meetings of the Northcentral Technical College District Board are held in compliance with Wisconsin's "Open Meetings Law".

*Mission: Northcentral Technical College provides high-quality, learner and employer focused, educational pathways committed to enriching lives and strengthening the economy.*