

DISTRICT BOARD OF TRUSTEES ORGANIZATIONAL/REGULAR MEETING

MEETING MINUTES

DATE: MONDAY, JULY 10, 2023
TIME: 1:00 P.M.
LOCATION: NORTHCENTRAL TECHNICAL COLLEGE – TIMBERWOLF CONFERENCE CENTER/D100,
1000 W. CAMPUS DRIVE, WAUSAU, WI 54401 AND VIA ZOOM

CALL TO ORDER

The Northcentral Technical College District Board of Trustees met on July 10, 2023 at the Wausau Campus as well as via Zoom. Chairperson Tom Felch called the meeting to order at 1:00 p.m.

- A. Board Members Present: Brown, Bunten (via Zoom), Endreas, Felch, Proulx, Renzelmann
- B. Compliance with Open Meetings Law (Wis. Stat. 19.81-19.88)
 - a. Nikki Kopp reported the meeting was being held in compliance with Open Meetings Law (Wis. Stat. 19.81-19.88)
- C. Public Comment
 - a. There were no public comments.

ORGANIZATIONAL ITEMS

- A. Oath of Office for Reappointed District Board Members – Nikki Kopp
 - a. Tom Felch, Charlie Paulson, and Paul Proulx were reappointed to the NTC District Board of Trustees. Ms. Kopp administered the Oath of Office to Trustees Felch and Proulx for their three-year terms. Trustee Paulson was unable to attend the meeting + his oath of office will be administered at a later date.
- B. Election of Board Chairperson

Tom Felch, who is not eligible to serve another term (per State Statutes) asked for nominations for the office of Board Chairperson. Troy Brown nominated Paul Proulx for the position of Board Chairperson. No further nominations were received, nominations were closed, and it was motioned by Mike Endreas and seconded by Troy Brown that Paul Proulx be elected Board Chairperson. Motion carried unanimously.
- C. Election of Vice Chairperson

Tom Felch nominated Troy Brown for the position of Vice Chairperson. No further nominations were received, nominations were closed, and it was motioned by Mike Endreas and seconded by Tom Felch that Troy Brown be elected Vice Chairperson. Motion carried unanimously.

D. Election of Secretary-Treasurer

Tom Felch nominated Charlie Paulson for the position of Secretary-Treasurer. No further nominations were received, nominations were closed, and it was motioned Troy Brown and seconded by Mike Endreas that Charlie Paulson be elected Secretary-Treasurer. Motion carried unanimously.

E. Establish WTC District Boards Association Committee Representatives

- a. Awards Committee
- b. Bylaws, Policies + Procedures
- c. External Partnerships
- d. Internal Best Practices

F. 2023-2024 Board of Trustees Meeting Dates

- a. August 15, September 19, October 17, November 7 (retreat + HLC visit), December 5, January 9, February 6, March 12, April 9, May 7, and June 4.

G. Annual Board Conduct and Ethics Acknowledgement

THE FOLLOWING ITEMS WERE APPROVED

A. Approval of Minutes from June 6, 2023 Board of Trustees Public Hearing + Regular Meeting

Tom Felch moved and Mike Endreas seconded Northcentral Technical College District Board approval of the meeting minutes from the June 6, 2023 Board of Trustees Public Hearing + Regular Meeting. Motion carried unanimously.

B. Antigo – Merrill Rivers Edge Property Acquisition (Public Safety Center of Excellence) – Rob Elliott

Troy Brown moved and Tom Felch seconded Northcentral Technical College District Board approval of the acquisition of the Rivers Edge Property at a cost not to exceed \$280,000, and request the WTCS State Board do the same. Motion carried unanimously.

C. Approval of Board Policy 3.4: President’s Performance Evaluation – Jeannie Worden

Mike Endreas moved and Troy Brown seconded Northcentral Technical College District Board approval of Board Policy 3.4: President’s Performance Evaluation. Motion carried unanimously.

D. Approval to Delete Board Policy 3.5: Chief Executive Officer Compensation Review – Jeannie Worden

Tom Felch moved and Troy Brown seconded Northcentral Technical College District Board approval for deletion of Board Policy 3.5: Chief Executive Officer Compensation Review. Motion carried unanimously.

E. Mike Endreas moved and Troy Brown seconded Northcentral Technical College District Board approval of the Consent Voting Agenda Including:

- a. New Automotive Collision Technician Apprenticeship Program Request
- b. New Automotive Service Consultant Apprenticeship Program Request
- c. Delegated WTCS Authority for Out-of-State Tuition Remission Requests

- d. Receipts + Expenditures
- e. Personnel Changes

Roll Call Vote Ayes: Brown, Bunten, Endreas, Felch, Renzelmann, Proulx. Motion carried unanimously.

THE FOLLOWING PRESENTATIONS + REPORTS WERE HEARD

- A. HLC Update – Emily Stuckenbruck
 - a. *How would you describe NTC’s mission? Do you know where you could find the official statement?*
 - i. The handout is included with the official meeting minutes.
- B. President’s Report
 - a. Graduate Outcomes Report (handout) – Katie Felch
 - i. The handout is included with the official meeting minutes.
 - b. Outcomes-Based Funding Annual Report – Katie Felch
 - i. The report is included with the official meeting minutes.
 - c. End of Year College-Wide Accomplishments
 - d. Comments from Informational Update
- C. Chairperson’s Report
 - a. WTC DBA Summer Meeting: July 20-22, 2023 at Fox Valley Technical College + Zoom
 - b. Next Regular Board Meeting: August 15, 2023
- D. Information
 - a. Out-of-State Tuition Remission
 - b. Advisory Meeting Minutes
 - c. Upcoming Meetings + Events
 - d. Good News

CLOSED SESSION (1:49 P.M.)

- A. Tom Felch moved and Troy Brown seconded Northcentral Technical College District Board approval to adjourn the Board into Closed Session pursuant to Wisconsin Statutes Section 19.85(1)(c) for the purpose of:
 - a. Approval of June 6, 2023 Closed Session Meeting Minutes
 - b. Conducting Year End Review + Approval of President’s Performance and Contract

Roll Call Vote Ayes: Brown, Bunten, Endreas, Felch, Renzelmann, Proulx. Motion carried unanimously.

OPEN SESSION

- A. Tom Felch moved and Troy Brown seconded Northcentral Technical College District Board approval to reconvene the Board into Open Session to confirm any action deemed necessary as a result of the Closed Session.

Roll Call Vote Ayes: Brown, Bunten, Endreas, Felch, Renzelmann, Proulx. Motion carried unanimously.

- B. Approval of President’s Year End Review and Contract

Tom Felch moved and Troy Brown seconded that the Northcentral Technical College District Board approve the performance review including the tentative goals for 2023-2024 for President Worden with a rating of “Exceeds Expectations”; and that the Board approve a 2023-2024 employment contract for President Worden effective July 1, 2023. Motion carried unanimously.

MEETING ADJOURN

By consensus, the meeting adjourned at 2:56 p.m.

Respectfully submitted,

Recorded by:

Charlie Paulson, Secretary/Treasurer

Northcentral Technical College District Board of Trustees

Nikki Kopp

Executive Assistant to the President

Note: Meetings of the Northcentral Technical College District Board are held in compliance with Wisconsin’s “Open Meetings Law”.

Mission: Northcentral Technical College provides high-quality, learner and employer focused, educational pathways committed to enriching lives and strengthening the economy.