

## DISTRICT BOARD OF TRUSTEES ORGANIZATIONAL/REGULAR MEETING

### MEETING MINUTES

---

**DATE:** MONDAY, JULY 14, 2025  
**TIME:** 1:00 P.M.  
**LOCATION:** NORTHCENTRAL TECHNICAL COLLEGE – TIMBERWOLF CONFERENCE CENTER/D100,  
1000 W. CAMPUS DRIVE, WAUSAU, WI 54401 AND VIA ZOOM

---

### CALL TO ORDER

The Northcentral Technical College District Board of Trustees met on July 14, 2025, at the Wausau Campus as well as via Zoom. Chairperson Paul Proulx called the meeting to order at 1:00 p.m.

- A. Board Members Present: Troy Brown, Sherry Bunten, Tom Felch, Nate Lehman, Charlie Paulson, Paul Proulx, Heather Renzelmann, Rainer Shooter
- B. Compliance with Open Meetings Law (Wis. Stat. 19.81-19.88)
  - a. Nikki Kopp reported the meeting was being held in compliance with Open Meetings Law (Wis. Stat. 19.81-19.88)
- C. Public Comment
  - a. There were no public comments.

### ORGANIZATIONAL ITEMS

- A. Oath of Office for Appointed District Board Members – Nikki Kopp
  - a. Troy Brown, Heather Renzelmann, and Rainer Shooter were appointed to the NTC District Board of Trustees. Ms. Kopp administered the Oath of Office to Trustees Brown, Renzelmann and Shooter for their three-year terms.
- B. Election of Board Chairperson

Paul Proulx, who is not eligible to serve another term (per State Statutes) as Chairperson asked for nominations for the office of Board Chairperson. Paul Proulx nominated Troy Brown for the position of Board Chairperson. No further nominations were received, nominations were closed, and it was motioned by Sherry Bunten and seconded by Nate Lehman that Troy Brown be elected Board Chairperson. Motion carried unanimously.
- C. Election of Vice Chairperson

Tom Felch nominated Paul Proulx for the position of Vice Chairperson. No further nominations were received, nominations were closed, and it was motioned by Heather Renzelmann and seconded by Nate Lehman that Paul Proulx be elected Vice Chairperson. Motion carried unanimously.

D. Election of Secretary-Treasurer

Tom Felch nominated Charlie Paulson for the position of Secretary-Treasurer. No further nominations were received, nominations were closed, and it was motioned by Tom Felch and seconded by Paul Proulx that Charlie Paulson be elected Secretary-Treasurer. Motion carried unanimously.

E. Establish WTC District Boards Association Representatives

- a. Board of Directors Representative
- b. Awards Committee
- c. Bylaws, Policies + Procedures Committee
- d. External Partnerships Committee
- e. Internal Best Practices Committee

F. Establish 2025-2026 Board of Trustees Meeting Dates

- a. August 19, October 21, December 2, February 10, March 10, April 7, May 5, and June 2

G. Annual Board Conduct and Ethics Acknowledgement

**THE FOLLOWING ITEMS WERE APPROVED**

A. Approval of Minutes from June 3, 2025, Board of Trustees Public Hearing + Regular Meeting

Nate Lehman moved and Tom Felch seconded Northcentral Technical College District Board approval of the meeting minutes from the June 3, 2025, Board of Trustees Public Hearing + Regular Meeting. Motion carried unanimously.

B. Approval of President's 2025-2026 Goals – Jeannie Worden

Charlie Paulson moved and Nate Lehman seconded Northcentral Technical College District Board approval of the President's 2025-2026 Goals. Motion carried unanimously.

C. Sherry Bunten moved and Rainer Shooter seconded Northcentral Technical College District Board approval of the Consent Voting Agenda including:

- a. Receipts + Expenditures
- b. Personnel Changes

**Roll Call Vote Ayes:** Sherry Bunten, Tom Felch, Nate Lehman, Charlie Paulson, Paul Proulx, Heather Renzelmann, Rainer Shooter, Troy Brown. Motion carried unanimously.

**THE FOLLOWING PRESENTATIONS + REPORTS WERE HEARD**

A. President's Report

- a. Graduate Outcomes Report (Handout) – Katie Felch
  - i. A copy of the report is included with the official meeting minutes.
- b. Outcomes-Based Funding Annual Report – Katie Felch
  - i. A copy of the report is included with the official meeting minutes.
- c. End of Year College-Wide Accomplishments

- i. A copy of the PowerPoint presentation is available with the official meeting minutes.
- d. Comments from Informational Update
- B. Chairperson's Report
  - a. Next Regular Board Meeting: Tuesday, August 19, 2025, at 1:00 p.m.
  - b. WTC DBA Legal Issues Seminar: October 16-17, 2025 at WCTC (Pewaukee)
  - c. WTC DBA Fall Meeting: October 17-18, 2025 at WCTC (Pewaukee)
- C. Information
  - a. Out-of-State Tuition Remission
  - b. Upcoming Meetings + Events
  - c. Good News

## MEETING ADJOURN

By consensus, the meeting adjourned at 2:07 p.m.

Respectfully submitted,

Recorded by:

---

Charlie Paulson, Secretary/Treasurer

---

Nikki Kopp, Executive Assistant to the  
President + Board

Note: Meetings of the Northcentral Technical College District Board are held in compliance with Wisconsin's "Open Meetings Law".

*Mission: Northcentral Technical College enriches our communities by providing high quality learner and employer focused educational pathways that transform lives.*