REGULAR BOARD MEETING

Minutes

Wednesday, April 10, 2013  
2:00 pm  
Northcentral Technical College  
1000 W. Campus Dr., Wausau  
Room C104

Call to Order, compliance with Open Meeting Law (Wis. State. 19.81-19.88)  
Jill Inda reported that the meeting was being held in compliance with Open Meeting Law

Roll Call:

Theresa Miles P  
Gerry Klein P  
Bryon Kolbeck P  
Chet Strebe P  
Rob Elliott P  
Pat Puyleart P

Public Input

1. Public comments  
   There were no public comments

Approval of Minutes

It was moved and seconded to approve the minutes from the February 13, 2013 Board meeting. Motion unanimously approved.

Agenda Items

Action Items

1. Approve modification to the Intergovernmental agreement; Section D. Meetings, Item 4. Quorum. (Gerry)  
   Theresa Miles moved to modify the Intergovernmental agreement; Section D. Meetings; Item 4. Quorum to define quorum as one representative from each partner. Seconded by Rob Elliott. Motion carried. Gerry will get legal advice on the addition of conference call language to be added to this. Will discuss at next board meeting.

2. Approve Nsight Agreement (Frank/Gerry)  
   Gerry Klein moved to approve the Nsight agreement to split the labor cost 50/50 with Nsight getting conduit and WCAN getting 6 strands of fiber on the east side, and approve funding for 11K labor, 17K fiber to be paid 1/3 by each partner outside of the
grant. This approval will give Chet Strebe the authority to sign this agreement when we have the final draft in hand. Theresa Miles seconded
Discussion: Chet gave brief history on this for Pat’s benefit. Bryon explained the huge impact for the WSD. Frank clarified cost. $11K from Nsight. Nsight will pay for ½ of labor to install. Material cost of $1.24/ft. This is to be funded outside of the grant. Gerry clarified the changes to the agreement. Motion carried.

3. Approve Reallocation of funds to UW Extension for long haul budget. (Chet)
   Rob Elliott moved to reallocate $25,000 to UW-EX for long haul budget cost overruns. Theresa Miles seconded. This is not for the previously committed $33,004 for EA. Discussion of recent gas line along Hwy K. Frank asked questions and was under the impression no major rock, but not all the way up to the Farm. We also need to look at the grant document to review if there are funds left, will the 20% come back to us. Gerry moved to table until next meeting Theresa seconded.

4. Approve funds for the Retainer/maintenance agreement with CCI (WCAN budget dollars). (Frank)
   Bryon Kolbeck Moved to approve CCI Fiber System Management proposal and funds from the WCAN budget for the first year pending no conflict to NTC purchasing policy. estimated $25,500 Theresa Miles seconded. $7500 plus $1500/mile ($18,000). Will need clarification if CCI is on state contract for maintenance. Motion carries

Information/Discussion
Pat Puyleart was introduced as the new board member representing the City/County partner.

1. Budget Review (Frank) Farm build items are added. Frank has them broken out so they are identified. Last larger item. Wants to be able to monitor. Approx $180,000 positive. We will need to be certain that there are no outstanding invoices.

2. Project Update (Frank) Farm build is concern. (This was not in original build). He will bring this to CCI again. Wants to see more than one crew to ensure completion. Chet requested review of invoices for CCI to be sure they are all in. Would like to see completion by mid-May to allow time for invoicing/recording. What commitment do we have if everything is not lit. They have to test and provide results as completed. We should have that documentation. Frank will make sure they understand the urgency. Bryon asked about guarantee of workmanship. Chet and Frank believe that there is a provision in the original RFQ. What documentation do we need? Laterals are in place, edge device configuration can be worked on now. Clarification that the fiber to Maine school is separate from this project. Frank wants copy of WPS pole agreement. Add ACS and Nexus switch config actual costs. Can delete 90,000 duplication of farm. City is moving Bridge St. Will leave big spool of wire. Should be out about 2 years.

3. How To’s:
   a. Referrals (WCAN Membership)
   b. Membership public/private
   We will have further discussion regarding new members at a later date.
Adjourn: Theresa Miles moved, Pat Puyleart seconded to adjourn meeting at 3:04 pm.

Respectfully submitted by:

Bryon Kolbeck
WCAN Secretary/Treasurer