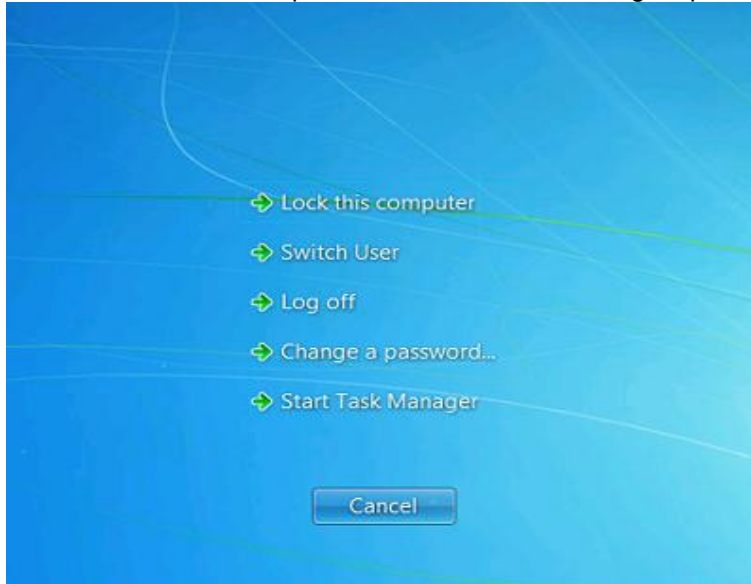


To change your employee Windows password, follow these instructions:

After you log in and are at the Windows desktop, do the following:

1. Press Ctrl + Alt + Del
2. The box that comes up will have a button to "Change a password"



Enter your old password and your new password as shown below.



If you need assistance, please contact the NTC Help Desk at extension 1160, or 715-803-1160, or via our help desk website <http://myhelpdesk.ntc.edu>.

Thank you!